

Mendlesham Parish Council

An Extra Ordinary Parish Council meeting was held in the Old School Room, Mendlesham, Monday 20 May 2024 at 7pm.

1. Present: Cllrs H Orton (Chair), S Hyde, S Judd, E Ward, A Davey and A Johnson (Clerk) and 2 members of the public.

Apologies: D Lummis (personal reasons), P Allen (non-personal reasons), D Foster (personal reasons), N Foster (personal reasons), C Orton (personal reasons).

Acceptance of apologies: Confirmed

The filming statement was read out.

2. Interests

a) To note Councillor's declarations of interest in any of the following agenda items.

None

b) To agree any dispensations regarding any declarations of interest

None required

3. Minutes:

a) To note draft minutes of Annual Parish Council Meeting 8.5.24 pages 2140-2142 inclusive were noted. To be confirmed at the Annual Parish Meeting 2025

b) Ordinary Meeting 8.5.24 pages 2143-2147 inclusive were unanimously agreed as a true and accurate representation of the meeting, signed and dated by the Chairperson

c) To note draft minutes of Mendlesham Memorial Playingfield Charity AGM 8.5.24 Pages 28-29 inclusive were noted. To be confirmed at the Playingfields AGM 2025

4. Reports

a) Clerks report

Finance:

Notification of payment to PC for Cleansing Grant Q4 2023/24 £474.11 received on 9.5.24

Delegated decisions: None

Correspondence:

Notification received Capital Grants, aimed at assisting community groups in making improvements and repairs to social infrastructure such as village halls, play areas, sports clubs, recreational facilities, are open for applications between Monday 13th May and Sunday 14th July 2024

Advanced notice received for road closure between 7pm and 5am on Wednesday 29 May and Thursday 30 May to carry out drainage works along Old Station Road, Mendlesham and circulated via eNews

Email received for interest in Parish Councillor vacancy. I have provided more details, including The Good Councillors guide and asked for their details including skills and why they wish to stand, as per information Page | 2148

previously published. I have also asked if they are available to attend the next meeting on 5th June where it will be an agenda item.

To note decision notice for DC/24/01847 - Proposal: Application for a Non Material Amendment relating to DC/23/00300 - Alteration to eastern end of Plot 1 to provide second garage.

Location: Land Adjacent To, 17 Brockford Road, Mendlesham, Suffolk - REFUSED

b) Public forum - to receive written questions and matters of concern None

c) Any other reports None

5. Mendlesham Parish Council: Financial matters

a) To confirm payment of invoices None

b) To approve Accounts and supporting notes for the year ending 31.3.24, including amended supporting statement, earmarked reserves and grant details

Unanimously approved

c) Any other urgent financial matters

It was unanimously agreed that the PC insurance renewal wef 1.6.24 is approved in principle pending confirmation of queries

6. Community Centre Charity matters:

a) To approve amended accompanying notes for year ending 31.3.24

Unanimously approved

b) Any other urgent Community Centre Charity matters

None

7. Playingfield Charity matters:

a) To approve amended Asset Register notes as at 31.3.24

Unanimously approved

b) Any other urgent playing field matters

Members of the public raised the following concerns and questions:

Access for users of the 50 50 shop building – it was confirmed that users could resume use pending following advice on the fire risk assessment.

PC container for storage, contents need addressing – confirmed this is in hand. A Cllr to take this forward and action approved disposals.

Hot water in the changing rooms showers is a continued issue for users – the PC to investigate and liaise with main users to resolve.

Football pitches had been marked before grass being cut the following day – PC advised unfortunately we have no input on when the contractor can come.

Repair is needed to one of the platforms on the toddler play equipment at Mendlesham Playingfield as the edge has been worn through use –

ACTION CLERK: contact the contractor to undertake repair work.

Area of 'shrubs' planted on a slope to the side of the MUGA, next to the car park, in need of weed clearing again. Suggested that this area needs to be addressed going forward – PC agreed for this to be an agenda item at the next meeting.

There are notices around the playingfield with the previous clerks details on, these need to be updated – ACTION CLERK to create new notices

Land that has been subject to a previous planning application has had fences erected on the boundary – PC advised they have no further information. Any planning applications will be received by the PC and at such time will be published as an agenda item.

It was also raised that a quadbike had been seen riding around the perimeter of the playingfield – it was proposed that a sign is put up to advise no motorised vehicles permitted on the playingfield. ACTION CLERK

To appoint Heelis and Lodge as auditors for y.e. 31.3.24 – Unanimously approved

8. Any other business: matters of report and future agenda items

None

Meeting closed 7.40pm.