

Mendlesham Parish Council

An Ordinary Parish Council meeting was held in the Old School Room, Mendlesham, Wednesday 11th August 2021 at 7.00pm.

Present: Cllrs A Davey(chairperson),P Allen, M Exley, D Foster, N Foster, B Gardiner, S Judd, H Orton, E Ward and S Jones (Clerk).

Apologies: Cllrs D Nunn, S Webb and SCC/MSDC Cllr A Stringer.

The filming statement was not read out.

2. Declarations of interest:

a) To note Councillor's declarations of interest in any of the following agenda items. Nothing declared.

b) To agree to any dispensations with regard to declarations of interest. Not required.

3. Minutes: To confirm the following as a true and accurate representation.

a) Ordinary Meeting 14.7.21

Pages 1878-1884 inclusive were unanimously agreed as a true and accurate representation of the meeting, duly signed and dated by the Chairperson.

4.

Police report: No report had been received.

SCC/MSDC Cllr Stringer: See County report as appended to these minutes.

Public Forum – to receive written questions and matters of concern received. No written questions had been received.

5. Planning

a) Applications:

DC/21/04363 1 Blue House Lane, Mendlesham. Full Planning Application -Erection of 1no single storey dwelling and garage (following demolition of existing dwelling). It was unanimously agreed to support this application with comments supporting the ecology and surface water reports plus required actions.

b) Results:

DC/21/03234 30 Old Market Street, Mendlesham. Application for Listed Building Consent. Replacement of 6no windows. Refused.

DC/21/03760 Willow Farm, Mendlesham Green, Mendlesham:

Application to determine if Prior Approval is required for a Proposed; Erection, Extension or Alteration of a building for Agricultural or Forestry Use. Town and Country Planning (General Permitted Development) (England) Order 2015 as amended Schedule 2, Part 6-Replace storage building for hay, straw and machinery. Formal approval is not required.

DC/21/03478 Land South of, Chapel Road, Mendlesham. Discharge of Conditions Application for 4242/16- Condition 7 (Details of External Lighting).

c) Correspondence:

MSDC Extension of the Modification Draft Mendlesham Neighbourhood Plan Section 16 consultation to 17th September 2021 4pm.
Babergh and Mid Suffolk Joint Local Plan Notice of Commencement of Examination Hearing (Regulation 24). Hearings will recommence 09:30 Wednesday 22nd September and will be held as Virtual sessions on MS Team)

d) Any other planning matters: A pre application meeting with an applicant and the Mendlesham Neighbourhood Plan Group for 23.8.21 was noted.

6. Reports

a) Clerks report & delegated decisions

Finance:

£405.41 Q1 2021 MSDC Cleansing Grant confirmation of payment.
External audit: Question asked re restatement . Responded in accordance with Audit requirements. End of the period for the exercise of public rights . No enquiries.

Track at Mendlesham Green: had enquiry from a resident regarding the weeds between the rear of their properties and the ROW. Have confirmed, not Parish Council owned land and suggested contact with the Clerk of Mendlesham Charities or Suffolk County Council Rights of Way team.

SCC Rights of Way.

Communication regarding various matters. Communicated to Walking Group as applicable. Volunteer grasscutting - considered no action at present.

Link between Mendlesham and Mendlesham Green- no progress to date.

Scout Hut project:

Have asked Clarke and Simpson for some provisional meeting dates so we can move this forward.

Mendlesham's Woodland: reminded the Woodland Officer we need to arrange an annual tree inspection.

Mendlesham Playingfields:

Despite confirmation from Vertus, the pc pitch was not white lined as requested for 7.8.21.

Street Furniture:

Replacement grit bin at Mendlesham in place.

Mendlesham Green Noticeboard refurbished and relocated to Mendlesham Green Playingfields.

Delegated decisions: none

Correspondence: Hobbies Lane Residents concerns re Mill Road farming activities.

b) Other organisation reports: none

c) Chairs report: nothing to report that is not an agenda item.

d) Questions to the Chair: none

7. Mendlesham Parish Council: Financial matters

a) To confirm payment of invoices

The following invoices were unanimously agreed for payment.

DD	83.44	Nest July 2021
DD	12.42	Google July monthly payment
OL	137.53	S Jones reimbursement printer ink
DD	24.51	WAVE 50 50 playingfield
OL	13.50	B Gardiner reimbursement woodland fuel
OL	1077.12	July admin

b) To review management reports and bank reconciliation as of 31.7.21. Information had been previously circulated to all Parish Councillors. No questions asked. Cllr Orton checked the bank statements to the Reconciliation document.

c) Any other financial matters: Mendlesham Memorial Playingfields Charity bank reconciliation as at 5.7.21 was noted.

8. Playingfield matters:

a) To agree any actions required further to the ROSPA Report and information from Play Equip Ltd. No further contact or information had been received. It was also noted that a quote was required to replace the rope and to discuss potential finger traps further to recent works to the tunnels for the Multi Tower Complex. **Action Clerk** to contact Play Equip.

b) Report and proposals further to meeting with Mendlesham Football Club. A report of a meeting, with no new proposals, was noted.

c) Any other playingfield matters. A request to store football goals on the area of land near the 50 50 shop was discussed. It was agreed this area was not appropriate, but the area between the parish council container and fence could be used.

9. Street Cleaner vacancy:

a) Report from working party. Discussed and noted.

b) To approve proposals from the working party. After discussion, it was agreed to:

i) Advertise the position for 3.5 hours per week, to be divided into two collections per week, applications to close 30.9.21. To include street litter picking, emptying designated bins and street cleansing as required.

Action: Clerk

ii) The list of designated litter bins for the Street Cleaner were confirmed.

iii) Minor adjustment to locations, positions and heights of the current bins were unanimously approved. **Action: Cllr Gardiner and Cllr N Foster.**

iv) The need to consider replacement and or purchase of new liners was noticed. **Action: Working Party** to propose for September meeting.

10. MSDC Welcome Back Fund:

a) To consider application. It was agreed to request one large adult pack and one childrens pack of litter picking sticks. To be stored by the Cllrs Foster. **Action: Clerk**

b) " Mess Free Mendlesham". An initial report and proposal had been received. After discussion and a vote, 7 in favour, 2 against, it was agreed this could return to a future meeting, with more information and detail .

Action: Clerk to liaise with the proposers.

11. Grass cutting re Mendlesham Green Allotment area and Meadow behind the Chapel.

It was unanimously agreed to withdraw the offer of a licence for the meadow behind the Chapel at Mendlesham Green. It was agreed not to repeat the tender for this land next year. **Action: Clerk.**

An offer for the grass to be cut for the meadow behind the chapel and the " Green" area at Mendlesham Green was unanimously approved. It was also agreed to have further discussions with the same person now to cut the grass, next year.

12. 34TH Bomb Group War Memorial:

a) To note advice received via the Church Architect regarding cleaning and maintenance:

"The condition of the slate looks very good from the photographs and is exactly what I would expect for this period of time. The darkness of the surface of the slate has now mellowed. The only way to return the surface to how it was when it was new would be to fine rub it with the right abrasive. To maintain this the process would have to be repeated as and when required and I would strongly advise against it. I don't expect the current look of the slate to change very much now because green slate does not weather in the same way as limestones.

The small areas of lichen can be removed, if wished, with water and a small nylon nailbrush or toothbrush. Wire brushes must not be used under any circumstances. Chemical cleaners must be avoided at all costs.

The lettering itself is not weathering, it is merely that the surface of the stone has become paler making the lettering stand out less. On a day when the sun is shining and providing a side light the lettering should show up perfectly clearly.

In short the less that is done the better. I hope that this is useful to all concerned.

b) To agree actions as required. It was unanimously agreed to take no further action.

8.15pm The meeting then went into camera as the following agenda item is commercially sensitive. No members of the public were present to be asked to leave the meeting.

13. Mendlesham Right of Way matter:

a) Report from SCC Definitive Maps Team: A confidential report had been previously circulated to all Parish Councillors.

b) To confirm any actions as required. A response to the Suffolk County Council Definitive Maps Team was unanimously agreed.

A strictly confidential minute of this agenda item provides more detail but will not be released as a public document until this matter has been legally resolved and/or is not commercially sensitive.

13. Any other business: matters of report and future agenda items. Nothing reported.

Meeting closed 8.33pm.

Page 1889