

Mendlesham Parish Council

An Ordinary Parish Council meeting was held in the Old School Room, Mendlesham, Wednesday 13 July 2022 at 7pm.

Present: Cllrs A Davey (Chairman), P Allen, M Exley, D Foster, N Foster, B Gardiner, S Judd, D Lummis (arrived 7.05pm), H Orton, E Ward and SCC/MSDC Cllr Stringer (arrived 7.06pm) and two members of the public.

Apologies: Cllr D Nunn and S Jones (Clerk).

The filming statement was read out.

2. Declarations of interest:

a) To note Councillor's declarations of interest in any of the following agenda items. Nothing declared.

b) To agree to any dispensations with regard to declarations of interest. Not required.

3. Minutes: To confirm the following as a true and accurate representation.

Ordinary Parish Council Meeting 8.6.22

Pages 1958-1963 inclusive were unanimously agreed as a true and accurate representation of the meeting. It was agreed they would be duly signed and dated by the Chairperson at the nearest opportunity.

4. Police report: No reports had been received.

SCC/MSDC Cllr Stringer: See County report as appended to these minutes.

Public forum: The two members of the public reported their plans for Bonfire Meadow.

19.05pm Cllr Lummis arrived and declared a Disclosable Pecuniary interest in the Neighbourhood Plan agenda items as he has a beneficial interest in land off Station Road and Glebe Way. No dispensations required.

19.06pm SCC/D.Cllr Stringer arrived.

SCC/MSDC Cllr Stringer: See County and District report as appended to these minutes. Cllr Stringer reported verbally on his District report which would be received after the meeting.

Questions asked relating to Gateway 14, The Range were:

Have the Range taken all of the site?

How many vehicle movements?

Any restricted hours? Cllr Stringer reported none.

Details of the ground area around it?

Page 1964

5. Planning matters:

a) Applications: none

b) Results:

DC/22/02421 Plot 5, Two Oaks, Land to the East of Brockfod Road, Mendesham. Discharge of Conditions Application for Appeal References APP/W3520/C/3238584, APP/W3520/C/3238585 AND app/w3520/c/3238586- Condition 5 (Flood Evacuation Plan). Approved.

DC/22/02422 Plot 8, One Acre Stables, Land to the East of Brockford Road, Mendlesham. Discharge of Conditions Application for Appeal References APP/W3520/C/3238574 and APP/W3520/C/3238575- Condition 5 (Flood Evacuation Plan). Approved.

c) Correspondence:

i) Wetheringsett Neighbourhood Plan consultation ending 5.8.22. It was unanimously agreed Mendlesham had no issues with the Plan and wished Wetheringsett all the best. **Action: Clerk**

ii) BMDC parking consultation ends 31.7.22 . The consultation was noted with no reply agreed.

d) Any other planning matters: none.

7.20pm Cllr Lummis declared a Disclosable Pecuniary interest in the Neighbourhood Plan agenda items as he has a beneficial interest in land off Station Road and Glebe Way and left the meeting.

The two members of the public left.

6. Mendlesham's Revised Neighbourhood Plan

a) Report : see report as appended to these minutes. An email received from a member of the public was noted.

b) To sign R17A Mid Suffolk District Council and Parish Council agreement that the Mendlesham Neighbourhood Plan 2018-2037 moves forward to referendum. Unanimously agreed, to be signed by Sharon Jones, Parish Clerk.

c) To confirm the budget for Parish Event, publishing costs etc . It was noted that the in year budget of £500 and the EMR Reserve £345 will be required and potentially exceeded for costs of the public event and publishing costs/ other costs required to take the Neighbourhood Plan to reference.

It was unanimously agreed that the Clerk with either Cllr Exley or the Clerk with Mr Moore should spend whatever is necessary.

d) Any other NP matters. Those involved were thanked for their work to date.

7.30pm Cllr Lummis returned to the meeting.

7. Reports

a) Clerks report & delegated decisions

Finance: £99.41 UK Power Networks wayleave payment received.

Scout Hut Lease:

Clarke and Simpson chased again.

MSDC: UK Shared Prosperity Fund Engagement.

Consultation questionnaire completed by Clerk.

Mendlesham Green Hay cut:

Local farmers have been in contact and will cut the hay.

Community Action Suffolk: Parish Survey completed.

Delegated decisions: None

b) Other organisation reports. None

c) BMS Corporate Peer Review report. Noted.

d) Chairs report : nothing to report that is not an agenda item.

e) Questions to the Chair: none

8. Mendlesham Parish Council: Financial matters

a) To confirm payment of invoices

The following invoices were unanimously agreed for payment:

DD	84.89	Nest June 2022
DD	18.40	Google June
OL	144.48	June Street Cleaning
OL	1119.25	June admin
OL	15.99	B Gardiner reimbursement screws for bird boxes
OL	1260.19	Vertus Mendlesham Playingfields maintenance 1.4.22 to 30.6.22
OL	734.43	HMRC q1 PAYE

OL	66.96	Chapple Signs sign for Mendlesham Playingfield Project
OL	30.00	Chapple Signs revised sign for Mendlesham Playingfield Project (<i>Clerks note: £66.96 authorised</i>)
OL	154.80	Rialtas annual accounts package

b) To review bank reconciliation and management report as at 30 June 2022. Information had been circulated to all Councillors prior to the meeting. Noted, with no questions asked.

c) Any other urgent financial matters: none.

9. Playing fields:

a) Opening event 15 July 2022. Outstanding actions and requirements for this event were discussed and agreed. Table tennis bats and balls would be donated to the children at the event.

b) To agree any quotations received further to the ROSPA reports. None available.

c) Report regarding hire. See report as appended to these minutes. In addition, 10 games on the bottom pitch had been confirmed, to be charged at the agreed rates. Saturday morning and Sunday afternoon teams confirmed. Sunday morning to book ad hoc.

Changing Rooms: the lock code had been changed which had caused inconvenience. There had been a loss of hire revenue because of the non working showers. Tiles are coming off the walls. It was noted that control of the changing rooms is the key for use. **Action: Cllr Nunn to report progress to date.** Cllr Lummis had told the clubs the costs involved for the forthcoming season.

d) Vertus quotations, works and contract. To agree. The various quotes received were discussed in detail.

The following works were agreed 8 votes to 1, with one abstention.

Whole Field - Selective & Fertiliser	£866.25
Whole Field - Sulphate of Iron (moss control)	£515.63
Mark out additional pitch x 16 times	£388.08
Verti Drain both pitches	£1,072.19
Total	£2842.15

Action: Clerk to confirm with Vertus.

Action: Clerk to diarise for the goal mouths to be repaired at the end of the season and another review of fees to have been completed by May/June 2023.

e) JMAT block booking for Changing Rooms: To agree. Nothing had been received. **Action: Cllr Nunn.**

f) To review and agree hire arrangement policy for Mendlesham Playingfields, MUGA and Changing Rooms.

The following fee structure was unanimously agreed with immediate effect.

Top Football Pitch £50 per game.

Bottom Pitch £20 per game.

All other parts of the field, £10 per hour.

Mendlesham Football Club Junior football no charge until a full sized pitch is required in view of use of Mendlesham Football Club equipment.

Changing Rooms and Showers £5 per hire .

Toilets no charge.

MUGA : £20 per hour plus £5 per hour for lights if required. £30 for block bookings of 2 hours.

g) To confirm delegated responsibilities regarding administration.

A small group to include Cllrs Davey, Gardiner, Lummis and the Clerk were delegated as a group, not individuals to agree to any requests received.

h) Any other matters ; It was noted that football nets have been put up, but then taken down by unauthorised persons. A lockable frame was required.

Trees and Hedgerows:

a) Report re meeting with MSDC Biodiversity Officer. See report as appended to these minutes.

b) To agree any actions. The proposals outlined in the report were unanimously agreed, noting at present this does not include Black Poplars for the River Gipping Site, but they may be available later. Page 1968

Mendlesham Scout Group had volunteered to help but more volunteers would be required.

11. Any other business: matters of report and future agenda items.

Signs for the Quiet Lanes would be collected on 14 July. **Action: Cllrs N Foster and M Exley.**

Meeting closed at 8.25pm.