

**Mendlesham Memorial Playingfields Charity**  
**(reg no 304794)**  
**Annual General Meeting**  
**Wednesday 27<sup>th</sup> May 2020**  
**7pm**

Please note this will be a virtual meeting via Google meet. Should members of the public/press wish to attend this meeting they must contact the Clerk to the Council to register their interest to attend/speak by 9am Tuesday 26<sup>th</sup> May 2020.

Members of the public may still submit comments on any item on the agenda via email to the Clerk: [parishclerk@mendleshampc.org](mailto:parishclerk@mendleshampc.org) or letter to Honeysuckle, Hockey Hill, Wetheringsett IP14 5PL , to be received by noon Wednesday 27<sup>th</sup> May 2020. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The Trustee, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. The minutes of the meeting will be published, once approved, as usual via <https://mendlesham.suffolk.cloud/>

**AGENDA**

- 1. Welcome, apologies for absence and filming statement.**
- 2. Declarations of interest:**
  - a) To note Councillor's declarations of interest in any of the following agenda items.
  - b) To note any dispensations with regard to declarations of interest.
- 3. Minutes:**

To approve minutes of Annual General Meeting held on 15<sup>th</sup> May 2019
- 4. Reports:**
  - a) Chair's report
  - b) Financial report, to include accounts for the year ending 31.3.20 and asset register as at 31.3.20.
  - c) To note receipt of the Internal Audit report for the year ending 31.3.20 and confirm any further actions as required.
- 5. Public Forum:**
- 6. To agree bank signatories.**
- 7. Safeguarding policy:** to confirm Mendlesham Parish Safeguarding policy also applies to Mendlesham Memorial Playingfields Charity.
- 8. Mendlesham Parish Council project** to provide MUGA and Wheelsport Area on Mendlesham Memorial Playingfields owned land, with associated planning permission: To note and confirm.
- 9. Any other business.**

**Sharon Jones 19.5.20**