

Mendlesham Parish Council

An Ordinary Parish Council meeting was held in the Old School Room, Mendlesham, Wednesday 7 September 2022 at 7pm.

Present: Cllrs A Davey (Chairman), P Allen, M Exley, D Foster, N Foster, B Gardiner, D Lummis , D Nunn , H Orton and S Jones (Clerk).

Apologies: Cllrs S Judd and E Ward.

The filming statement was not read out.

2. Declarations of interest:

a) To note Councillor's declarations of interest in any of the following agenda items. Cllr Lummis declared a Disclosable Pecuniary Interest interest in the Neighbourhood Plan agenda item as he has a beneficial interest in land off Old Station Road and Glebe Way, Mendlesham.

b) To agree to any dispensations with regard to declarations of interest. Not required.

3. Minutes: To confirm the following as a true and accurate representation.

Ordinary Parish Council Meeting 10.8.22

Pages 1970-1974 inclusive were unanimously agreed as a true and accurate representation of the meeting, signed and dated by the Chairperson.

4. Police report: A playing field incident and two further fly tipping incidents at other locations, over the weekend 3 - 4 September, all duly reported were noted.

SCC/MSDC Cllr Stringer arrived.

SCC/MSDC Cllr Stringer: See County and District report as appended to these minutes.

Questions relating to changes in bus services were asked and discussed.

Public forum: No members of the public were present and nothing had been received prior to this meeting.

5. Planning matters:

a) Applications: none.

b) Results:

DC/22/03698 Land South of, Chapel Road, Mendlesham: Application for a Non-Material Amendment relating to Outline Planning permission red 4242/16 and Reserved Matters Approval ref: DC/19/05949, for the erection of 28 no dwellings- Revised plans and details approved.

Page 1975

DC/22/02113 Land adjacent to ,17 Brockford Road, Mendlesham:
Application for a Non-Material Amendment relating to DC/20/01525- a phasing condition to be introduced to enable each plot to be delivered independently of the other. Approved.

c) Correspondence:None

d) Any other planning matters: None

6. Mendlesham's Revised Neighbourhood Plan

Cllr Lummis declared a Disclosable Pecuniary Interest interest in the Neighbourhood Plan agenda item as he has a beneficial interest in land off Old Station Road and Glebe Way, Mendlesham and left the meeting.

a) Report:

The two drop in sessions were held in the Old School Room on the 12th and 13th of August . The Parish Council webpage has been updated . We now await the date from MSDC as to the referendum, the next stage in the process .

b) Any other NP matters: None.

Cllr Lummis returned to the meeting.

7. Reports

a) Clerks report & delegated decisions

Finance:

£432.25 MSDC Street Cleaning Grant Q1 received.

Scout Hut Lease:

Draft Heads of Terms have been received by Mendlesham 1st Scout Group.

Woodland Work: Contractor has confirmed acceptance of work. Unsuccessful contractors advised. One company contacted us after the decision- their quote had been lost in the post.

Planning MSDC/Planning Inspectorate: letter sent re inaccuracy re Appeal Reports at Brockford Road, Mendlesham.

3.9.22/ 4.9.22 Antisocial / Fly tipping incidents Mendlesham Playingfields, Mendlesham's Woodland and land at Chapel Road (MSDC ref Ft449299005).

Village Sign, Mendlesham: contact with company to undertake rejuvenation. Now ready to collect sign.

13.11.22 St Mary's Remembrance Service 9.30 am. Contact has been made with RAF Lakenheath and Church to request a representative attends for the US memorial part of the service.

Delegated decisions: None

Correspondence: Correspondence regarding the highway at Mendlesham Green had been circulated to all Parish Councillors. It was agreed this was a matter for Suffolk County Council Highways.

b) Any other organisation reports: Provisional plans for a Street Fayre 1.5.23 were noted. It was agreed that the Parish Council would need to discuss any requests for street closures or hire of Mendlesham Playing Fields when required.

c) Chairs report: a resident complaint regarding parking on Old Station Road was reported.

d) Questions to the Chair: none.

8. Mendlesham Parish Council: Financial matters

a) To confirm payment of invoices. The following invoices were unanimously agreed for payment.

OL	60.00	Chapple Signs Litter picking sign (pd2.9.22)
DD	84.89	Nest August 2022
DD	18.40	Google August 2022
OL	144.48	August Street Cleaning
OL	1119.25	August Admin
OL	360.00	PKF Littlejohn LLP external audit ye 31.3.22
OL	144.00	Gipping Press 1x complete set NP
OL	229.20	Gipping Press 10xAO NP posters
OL	36.00	Gipping Press 2 NP prints
OL	75.44	HeartInternet Ltd CLT Website hosting (from EMR CLT) reimbursement M Exley
OL	1492.80	Playequip Leisure re new bridge at Mendlesham Playingfields
OL	240.00	Community Heartbeat Trust MG defrib battery
OL	1039.50	Vertas playingfield fertilise with selective

b) To note receipt of External Auditors report for the year ending 31.3.22. Noted.

- i) To confirm any actions as required.** It was noted there were no matters of concern raised or action required.
- ii) To confirm length of time Conclusion of Audit report should be published on Parish Notice Boards.** It was noted there was no longer a statutory requirement, but as the reports had been placed on the notice boards at the beginning of September, they should remain for the month of September.
- c) To note and agree Mendlesham requirements further to option to opt out of the SAAA central external auditor appointment arrangements.** It was agreed not to opt out of the SAAA central auditor appointment arrangements.
- d) To review bank reconciliation and management information as at 31.8.22.** Noted with no further questions.
- e) To discuss spend of £2151.04 CIL money to be spent before 31.3.23.** Correspondence with Mid Suffolk District Council was noted with the confirmation that these funds could be held over as part of a specific project. It was unanimously agreed that these funds should be held over for the new community building project at Mendlesham Playingfields.
- f) Any other financial matters.** None

9. Playing fields:

- a) Report:** It was noted that hire agreement forms had been issued for all users to complete for the football season 2022/23. Invoices for all adult use to the end of August had been issued and paid. Outstanding funds for youth use were awaited. Cllrs Gardiner and Lummis were thanked for their help with the recent Changing Room flood.
- b) To agree any quotations received further to the ROSPA reports.** A quote for replacement football nets at Mendlesham Green was still to follow. Mendlesham roundabout was able to be greased by volunteers with the Mendlesham Green roundabout to still be reviewed.
- c) JMAT block booking for Changing Rooms.** Nothing had been received from the JMAT. **Action: Clerk** to request an urgent meeting to discuss this and correspondence received from hirers.
- d) Any other matters .** It was agreed the Stop Net arrangements could be moved to behind the advertising boards at the far end of the playingfields. The bank reconciliation of 3.7.22 for Mendlesham Playingfields Charity was noted.

10. Old Market Street Noticeboard: Quotes of some £2,000 to replace the existing board had been previously circulated. There was further discussion about if replacement or repair was required and if so how? It was agreed Cllr Allen would obtain a professional quote for repair and Cllr Gardiner would consider a budget and timescales if he was to undertake the work as a volunteer. **Action Cllrs Allen and Gardiner.**

Cllr Stringer left the meeting.

11. Website Accessibility Statement. After review this was unanimously agreed. **Action: Clerk** to update website.

12. Any other business: matters of report and future agenda items. None.

Meeting closed at 8.25pm.