

## **Mendlesham Parish Council**

An Ordinary Parish Council meeting was held in the Old School Room, Mendlesham, Wednesday 8 June 2022 at 7pm.

**Present:** Cllrs A Davey ( Chairman ), P Allen, M Exley, D Foster, N Foster, B Gardiner, D Lummis, H Orton, E Ward, S Jones (Clerk) and SCC/MSDC Cllr Stringer.

**Apologies:** Cllrs S Judd and D Nunn.  
The filming statement was not read out.

### **2. Declarations of interest:**

**a) To note Councillor's declarations of interest in any of the following agenda items.** Nothing declared.

**b) To agree to any dispensations with regard to declarations of interest.** Not required.

Mid Suffolk District Council letter 30.5.22 regarding the new Code of Conduct and Register of Interests was noted.

**3. Minutes:** To confirm the following as a true and accurate representation.

#### **a) Annual Parish Council meeting 11.5.22**

Pages 1949-1952 inclusive were unanimously agreed as a true and accurate representation of the meeting, duly signed and dated by the Chairperson.

#### **b) Ordinary Parish Council Meeting 11.5.22**

Pages 1953-1957 inclusive were unanimously agreed as a true and accurate representation of the meeting, duly signed and dated by the Chairperson.

To note the following as a true and accurate representation of the meeting:

**c) Mendlesham Memorial Playing fields AGM 11.5.22** (to be approved at next year's AGM). Noted.

**d) Mendlesham Parish meeting 19.4.22** (to be approved at next year's Parish Meeting). Noted.

**4. Police report:** No reports had been received.

**SCC/MSDC Cllr Stringer:** See reports as appended to these minutes.

**Public forum:** No written questions had been received and no members of the public were present.

Page 1958

## **5. Planning matters:**

**a) Applications:** none

### **b) Results:**

DC/22/02011 I Mead Way, Mendlesham: Application for Non-Material Amendment following DC/22/00473 -Change the style and size of some of the windows and doors. Approved.

DC/22/01521 12 Chapel Road, Mendlesham: Erection of single storey front extension -grant.

DC/22/00757 4 Front Street, Mendlesham: Application for listed Building Consent- Strip roof of existing clay peg tiles and slate tiles, strip existing felt and battens. Fit breather membrane felt and new battens, refit current peg tiles and slate where condition permits and make up with reclaimed peg tiles and slate where needed. Listed Building Consent granted.

DC/22/02120 Land adjacent to 17 Brockford Road, Mendlesham: Discharge of Conditions Application for 0366/17 Allowed under Appeal Reference APP/W3520/W/17/3175489- Condition 5 (Means to prevent the discharge of Surface Water -determined.

DC/22/01401 Land adjacent to 17 Brockford Road, Mendlesham. Application under S73 for Removal or Variation of a Condition following grant of Outline Planning Permission ref: 0366/17 , dated 27/09/2017 and Reserved Matters Approval ref DC/20/01525, dated 01/06/2020- Town and Country Planning Act 1990- Erection of 2 no dwellings- To vary Condition Numbers 1 and 4 of Outline Planning Permission ref: 0366/17 and Condition no 2 of reserved Matters Approval ref: DC/20/01525 to amend the layout, scale and appearance of Plot 1, the landscaping of the site, and to add a phasing condition to enable properties to be built independently of each other. Refused.

There was further discussion regarding planning applications and permissions for Land adjacent to 17 Brockford Road noting there was currently permission granted for two dwellings to be erected in the same phase of build. Further applications may also be lodged with Mid Suffolk District Council and yet to be received for consultation by Mendlesham Parish Council.

**c) Correspondence:** none

7.15pm A member of the public arrived.

**d) National Grid Green project.**

The Clerk reported that her husband worked for National Grid but had not been involved with the part of the project relating to Mendlesham Parish.

i) To note reports of meetings attended. Cllrs Davey, Exley, D and N Foster, Ward and the Clerk had attended various consultation events regarding this project. All Councillors had received information regarding the project.

ii) Discussion: to include any residents' concerns. Written representation from two residents had been received and was noted. The member of the public present at the meeting provided his concerns.

iii) To agree a consultation response. The Clerk had provided a draft response for further discussion. Councillor comments included:

- Impact of 50m tall pylons on the landscape, including visual impact near ancient Rights of Way
- National Grid already seemed to have made its mind up.
- Requirement for a combined National strategy
- Lack/differing information regarding offshore options and costs.
- Support Suffolk County Council, Mid Suffolk District Council, Local MP's and OFFSET stance.
- There were unresolved thoughts regarding undergrounding in the Parish. It was agreed to request specific meetings with National Grid to discuss further impact of any part of the project within Mendlesham Parish.

**Action:** Clerk to strengthen proposed response and circulate to all before sending.

e) Report on Mendlesham's Revised Neighbourhood Plan. Cllr Exley reported that the Revised NP committee meeting had taken place 17 May 2022. The revised terms of reference as authorised by Parish Council were noted and minuted. Responses to examiners and public comments had been agreed to be sent to Mid Suffolk District Council for transmission to the Examiner.

f) Any other planning matters. None

The member of the public left the meeting.

## 6. Mendlesham's Woodland

a) Tree work: To confirm quote documents and procedures for work Autumn/Winter 2022. The Clerk had circulated proposed documents detailing the work and requirements. Unanimously confirmed. **Action: Clerk.**

**b) Any other woodland matters:** A budget of £5 per box for some 15 replacement bird boxes was agreed.

## 7. Reports

a) Clerks report & delegated decisions:  
 Scout Hut Lease: Clarke and Simpson chased.  
 Allotments: Land in front of the Cedars renewed £205.10 received.  
 Delegated decisions: None  
 Correspondence: A request from a resident for a permission letter to lodge items with The Hold, Suffolk Record Office was noted and confirmed.

b) Jubilee Events: See report as appended to these minutes.

c) Other organisation reports: None.

d) Chairs report: nothing to report that is not an agenda item.

e) Questions to the Chair : nothing asked.

## 8. Mendlesham Parish Council: Financial matters

a) To confirm payment of invoices: The following invoices were unanimously agreed for payment.

DD	84.89	Nest May 2022
DD	18.40	Google May
OL	144.48	May Street Cleaning
OL	1089.44	May admin
OL	235.00	Heelis & Lodge pc internal audit ye 31.3.22
OL	574.07	MSDC Dog bin emptying 11x £43.49 1.4.22- 31.3.23
OL	34.30	B Gardiner reimbursement fuel for grasscutting
		Page 1961

To come	2121.51	Business Services at CAS Ltd. Insurance wef 1.6.22 Page invoice to follow.
DD	1129.27	PWLB loan repayment re Street Lighting Loan
OL	133.67	MSDC litter bin emptying 3x £37.13 1.4.22- 31.3.23

b) To review the internal audit report for Mendlesham Parish Council for the year ending 31.3.22 and any actions required. The report had been circulated to all Parish Councillors. No actions were required. Unanimously confirmed.

c) To confirm Heelis & Lodge appointed as Internal Auditors for the year ending 31.3.23. Unanimously agreed.

d) To note Public Right of Inspection of Accounts for the Year ending 31.3.22 Monday 13 June 2022-Friday 22 July 2022. Noted.

e) To note AGAR submission deadline of 1 July 2022 to External Auditors. Noted.

f) Any other urgent financial matters. None.

## 9. Playing fields:

a) Opening event 15 July 2022. To agree on a budget and detail of the event. A budget of £300 was agreed to include refreshments and notice board. Discussion included:

Need for a gazebo: Action Cllrs Foster

Refreshments: Action Cllr Allen, noting Cllr Exley has freezer capacity.

Ribbon: Action Cllrs Orton and Ward.

Person to open event: Action Cllr Allen or in case of need Cllr N Foster

Activities for Table Tennis and MUGA: Action Cllr D Foster and Clerk.

Photographer: Action Cllr Davey.

Press: Action Cllr N Foster.

Invitations: Action Cllr D Foster and Clerk.

b) To agree any quotations received further to the ROSPA reports. None available. **Action Clerk** agenda item for next meeting.

c) To agree works as required to Mendlesham Playingfields. Water jetting to remove algae etc had been completed for Mendlesham Playequipment. Mendlesham Green equipment was still to be completed.

d) Any other matters.

It was agreed not to proceed with Mid Suffolk District Council offer to organise a ROSPA inspection.

CLlr Lummis provided an update on his communications with requests from non Mendlesham Football teams request to use Mendlesham and contact with Suffolk Netball. The need to provide and market the facilities was agreed.

It was noted weeds were preventing football use. **Action: Clerk** to organise a meeting with Vertus to discuss mitigation.

**10. To review Communication policy** regarding publication of minutes on the Mendlesham website. It was agreed Neighbourhood Plan committee draft minutes from 11.5.22, the date when the committee received delegated responsibilities should be published on the Mendlesham website and relevant policies amended accordingly. **Action: Clerk.**

**11. To confirm insurance arrangements wef 1 June 2022.** Details had been previously circulated to all Councillors. Unanimously confirmed.

**12. Any other business:** matters of report and future agenda items. None.

Meeting closed 8.44pm

Page 1963