

Mendlesham Parish Council

An Ordinary Parish Council meeting was held in the Old School Room, Mendlesham, Wednesday 10 August 2022 at 7pm.

Present: Cllrs A Davey (Chairman), P Allen, M Exley, D Foster, N Foster, B Gardiner, S Judd, D Lummis , H Orton, E Ward (arrived during the meeting) and S Jones (Clerk).

Apologies: Cllr D Nunn and SCC/MSDC Cllr Stringer.
The filming statement was not read out.

2. Declarations of interest:

a) To note Councillor's declarations of interest in any of the following agenda items. Cllr Lummis declared a Disclosable Pecuniary Interest interest in the Neighbourhood Plan agenda item as he has a beneficial interest in land off Old Station Road and Glebe Way, Mendlesham.

b) To agree to any dispensations with regard to declarations of interest. Not required.

3. Minutes: To confirm the following as a true and accurate representation.

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Pages 1964-1969 inclusive were unanimously agreed as a true and accurate representation of the meeting, signed and dated by the Chairperson.

4. Police report: No reports had been received.

SCC/MSDC Cllr Stringer: See County and District report as appended to these minutes.

Public forum: No members of the public were present and nothing had been received prior to this meeting.

5. Planning matters:

a) Applications:

DC/22/03416 Industrial Building at Mendlesham Industrial Estate. Planning Application. Change of use from B2 use to Mixed B2 and B8. It was unanimously agreed to support this application with no further comment.

b) Results:

DC/22/02511 Mendlesham Hall, Hoggars Road, Mendlesham.

Discharge of Conditions Application for DC/21/00293 – Condition 6 (Surface Water Drainage Details).

DC/22/00928 Perkins Farm, Tan Office Lane, Mendlesham:

Discharge of Conditions Application DC/21/00973 - Condition 3 (Landscaping Scheme), Condition 11 (Biodiversity Compensation and Enhancement Strategy) , Condition 13 (Agreement of Materials) and Condition 14 (Fenestration and Doors) (All Part Discharge only relating to proposed Cart Lodge).

c) Correspondence:

- MSDC Planning Peer Review report. Noted.
- Review of Suffolk's Recommended Lorry Route Map. Noted.

d) Any other planning matters: None.

6. Mendlesham's Revised Neighbourhood Plan

Cllr Lummis declared a Disclosable Pecuniary Interest interest in the Neighbourhood Plan agenda item as he has a beneficial interest in land off Old Station Road and Glebe Way, Mendlesham and left the meeting.

a) Report: It was reported that the Mendlesham website had been updated to include a link to the Mid Suffolk District Council web page with the link to the Examiner's report

An open event Friday 12 and Saturday 13 August 2022 for residents to discuss the plan or ask questions was arranged.

Cllr Ward arrived.

b) Any other NP matters: None.

Cllr Lummis returned to the meeting.

7. Reports

a) Clerks report & delegated decisions

Finance:

MSDC Cleansing Grant Claim Q2 application submitted.

External Audit: question received re AGAR " Section 2 Box 9: Could you provide further explanation as to why your fixed assets increased by £52,081 as it is not evident in box 6 how these assets were acquired". Reply provided.

Byways and Road at Mendlesham Green: Further to correspondence from a member of the public regarding the condition of specific byways and road at Mendlesham Green for use by equines/carriages. SCC Rights of Way and County Councillor notified.

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Defibrillators:

Mendlesham Green: Battery on order- we will need to pay
 Mendlesham: lettering on Pin numbers faded. Reported to CHT- they advise we contact the Box manufacturer. (*Clerks note: after further discussion, including consideration of the labels next to the pin buttons, it was agreed no further action was required at present*).

Delegated decisions: None

Correspondence:

Correspondence from a resident of Mill Road received regarding Quiet Lanes, speeding and position of 30mph sign. (*Clerks note: after discussion, the Clerk was advised of the content for the response*).

b) Allotment report. It was reported that an inspection of the allotments had taken place. Generally all was fine. Cllr Orton would continue discussions regarding planting on one plot, the Clerk had sent a formal letter to one allotment holder to clear before 1.9.22 or risk termination of the tenancy and another plot holder had received a gentle email asking to tidy as soon as the ground permits. It was also noted that the hay had been cut and removed.

c) Quiet Lanes Report: It was reported that the signs were now installed.

d) Mess Free Mendlesham report .See report as appended to these minutes. It was also reported the Hi Viz vests were on order. A sharps box had been obtained from Mendlesham Health Centre who would also undertake disposal.

e) Any other organisation reports. None.

8. Mendlesham Parish Council: Financial matters

a) To confirm payment of invoices. The following invoices were unanimously agreed for payment.

DD	84.89	Nest July 2022
DD	18.40	Google July
OL	144.48	July Street Cleaning
OL	1119.25	July admin
OL	141.35	S Jones reimbursement Toner Giant Printer toner
OL	123.72	N and D Foster, reimbursement Workwear Hi viz jackets re Mess Free Mendlesham
OL	65.00	Mendlesham Educational Charity Old School Room hire 6.4.22- 8.6.22.

OL	88.98	M Exley reimbursement for speed device batteries
OL	36.00 plus vat	Gipping Press (invoice not yet received NP event materials)
OL	191.00 plus vat	Gipping Press (invoice not yet received NP event materials)
DD	20.93	Wave -playingfields water

b) To confirm Risk Assessment for Mess Free Mendlesham.

Unanimously approved.

c) To confirm revised Heads of Terms document for Mendlesham Scouts/new building further to March 2022 meeting. Unanimously approved.

d) Any other financial matters: Permission was provided to purchase signs £66 for Mess Free Mendlesham as part of the Locality Fund grant to be received.

9. Playing fields:

a) Report: Opening event 15 July 2022. See report of this event as appended to these minutes.

b) To agree any quotations received further to the ROSPA reports.

A quotation for works of £1244 plus vat for repairs and improved design to the bridge at Mendlesham Playingfields Tower was unanimously approved. This work would be paid from out of the Playingfields EMR presently @ £1894.

A quote for annual maintenance of the roundabouts at Mendlesham and Mendlesham Green @ £165 if a hatch was available and £280 if not, had been obtained. It was agreed Councillors would investigate further but if this work could not be completed locally, professional contractors could be instructed accordingly (2x £165). **Action:** Cllr Gardiner and the Clerk.

It was noted that as part of the forthcoming budget Council should consider a maintenance fund for repair of play equipment. **Action: Clerk**

c) JMAT block booking for Changing Rooms: No further information had been received from the JMAT. **Action: Clerk**

d) Any other matters . Communication had been received from Suffolk Police regarding reports of Anti Social behaviour at Mendlesham Playingfields, further to a resident complaint.

10. Consultations:

a) Short Term Holiday lets: Close 21.9.22 Noted.

8.11pm The meeting went into camera due to the commercial sensitivity of the next agenda item.

11. Mendlesham's Woodland:

a) Report regarding quotes received to undertake tree work. Five professional contractors had been contacted with the request to provide a quote. Three had provided a quote of different amounts. It was noted that the detail of related documents provided with the quotes also varied.

b) To appoint a contractor.

It was proposed and seconded to accept the cheapest quote. Vote 2 for, 8 against. Motion failed.

It was then proposed and seconded to appoint the middle quote Vote 7 for, 2 against, 1 abstention. Motion passed.

It was then noted that the Woodland EMR balance was currently £3283 which would cover the amount required.

c) Any other woodland matters. None.

12. Any other business: matters of report and future agenda items. None.

Meeting closed at 8.22pm.