

Mendlesham Parish Council

An Ordinary Parish Council meeting was held in the Old School Room, Mendlesham, Wednesday 6th April 2022 at 7pm.

Present: N Foster (Chaired meeting as Vice Chairman in Cllr Davey's absence), M Exley, D Foster, B Gardiner, S Judd, D Lummis, H Orton, E Ward, S Jones (Clerk) and SCC/MSDC Cllr Stringer.

Apologies: Cllrs A Davey(chairperson) and D Nunn.

The filming statement was read out .

2. Declarations of interest:

a) To note Councillor's declarations of interest in any of the following agenda items. Cllr Orton declared a pecuniary interest in planning application DC/22/01134 as this is her neighbours property. DC/22/01401 Cllr Judd and Cllr Lummis declared non pecuniary interests as their properties overlook the St Mary's Church graveyard with the location of DC/22/01401 just beyond the graveyard.

b) To agree to any dispensations with regard to declarations of interest. Not required.

Cllr Allen arrived.

3. Minutes: To confirm the following as a true and accurate representation.

a) Ordinary Meeting 9.3.22

Pages 1932-1937 inclusive were unanimously agreed as a true and accurate representation of the meeting, duly signed and dated by the Chairperson.

4. Police report: The latest Constables County had been circulated.

SCC/MSDC Cllr Stringer: See reports as appended to these minutes. A question was asked about the District Neighbourhood Plan stance and duly answered.

Public forum: No written questions had been received and no members of the public were present.

5. Planning matters:

Cllr Orton declared a pecuniary interest in planning application DC/22/01134 as this is her neighbours property and left the meeting.

a) Applications:

DC/22/01134 6 Mill Terrace, Mendlesham Green: Householder Application- Erection of a first-floor rear extension to match that constructed on either side. Unanimously agreed to support with no comment.

Cllr Orton returned to the meeting.

Cllrs Judd and Lummis had declared non pecuniary interests in DC/22/01401 so remained in the meeting and voted accordingly.

DC/22/01401 Land Adjacent to, 17 Brockford Road, Mendlesham:

Application under S73 for Removal or Variation of a Condition following grant of Planning Permission DC/20/01525 dated 01/06/2020. Town and County Planning Act 1990- Erection of 2 no Dwellings. To vary Condition Number 2 (Approved Plans and Documents) Amendment to Plot 1 and add phasing condition to enable properties to be built independently of each other.

Cllr Exley provided a history of recent planning matters for this application. After discussion it was unanimously agreed not to support this application for the following reasons:

- the location, design, rooflines and dominating mass of the proposed house is overwhelming and not in keeping with the neighbouring properties, the visually important green space and visual views, the Grade 1 listed Church or gateway to the village. The application is also not so far away from the Mendlesham Conservation Area.

- if this application regarding phasing is approved, this would mean development on two separate occasions, presumably involving closing of the road and delivery of materials twice? This would be detrimental to the amenity of the local neighbours as well as Mendlesham village. The location of this application is also extremely close to a sharp bend of the road, the junctions of Oak Farm Lane/Glebe Way, Mendlesham and there is no off-road parking that can be used for development of this site.

- whilst not a major consideration when reviewing this application, the associated plans are somewhat muddled with regard to existing approved development and proposed.

- this application is outside National, District Planning policy, our adopted Neighbourhood Plan, including policies MP5, MP6 and MP 10 plus our emerging Revised Neighbourhood Plan and should be refused, retaining the no permitted development rights for any permissions granted, historical or future.

After the decision had been reached, it was agreed Cllr Stringer would call this application into the Planning Committee as required.

DC/22/01351 Land at Woodlands, Mendlesham Road, Wetheringsett Cum Brockford: Full Planning Application- Creation of new agricultural vehicular access and associated hardstanding. Erection of post and rail fencing.

It was unanimously agreed not to support this application due to concerns about the highway (speed limit, no pavements, rural narrow road and the Suffolk County Council Highways holding objection), access to this and neighbouring sites being currently unauthorised and whilst not a planning matter it was believed the borehole is also unauthorised.

DC/22/00757 4 Front Street, Mendlesham: Application for Listed Building Consent- Strip roof of existing clay peg tiles and slate tiles, strip existing felt and battens. Fit breather membrane felt and new battens, refit current peg tiles and slate where condition permits and make up with reclaimed peg tiles and slate where needed.

It was unanimously agreed to support this application subject to the Heritage Officer's approval and to report potential difficulties with lorry deliveries and erecting scaffolding.

DC/22/01521 12 Chapel Road, Mendlesham Householder application Erection of single storey front extension.Unanimously agreed with no comment.

b) Results:

DC/22/00430 Mendlesham Manor, Brockford Road, Mendlesham: Application for Listed Building Consent- Removal of cement infill panels, timber frame repairs and application of lime render. Grant.

DC/22/00473 1 Mead Way, Mendlesham: Householder Application- Erection of single storey infill side extension, construction of new pitched roof to replace existing flat roof, re- position chimney and extension of boundary fence, Grant.

c) Correspondence:

Mendlesham modified draft Neighbourhood Development Plan. To note Mid Suffolk District Council Reg 17 Independent Examination, focused consultation ending 4pm 29 April 2022 relating to the SEA screening process and Consultation Statement. Noted.

d) Any other planning matters. None

6. Mendlesham's Woodland

a) Update further to Annual Tree Inspection report. It was noted T13 had been cut down (see invoice for payment as part of 8a) . It was also noted that in addition to T12 which it had been agreed at the last meeting should be cut down, there was a similar tree T11 located adjacent to the highway and another 8 of differing sizes, all of which needed to be removed before February 2023.

b) To agree to any actions as required. It was unanimously agreed that it was the responsibility of Mendlesham Parish Council to action the requirements of the Tree Inspection Report and that this may involve obtaining quotes to have the work done in one phase before February 2023. However, this would need the involvement of the Woodland Officer. It was agreed a Woodland site meeting was required with the Woodland Officer and Cllrs Exley, N Foster and Gardiner to discuss the specification of the works and potential companies, prior to seeking quotes. **Action:** Cllr Gardener to arrange the meeting and all to formulate a proposal for the May meeting.

It was noted that permission may need to be obtained from the Forestry or Rural Payments Commission either to fell more than 6 cubic metres or due to grant schemes as received for the Woodland.

c) Any other woodland matters : none

7. Reports

a) Clerks report & delegated decisions:

Finance:

£2077.41 1.4.22-28.2.22 VAT claim monies received.

£405.41 MSDC Cleansing Grant Q4 received.

£834.46 VAT claim 1.3.22-31.3.22 sent.

£6853.63 MSDC s106 grant MUGA/WSA Project received.

External Audit AGAR 2021/22: receipt required by 1 July 2022.

MSDC Corporate Peer Challenge 16.3.22- Clerk attended.

Road Repair CR NO 344074 Stowmarket Rd Mendlesham re resurfacing near Galloways. Response 16.3.22 " not deemed to be in a poor enough condition to be prioritised..... Put forward for full resurfacing within next two to three years depending on levels of available budget and annual review of priorities....." .

Delegated decisions:None

Correspondence:

MSDC: correspondence regarding Large Scale Energy Projects.

LTN 28 Basic Charity Law received and circulated.

Dan Poulter MP: invitation for parish to host " Meet Your MP" event

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b) Other organisation reports. A report regarding Mendlesham Community Charity was noted.

8pm Cllr Stringer left.

c) Chairs report: nothing to report that is not an agenda item.

d) Questions to the Chair : nothing asked

8. Mendlesham Parish Council: Financial matters

a) To confirm payment of invoices: The following invoices were unanimously agreed for payment.

DD	129.80	Nest March 2022
DD	18.39	Google March
OL	246.00	February Street Cleaning, back pay 1.4.21-31.3.22, holiday entitlement not taken.
OL	1497.26	March admin, back pay, holiday pay (further payment to be considered as a later agenda item) .
OL	40.70	Clerk expenses March 2022
OL	17.98	P Allen reimbursement street cleaning bin bags
OL	177.29	S Jones Toner Giant printer toner and transfer belt
OL	582.00	Arc Tree Surgery T13 Beech Tree dismantle
OL	150.00	Community Land Trust Network membership (on behalf of Mendlesham CLT)
OL	563.16	SALC Membership 2022/2023
OL	31.44	Environment Agency drainage charge
OL	71.96	H Orton reimbursement frames for Parish Awards
OL	388.17	HMRC Q4 PAYE

b) To note and confirm bank reconciliation, management information and position reserves as at 31.3.22. Noted with no questions asked. It was also agreed when reviewing the year end 31.3.22 accounts, the clerk should consider transfers, if possible to the Woodland EMR.

c) To confirm National Salary Award 2021/22 backdated to 1.4.21.
Unanimously confirmed.

d) Suffolk County Council: Community Self- Help Agreement for
Community Volunteers Quiet Lanes.

i) Report: See report as appended to these minutes.

ii). Agreement: to complete. It was noted that only a holding reply had been received from the Parish Council insurers regarding the clauses regarding insurance in the document and how/if cover applied to the Parish Council insurance policy. After discussion, it was agreed the document could not be agreed for signature in accordance with Mendlesham Parish Council standing orders at this meeting, notwithstanding the time restraints for the collection of the project signs. It was agreed once a reply was received from the insurers, confirmation to sign the document would be acceptable via email, confirmed by all Parish Councillors and then duly signed and witnessed in accordance with standing orders before the next formal meeting.

e) Any other urgent financial matters. None

9. Playing fields:

a) To agree to any required actions regarding maintenance of Mendlesham Playing fields parish council owned pitch, including moss treatments and white lining. It was agreed Vertus should be asked for advice and a quote as required. **Action:** Clerk.

b) To note correspondence from a resident and agree on a way forward/response. Correspondence had been received from a resident covering more than one occasion, regarding noise and balls being kicked against a fence. After consideration, Councillors were unfortunately unable to find any mitigation solutions. **Action:** Clerk to advise the resident accordingly.

c) To confirm Maintenance contract wef 1.4.22 £4284.64 plus vat.
Unanimously confirmed.

d) Any other matters : none

10. Mid Suffolk District Council Governance Review: After consideration a proposal was made for 13 Parish Councillors but no seconder came forward. A proposal to maintain the status quo with regard to the number of Parish Councillors (11) and Boundary for Mendlesham Parish was then seconded and unanimously agreed. **Action: Clerk.**

11. Any other business: matters of report and future agenda items.
None.

Meeting closed 8.44pm

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