

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: **Mendlesham Parish Council**

County area (local councils and parish meetings only):

**Financial year ending 31 March 2022**

Prepared by (Name and Role): **Sharon Jones, Responsible Finance Officer and Parish Clerk**

Date: **06/05/2022**

	£	£
<b>Balance per bank statements as at 31/3/xx:</b>		
Current 61512360	22,157.8	
Deposit 87980668	11,640.6	
Deposit 87981068	10,021.2	
32dn	40,907.4	84,727.0
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/22 (enter these as negative numbers)		
item 1	0.00	-
Add: any un-banked cash as at 31/3/22		-
		<hr/>
<b>Net balances as at 31/3/22 (Box 8)</b>		<b>84,727.0</b>

