

Mendlesham Parish Council

An Ordinary Parish Council meeting was held in the Old School Room, Mendlesham, Wednesday 10th November 2021 at 7.00pm.

Present: Cllrs A Davey(chairperson), P Allen, M Exley, D Foster, N Foster, B Gardiner, D Nunn, H Orton, E Ward, S Jones (Clerk), SCC/MSDC Cllr A Stringer and two members of the public.

Apologies: Cllr S Judd.

The filming statement was read out.

2. Declarations of interest:

a) To note Councillor's declarations of interest in any of the following agenda items. Nothing declared.

b) To agree to any dispensations with regard to declarations of interest. Not required.

3. Minutes: To confirm the following as a true and accurate representation.

a) Ordinary Meeting 6.10.21

Pages 1896-1900 inclusive were unanimously agreed as a true and accurate representation of the meeting, duly signed and dated by the Chairperson.

The Planning items were moved to this part of the meeting, to allow the members of the public to participate and then leave.

5. Planning

a) Applications:

DC/21/05543 Plot 1 Ashes Farm, Oak Farm Lane, Mendlesham:

Full Planning Application Erection of 1 no single storey dwelling with triple cart lodge (following demolition of agricultural barns) .

It was unanimously agreed to support this application for the following reasons:

Whilst development in the Open Countryside is not generally permitted further to the Mendlesham Neighbourhood Plan and there is also local precedent for Land at Cay Hill, Mendlesham Green (application DC/18/05243) which was refused with the decision supported further to Planning Appeal.

1. Outline Planning Permission has already been granted further to General Permitted Development Order 2015, Schedule 2, Part 3, Class Q (application DC/20/02876)

2. This application has a smaller building footprint providing greater diversity due to the larger garden proposed.

3. The existing Farmhouse and bungalow will not be detrimentally affected.

4. It was understood that the barns are able to be changed to new dwellings as part of planning legislation.

DC/21/05564 Plot 2 Ashes Farm, Oak Farm Lane, Mendlesham:

Full Planning Application Erection of 1 no single storey dwelling with triple cart lodge (following demolition of agricultural barns)

It was unanimously agreed to support this application for the following reasons:

Whilst development in the Open Countryside is not generally permitted further to the Mendlesham Neighbourhood Plan and there is also local precedent for Land at Cay Hill, Mendlesham Green (application DC/18/05243) which was refused with the decision supported further to Planning Appeal.

1. Outline Planning Permission has already been granted further to General Permitted Development Order 2015, Schedule 2, Part 3, Class Q (application DC/20/02876)

2. This application has a smaller building footprint providing greater diversity due to the larger garden proposed.

3. The existing Farmhouse and bungalow will not be detrimentally affected.

4. It was understood that the barns are able to be changed to new dwellings as part of planning legislation.

DC/21/05565 Plot 3 Ashes Farm, Oak Farm Lane, Mendlesham:

Full Planning Application Erection of 1 no single storey dwelling with triple cart lodge (following demolition of agricultural barns)

It was unanimously agreed to support this application for the following reasons:

Whilst development in the Open Countryside is not generally permitted further to the Mendlesham Neighbourhood Plan and there is also local precedent for Land at Cay Hill, Mendlesham Green (application DC/18/05243) which was refused with the decision supported further to Planning Appeal.

1. Outline Planning Permission has already been granted further to General Permitted Development Order 2015, Schedule 2, Part 3, Class Q (application DC/20/02876)
2. This application has a smaller building footprint providing greater diversity due to the larger garden proposed.
3. The existing Farmhouse and bungalow will not be detrimentally affected.
4. It was understood that the barns are able to be changed to new dwellings as part of planning legislation.

DC/21/05566 Plot 4 Ashes Farm, Oak Farm Lane, Mendlesham:
Full Planning Application Erection of 1 no single storey dwelling with triple cart lodge (following demolition of agricultural barns)

It was unanimously agreed to support this application for the following reasons:

Whilst development in the Open Countryside is not generally permitted further to the Mendlesham Neighbourhood Plan and there is also local precedent for Land at Cay Hill, Mendlesham Green (application DC/18/05243) which was refused with the decision supported further to Planning Appeal.

1. Outline Planning Permission has already been granted further to General Permitted Development Order 2015, Schedule 2, Part 3, Class Q (application DC/20/02876)
2. This application has a smaller building footprint providing greater diversity due to the larger garden proposed.
3. The existing Farmhouse and bungalow will not be detrimentally affected.
4. It was understood that the barns are able to be changed to new dwellings as part of planning legislation.

DC/21/05715 White Oaks, Norwich Road, Mendlesham Householder Application- Erection of single storey side extension.

It was unanimously agreed to support this application with no comments.

The meeting then reverted to agenda item 4, Public Forum so the members of the public could participate.

4. Public Forum:

There was a discussion with the members of the Public, as landowners of part of the Oak Farm Bridleway, regarding existing use and potential further improvements to the track to provide increased accessibility for cyclists.

It was noted that a scheme of works would need to be produced and sources of finance agreed.

Other considerations would need to be:

- Other landowners
- Possibility of altering the character of the area
- Farming activities would pick up mud
- Need to retain for other users e.g. walkers, horse riders, carriage drivers.
- Would be beneficial to be included as part of the Neighbourhood Plan.

The members of the public left.

Police report: nothing to report.

SCC/MSDC Cllr Stringer: See reports as appended to these minutes.

5.b) Results:

DC/21/05226 Land South of, Chapel Road, Mendlesham

Application for a Non Material Amendment relating to DC/19/05949- Changes to brick specification.

Terca Aldbury Multi Stock to be changed to Camtech Orange Red Stock.
Terca Wheatfield Cream to be changed to Camtech Anglian Cream Stock Grant.

DC/21/04363 1 Blue House Lane, Mendlesham Full Planning

Application- Erection of 1no single storey dwelling and garage (following demolition of existing dwelling). Grant

c) Planning Appeals 12-13th October 2021 for 8 locations for Land to the East of Brockford Road, Mendlesham/Wetheringsett. Reports had been received from Cllr Exley and Cllr Stringer.

d) Correspondence:

An invitation had been received to attend a virtual Mid Suffolk District Council Planning forum on 24.11.21. Cllr Exley and the Clerk to attend. 7.50pm Cllr Stringer left the meeting.

e) Revised Mendlesham's Neighbourhood Plan:

- i) Report further to Independent Examination. See report as appended to these minutes.
- ii) To confirm suspension of the examination. Unanimously confirmed.
- iii) To confirm SEA consultation/Screening report, including any finance requirement. It was unanimously agreed to appoint Place Services to undertake the Screening report by 19.11.21. It was noted the cost of this report was estimated as one days work (£515 as of 12/20). A claim had been received to return the NP unspent Locality grant held as an EarMarked Reserve. The clerk reported she would check, but understood that these funds could not be used to fund the Screening report so would need to be paid from reserves in case of need. Funding of £500-£1,000 was duly agreed.
- iv) To confirm submission of a Revised Consultation Document. Unanimously confirmed.
- v) To confirm any other amendments, including site at Mendlesham Green. It was noted this site would need to be moved within the plan from within the formal policies to narrative within the plan. Unanimously confirmed.
- vi) Any other matters: none

f) Any other planning matters: none

6. Reports

a) Clerks report & delegated decisions

Finance:

Cheque no 000991 £100 grant March 2021 in favour of Mendlesham First Responders returned as the group has folded. Parish Council thanked for support over the years.

Scout Hut project:

Clarke and Simpson chased further to meeting with Scout representatives 7.9.21 re lease.

Mendlesham's Woodland: have chased request for a quote for a H & S inspection.

Delegated decisions: none

Correspondence:

9.11.21 Receipt of a late payment notice from HMRC re q2. Invoice to be agreed and paid 10.11.21.

Locality : Reminder re end of term report and return of outstanding balances for current Neighbourhood Plan grant .

Information re Later Life Community Connect. (*Clerks note: this prompted a discussion about existing support and need*).

b) Mendlesham Community Council report. A report had been received from Cllr Exley and was noted.

c) Festival of Suffolk Report . A report had been received from Cllr N Foster and was noted. It was agreed Cllr N Foster should contact members of Mendlesham Community Council to establish if the Community Council would organise any community events for the celebrations.

d) Quiet Lanes: Cllr N Foster reported that the legal requirements had been completed. The equipment would shortly be provided and would need to be installed. It was agreed this information should be included in the next paper newsletter.

e) Street Cleaner report: The working party reported that a new street cleaner had been appointed from 1.11.21. Training had been provided to use the equipment and the " round" had been shown. Arrangements to obtain PPE equipment were in place. It was agreed reimbursement should be provided for time and costs to obtain the PPE items. Thanks were given to Cllrs Allen and Gardiner for undertaking this work in the interim between employees.

f) Other organisation reports: none.

g) Chairs report: nothing to report that is not an agenda item.

h) Questions to the Chair: none.

7. Mendlesham Parish Council: Financial matters

a) To confirm payment of invoices

The following invoices were unanimously agreed for payment.

DD	83.44	Nest October 2021
OL	1077.72	Oct admin
DD	18.40	Google Oct monthly payment
OL	388.37	PAYE Q2
OL	39.95	J Lawes Ltd weed killer woodland
OL	50.38	Stowmarket Exhaust and Tyre Centre £36 grasscutter tyre repairs, BP £14.38 fuel for grasscutter Reimbursement Cllr Gardiner. Page 1906

OL	218.61	Toner Giant .Reimbursement S Jones printer toner and part.
OL	218.41	Alvin Key Clamp Reimbursement S Jones MUGA/WSA ramp hand rail parts
OL	60.42	Chapple Signs Reimbursement S Jones MUGA sign

b) 50 50 shop Asbestosis Report. Undertaken by Cllr Exley 8.11.21. Noted accordingly with no further action required. **Action: Clerk** to diarise for next year's report.

c) To review management information and bank reconciliation as at 31.10.21. Noted with no questions asked.

d) To commence budget for the year commencing 1.4.22. The RFO had previously circulated draft budget information. It was noted that the Tax Base information would be available from MSDC later in November with a further revision, very early January. The information to date indicated continued pressure on expenditure with little that could be done to reduce costs further. It was noted that income lines could be influenced.

e) Any other financial matters: The need to return the unspent NP grant was noted (5 e iii) .

8. Playingfield matters:

a) To confirm sign off re defect period for MUGA/WSA and application to MSDC for final drawdown of S106 funds.

The Project Manager had met with MUGA contractors , sign off had been agreed and an invoice for retention funds of £2539.92 had been received. The Project Manager was due to meet the WSA contactors 18.11.21.

It was agreed that an application to obtain the balance S106 grant funds should be made to Mid Suffolk District Council as soon as the WSA sign off and invoice was obtained. **Action: Clerk.**

b) Any other playingfield matters:

i) An invoice had been received from the Project Manager.

Action: Clerk to check cost of project and advise invoice details as required. It was unanimously agreed that this fee should be paid upon receipt of the final checked invoice.

ii) An email enquiry had been received from a non Mendlesham Football Club regarding hire of Mendlesham Playingfields next season. It was agreed any two of Cllrs Davey, Allen, Exley and Gardiner, plus the Parish Clerk should meet with the club representatives to discuss further.

iii) New signage for the gates had been completed.

9. Mess Free Mendlesham:

To confirm if this should be a Mendlesham Parish Council project. Cllrs discussed a report that had been received from Cllrs D and N Foster. It was noted further work was required with regard to the proposed Risk Assessment and contact with Mendlesham Parish Councillor insurers to confirm the insurance position. It was agreed that this should be a Mendlesham Parish Council project.

10. Parish Council dates 2022: unanimously agreed.

11. Consultations: To note and confirm any responses

a) Police and Crime Plan -close 22.11.21 . Noted no response required.

b) MSDC Gambling Act 2005: Statement of Principles (Revision) – close 14.11.21. Noted no response required.

c) National Highways’ Route Strategies Launch of Online Feedback Tool -close 30.11.21. Noted no response required.

d) Suffolk County Council review of HGV routes and community led issues-close 17.12.21. It was agreed Clls M Exley, D Foster and N Foster with the Parish Clerk and confirmed by Cllr Stringer would provide a proposal as a response for the December meeting..

e) MSDC Draft Housing Supply Position Statement Consultation – close 17.12.21. It was agreed the Neighbourhood Plan group would provide a proposal as a response for the December meeting.

Cllr Stringer returned to the meeting.

12. Parish Councillor vacancy. To note position regarding filling vacancy. It was noted confirmation was still to be received from MSDC regarding the ability for the Parish Council to co opt.

It was agreed, subject to confirmation to be received, a deadline for applications would be the end of January in time for an agenda item for the 9th February meeting.

13. Any other business: none.

Meeting closed at 8.40 pm.

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