

Mendlesham Parish Council

An Ordinary Parish Council meeting was held in the Community Centre, Mendlesham, Wednesday 4 December 2024 at 7.00pm.

1. Present: Cllrs H Orton (Chair), C Orton, D Foster, N Foster, E Ward, S Hyde, A Johnson (Clerk), A Davey, S Judd
MSDC/SCC Cllr A Stringer

Plus 9 members of the public

Apologies: Cllr D Lummis (personal reasons)

Acceptance of apologies: Confirmed.

Filming speech was read out.

2. Interests

a) To note Councillor's declarations of interest in any of the following agenda items.

Cllr A Davey non-pecuniary interest in application DC/24/04832 Land South Of Glebe Way as residential property is off a road that will be directly impacted by the application.

b) To agree any dispensations regarding any declarations of interest

None required

3. Minutes:

Minutes of Ordinary Meeting 06.11.24, pages 2171-2175 (inclusive), were unanimously agreed as a true and accurate representation of the meeting, signed and dated by the Chairperson.

4. Reports

a) SCC/MSDC Cllr Stringer

See report as appended to these minutes

b) Public forum - to receive written questions and matters of concern

None.

5. Planning matters:

a) Applications:

DC/24/04739 Friary Cottage, Mill Road, Mendlesham, Stowmarket Suffolk IP14 5TA - Application for Listed Building Consent - Remove a cupboard that was built inside the inglenook fireplace.

This is a Grade II listed building. The Parish Council has no issue but any advice offered by heritage experts should be adhered to.

DC/24/05191 The Coach House, Church Road, Mendlesham, Stowmarket Suffolk IP14 5SF Notification of Works to Trees in a Conservation Area - Re- Pollard 1 No. Willow (T1) to old points removing 4-5m of growth. Reduce canopy of 1 No. Eucalyptus (T2) by 5- 6m
No problem so long as the Tree Officer is happy.

7.20pm Cllr P Allen arrived

DC/24/04832 Land South Of Glebe Way, Mendlesham, Suffolk -

Hybrid Application: (i) Full Planning Application for the construction of 76no dwellings (including 27no affordable local needs dwellings), link road
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between Old Station Road and Glebe Way, access roads, vehicular accesses, parking, garaging, public open space, landscaping, ecological enhancement areas, sustainable drainage and associated infrastructure.
(ii) Outline Planning Application for 2no Self Build plots with all matters reserved save for access.

The Parish Council recommends approval of this application subject to conditions.

Please see full response as appended to these minutes.

8.42pm 4 public left

b) Results:

DC/24/04469 8 Old Market Street, Mendlesham, Stowmarket, Suffolk IP14 5SA Application for Listed Building Consent - Re-roofing work, including associated timber repairs together with additional insulation **Listed building consent has been granted**

Noted

c) Appeals:

Appeal References: APP/W3520/C/24/3353244 (& linked cases: APP/W3520/C/24/3353245, APP/W3520/C/24/3353246, APP/W3520/C/24/3353247 & related Planning Appeal: APP/W3520/W/24/3353417) - The Siding, Oak Farm Lane, Mendlesham, IP14 5TE and Oak Farm Lane, Mendlesham, IP14 5TE - Appeal against Enforcement Notice served on 16 September 2024 & related Planning Appeal for Change of use of land to a single pitch gypsy and traveller residential site for the siting of up to 3no static caravans and 3no touring caravans on previously developed land, refurbishment and relocation of existing building to act as day room and ancillary works.

Noted – PC should have a representative at the hearing.

d) Correspondence:

Adoption of the Babergh and Mid Suffolk District Councils Housing Supplementary Planning Document (SPD) and Intensive Livestock and Poultry Farming SPD Following a period of public consultation between 15th May and 19th June 2024, the Councils have adopted the Babergh and Mid Suffolk Housing Supplementary Planning Document (SPD) and Intensive Livestock and Poultry Farming SPD. Both SPDs were adopted by Babergh District Council on 19th November 2024, and Mid Suffolk District Council adopted both SPDs on 21st November 2024 following their respective Full Council meetings.

Noted

Formal adoption of the Wetheringsett cum Brockford Neighbourhood Plan 2022 - 2037' by Mid Suffolk District Council (27 Nov 2024) This Decision Statement, the adopted Wetheringsett cum Brockford Neighbourhood Plan, and other relevant documents can be viewed online at: <https://www.midsuffolk.gov.uk/w/wetheringsett-cum-brockford-neighbourhood-plan>

Noted

e) Any other planning matters

None

6. Reports

a) Clerks report & delegated decisions

Finance:

Virgin account is in the process of being opened.

Delegated decisions:

None

Correspondence:

Scout Hut: Birketts have asked for confirmation that the PC are happy to go ahead with Heads of Terms as they are now a couple of years old. The Heads of Terms has been circulated. Note fees estimate of £5000 + VAT. Scouts have advised 'that in order to obtain further funding they need a lease in place and therefore do the parties wish to proceed straight to lease; is an Agreement for Lease still required?' – *Unanimously approved HoTs still stand and to give instruction to continue with lease. **Action Clerk:** to confirm who is responsible for paying legal fees.*

Broom, brush and dustpan and bin have been purchased for the changing rooms for use by hirers.

Concerns over speeding motorists along Mill Road has been raised and asked if the PC have considered putting in speed bumps. *Mill Road to be included as a location for the Speed indicator device, if suitable pole is available for mounting. Further action can be taken as necessary once data has been collected.*

Speed indicator device was erected on Church Road and the data has been extracted. *Concerning figures were noted. Continue to collect data and report to the authorities.*

b) Chairs report

None

c) Questions to the Chair

None

7. Mendlesham Parish Council: Financial matters

a) To confirm payment of invoices

DD	85.17	Nest November 24
OL	179.31	November 24 Street Cleaning
OL	1151.63	Admin November 24
DD	9.20	Google workspace fee
OL	26.00	A Johnson 1/12 th annual payment for use of home as an office
OL	TBC	Electrician – fault with MUGA lights, faulty light disconnected

OL	71.84	Brackets for bridges in woodlands
OL	40.62	J Lawes Ltd – cleaning products for Changing Rooms
OL	1740.00	Playquip replacement platform boards x2 toddler play equipment
OL	25.00	SCC Mendlesham Community Centre Hall Hire 4.12.24
DD	794.88	Complete 366 – Annual 365 licenses 8.12.24-7.12.25
OL	120.00	Old School Room Hire July – September 2024
OL	0.57	Interest accrued for late payment of PAYE Q1 24/25 <i>Note possible interest advised 7.8.24 ****</i>

**** Payment outstanding due to log in issues with HMRC (change of details from outgoing to current clerk to be done ASAP)

b) To note the pc bank reconciliation and management report as at 30.11.24

Noted

c) To continue the budget for year 2025/26

To be continued and approved at January meeting

d) Any other urgent financial matters

NALC has issued new SCP rates with effect from 01.04.24

8. Mendlesham Playingfield

a) To note repairs to two platforms on toddler play equipment has been completed

Noted

b) To note Memorial Playingfields bank reconciliation report as at 30.11.24

Noted

c) MUGA lighting:

i) To note fault identified by electrician, with repairs required to one full light and one bulb on a second light

Noted. Repairs should be covered under warranty as still within cover period. Clerk waiting on response to clarify but no record of any exemptions for warranty cover.

ii) To approve any action required

Clerk to request warranty repair once confirmed.

d) Any other playingfield matters

Football items, believed to belong to Maestros FC, have not been moved for some time and need removing. Clerk to contact and ask them to remove items within 4 weeks.

Scrap metal to be disposed of with assistance from volunteer.

Request to look into possibility of creating a gate to allow easier access from the container to the skate park/MUGA to assist when having to put up and take down the netball posts. To be looked into to see if it's possible.

New site for bottle bank suggested within the car park at the Community Centre. Cllr Allen to take a look and advise if there is sufficient space and is a suitable area for this.

Clerks note: not specific to playingfield. Dog fouling still an issue around the village. Clerk to send reminder of increase to fine.

9. To confirm Parish Council meeting dates for 2025

Noted

10. Any other business: matters of report and future agenda items

None

Meeting closed 21.15pm.