

Mendlesham Parish Council

An Ordinary Parish Council meeting was held in the Old School Room, Mendlesham, Wednesday 8th December 2021 at 8.15pm.

Present: Cllrs A Davey(chairperson), P Allen, M Exley, N Foster, B Gardiner ,S Judd, D Nunn, H Orton, E Ward, S Jones (Clerk) and SCC/MSDC Cllr A Stringer.

Apologies: Cllr D Foster.

The filming statement was not read out.

2. Declarations of interest:

a) To note Councillor's declarations of interest in any of the following agenda items. Cllr Gardiner declared an interest in Planning application DC/21/06273 as his property backs onto the application site. It was noted this was not a planning application to be discussed at this meeting, only to make arrangements for the future meeting as required.

b) To agree to any dispensations with regard to declarations of interest. Not required.

3. Minutes: To confirm the following as a true and accurate representation.

a) Ordinary Meeting 10.11.21

Pages 1901-1909 inclusive were unanimously agreed as a true and accurate representation of the meeting, duly signed and dated by the Chairperson.

4.

Police report: A "Constable's County" publication had been received and circulated.

SCC/MSDC Cllr Stringer: See reports as appended to these minutes. Cllr Stringer also reported that the MSDC committee meeting 8.12.21 re DC/21/01048 Cherry Gate, Mendlesham had approved an amended version of the application but with mitigation for the areas of concern as raised by the Parish Council.

Cllr Stringer was asked how long Saxham Street would be closed and reported this was emergency sewer replacement work so no final date was available.

Public Forum: No members of the public present and no written questions or matters of concern received.

5. Planning

a) Applications:

DC/21/06059 30 Old Market Street, Mendlesham: Application for Listed Building Consent – replacement of 6 no windows. It was unanimously agreed to recommend this decision should be in accordance with the Heritage officer's view.

b) Results: none

c) Planning Appeals:

i) To note MSDC committee meeting 8.12.21 re DC/21/01048 Cherry Gate, Mendlesham. See Cllr Stringer's report Agenda no 4.

ii) Town and Country Planning Act 1990.
Appeal reference APP/W3520/c/19/3238588
Plot 4- Woodlands, Land to the East of Brockford Road, Wetheringsett-cum-Brockford. To note new start date as a standalone appeal and confirm if any further information should be submitted to the Planning Inspectorate (deadline 9.12.21) . A consultation response was agreed. **Action: Clerk.**

d) Correspondence: None.

e) Revised Mendlesham's Neighbourhood Plan:

i) Report: It was noted the SEA Screening report commissioned from Place Services had been received before 19th November and forwarded to MSDC. MSDC had confirmed they would undertake the consultation for this report and associated SEA documents.

ii) To note and confirm return of unspent Locality grant funds as Requested. **Action Clerk:** An agenda item for the next meeting.

iii) Any other matters: none

f) Any other planning matters: DC/21/06273 Land Off Old Station Road and Glebe Way, Mendlesham. Application for Outline Planning Permission (access to be considered) Town and Country Planning- Erection of up to 40 no dwellings (including 14 no affordable homes and self-build plots); and construction of 2 no. new accesses to Old Station Road and Glebe Way.

To note receipt of application, Parish Council consultation deadline obtained of 14.1.22, agree meeting dates and covid mitigation requirements only.

There was no discussion about the content of this application. It was agreed to hold a meeting 5.1.22 7pm Main Hall, Mendlesham.

6. Reports

a) Clerks report & delegated decisions

Finance: £405.41 MSDC Cleansing Grant q2 notification.

Mendlesham's Woodland: have chased request for a quote for a H & S inspection (2nd time).

MSDC planning matters review meeting 24.11.21. Cllr Exley and Clerk attended. Agenda items included quality of MSDC applications, particularly plans, Officer reports to MSDC Committee and Committees themselves. Much discussion on consideration of Neighbour Plans by MSDC. Apparent lack of resources for Neighbourhood Plan and Enforcement Officers with increasing workloads.

Birketts Webinar 30.11.21 Charitable Interests. Clerk attended. Presentation details circulated.

MSDC Precept meeting 2.12.21. Clerk attended. Presentation details circulated.

Mendlesham CLT: Meeting 1.12.21.

Remembrance service: thanks have been forwarded to US Lakenheath for sending Major Tyler Beale to represent the 34th Bomb Group.

Street Cleaner employment: PAYE, PPE clothing all sorted.

Delegated decisions: none

Correspondence: as circulated.

Contact from two residents regarding the road surface outside Galloways and an area of land being used by vehicles was reported, with Cllr Stringer taking forward as appropriate.

b) Mendlesham Community Council. A report of a meeting 1.12.21 was noted.

c) Festival of Suffolk report . A report of conversations with Mendlesham Community Council was noted.

d) Mendlesham Green – potential events Summer 2022 and grass cutting. Action: Cllr Orton and Clerk. An agenda item for the next meeting.

e) Other Organisation reports: None

f) Chairs report: nothing to report that is not an agenda item.

g) Questions to the Chair: None.

7. Mendlesham Parish Council: Financial matters

a) To confirm payment of invoices. The following invoices were unanimously agreed for payment.

OL	3629.37	MUGA/WSA project management fee (paid 1.12.21 agreed mins 10.11.21 8b)
DD	83.44	Nest November 2021
DD	18.40	Google Nov monthly payment
OL	135.65	NFU Mutual Tractor insurance premium
OL	2539.92	Sports Courts UK Ltd -retention funds MUGA project
OL	1335.00	Gravity Engineering Ltd retention funds WSA project
OL	55.89	Reimbursement Street Cleaner clothing
OL	65.00	Fields in Trust annual membership
OL	119.80	Reimbursement Street Cleaner equipment
OL	159.14	November Street Cleaning (including 2 additional hours re ppe)
OL	1077.72	November admin
DD	1129.27	PWLB 2nd payment Street Lighting Loan

b) To review bank reconciliation and management information @ 30.11.21. Noted with no questions asked.

c) To continue the budget for the year commencing 1.4.22. The Clerk had previously circulated a second draft budget and report outlining tax base indicative figures as received November 2021, noting tax base confirmation should be received by the end of December. Discussion included the need to increase the budget to at least keep up with inflation and potential funding required for the new Community building and Parish Council legal fees for the new Scout Hut. It was noted inflation was currently 3.8%.

d) Any other financial matters: none

8. Playing fields:

a) To confirm sign off re defect period for WSA. Noted with invoice £ 1335.00 agreed for payment.

b) To note payment of Project Manager fee for MUGA/WSA project. Noted . £ 3629.37 paid.

c) Report further to meeting 22.11.21 with representatives of Maestro Football Club. A meeting had taken place with Cllr Allen, Cllr Exley and the Clerk. Hire of the playing field area currently not marked out for use, behind Mill Road had been agreed.

d) Proposal for provision of storage for Maestro Football Club. Cllr Gardiner had met with representatives of Maestro Football Club to discuss their storage requirements. Suitable storage space had been found and was agreed at the meeting subject to an annual fee £100 pa payable in advance from the first date of use, subject to annual review.

e) Request from resident re Muga use: An agreement was reached for a resident to use the MUGA with payment for lighting and key deposit only, pending any requests for exclusive hire.

f) Any other playingfield matters : none

9. Consultations: To note and confirm any responses for

a) Suffolk County Council review of HGV routes and community led issues- close 17.12.21. A response was agreed.

b) MSDC Draft Housing Supply Position Statement Consultation – close 17.12.21. A response was agreed.

10. Mendlesham Charities Trustees:

Proposal to reappoint Parish Council appointed serving trustees as follows:

Mendlesham Educational Foundation Trust: David Nunn (unanimously appointed) and Ray Fenning (unanimously appointed)

Mendlesham Church and Town Trust: Paul Allen (unanimously appointed) and David Lambert (unanimously appointed).

11. Any other business:

On behalf of Cllr D Foster and himself, Cllr Exley reported contact with MSDC officers regarding The Queen's Jubilee tree and hedging planting project. It was noted no plants were available for this winter's planting season.

Cllr D Nunn was thanked for arranging the hedge cutting at Mendlesham Memorial Playingfields.

Travel arrangements were made for a visit to Gissing Village Hall.

Meeting closed at 9.32 pm.

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