

Mendlesham Parish Council

An Extra Ordinary Parish Council meeting was held in the Old School Room, Mendlesham, Tuesday 12th August 2025 at 7pm.

Present: Cllrs H Orton, S Hyde, M Brennan, S Judd, A Davey, P Allen, N Foster, D Foster, C Orton and A Johnson (Clerk).

1. To elect the Chair of the Parish Council

Cllr N Foster was proposed and confirmed he was willing to undertake the role. There were no other nominations. Cllr N Foster was seconded and appointed with a unanimous vote.

Cllr N Foster gave thanks to Cllr H Orton for her time as Chair.

2. To elect the Vice-Chair of the Parish Council (if required)

Not required. Cllr A Davey to remain as Vice-Chair as elected on 7 May 2025 (pg 2144 item 2)

3. To receive the Chairs declaration of acceptance of office

Cllr N Foster signed the Chair's Declaration of Acceptance of Office, witnessed by the Clerk.

4. Apologies: Apologies: D Lummis (personal reasons), E Ward (personal reasons)

Acceptance of apologies: Confirmed.

Filming speech was not read out as no members of the public were present.

5. Interests

a) To note Councillor's declarations of interest in any of the following agenda items.

None.

b) To agree any dispensations regarding any declarations of interest

Not required.

6. Minutes:

a) To approve minutes of ordinary meeting 2.7.25 as a true and accurate representation following requested and approved amendment

Pages 2210-2214 were approved and signed by the Chair. 4 Cllrs abstained from voting due to non-attendance at the meeting of 2.7.25, all remaining Cllrs unanimously approved the minutes.

b) To approve minutes of ordinary meeting 6.8.25 as a true and accurate representation

Pages 2215-2219 were approved and signed by the Chair. 2 Cllrs abstained from voting due to non-attendance at the meeting 6.8.25, all remaining Cllrs unanimously approved the minutes.

7. Financial Matters

a) i) To receive advice on possible action to recover debt owed by playingfield user

Advice received to issue notice of taking further action and be prepared to do so if required.

ii) To agree a way forward

It was unanimously approved to give notice, by way of letter, of 7 days for payment to be made before taking further action through a court claim. Cllr P Allen to draft letter for Clerk to send.

b) To note NJC salary scales have been published for 2025-2026 (w.e.f 1.4.25)

Noted.

c) Any other urgent financial matters

Cllrs Allen, Judd and Clerk to meet and discuss arrangements for invoicing going forward to avoid prolonged outstanding debts in the future.

8. Changing rooms

a) To discuss requirements for general cleaning and upkeep

The changing rooms are in need of a clean and regular cleaning going forward.

b) To agree a way forward

It was unanimously agreed to contact the school in the first instance and to request the changing rooms are included in their cleaning schedule. If a response is not forthcoming a hired cleaner to be approached for availability.

9. Flooding

a) To discuss any updates or matters of concern

Flooding continues to be a concern throughout the parish. The PC are continuing to work with SCC, River Waveney Trust and landowners to make progress.

The footpath near the Church that is next to a moat is to be added on to the list of areas the PC are looking at.

b) To agree a way forward

Further contact to be made to landowners and SCC/Highways for progress.

10. Any other business: matters of report and future agenda items

None.

Meeting closed 7.48pm