

Mendlesham Memorial Playingfields Charity

An Annual General meeting was held via google meet video in accordance with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020, 3.4.20, Wednesday 27th May 2020 at 7.00pm.

1. Present:

Cllrs A Davey (Chairperson), M Exley, D Foster, S Judd, N Foster, H Orton, E Ward, S Jones (Clerk).

Apologies: Cllrs P Allen, B Gardiner, D Nunn and S Webb.

The Mendlesham Parish Council filming statement was not read out as there were no members of the public present.

2. Declarations of interest:

a) To note Councillor's declarations of interest in any of the following agenda items. Nothing declared.

b) To agree any dispensations with regard to declarations of interest. Not required.

3. Minutes:

a) To approve the minutes of Annual General Meeting held on 15th May 2019 for accuracy and as a true record of the meeting.

Pages 15-16 inclusive were unanimously approved. It was agreed they would be signed and dated by the Chairperson at the earliest opportunity.

4. Reports:

a) Chairs and Treasurers report for the AGM 15.5.20

The charity has no regular income, with no income this year, leaving £5 in the bank account.

All regular expenditure costs such as grass cutting, inspections, repairs to equipment etc are funded by Mendlesham Parish Council which also manage the playing fields.

Thank you to all involved, Mendlesham Football Club who do much of their own ground work, Cllrs Nunn, Exley, Gardiner and Mr Downie for all of the work that they do for the entire site.

The Playing Fields are an agenda item for most Ordinary Parish Council meetings so if you have any issues that need discussing, either speak to Sharon or come to a parish council meeting.

b) The year end accounts as at 31.3.20 were unanimously approved.

Cllr Exley had previously checked and signed the Bank Reconciliation as at 31.3.20 to the bank statements. The asset register as at 31.3.20 was confirmed. It was agreed they would be signed and dated by the Chairperson and RFO at the earliest opportunity.

c) To review the internal audit report for Mendlesham Memorial Playingfields Charity for the year ending 31.3.20 and any actions required. The internal audit report had been received and circulated to all Parish Councillors. It was noted that all was found to be in order with no action required.

5. Public Forum: no members of the public present.

6.To confirm bank signatories. Cllrs Allen, Davey, Nunn and Orton, plus Sharon Jones, including use of an online banking facility unanimously confirmed. Any two to sign. It was noted that the bank mandates needed updating to cover this. **Action: Clerk**

7.Safeguarding policy: to confirm Mendlesham Parish Safeguarding policy also applies to Mendlesham Memorial Playingfields Charity. Unanimously confirmed. **Action : Cllr Orton** to review due to new Wheel Sport Area.

8. Mendlesham Parish Council project to provide MUGA and Wheelsport Area in Mendlesham Memorial Playingfields owned land with associated planning permission. Noted and confirmed.

9. Any other business: none.