

Mendlesham Parish Council

An Ordinary Parish Council meeting was held via google meet video in accordance with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020, 3.4.20, Wednesday 5th August 2020 at 7.30pm.

1.Present: Cllrs A Davey (Chairperson),M Exley, D Foster, N Foster, B Gardiner, H Orton, E Ward,S Webb, S Jones (Clerk), SCC/D.Cllr A Stringer and four members of the public.

Apologies: Cllrs P Allen, D Nunn and S Judd.

The Mendlesham Parish Council filming statement was read out.

2. Declarations of interest:

a) To note Councillor's declarations of interest in any of the following agenda items. Nothing declared.

b) To agree any dispensations with regard to declarations of interest. Not required.

3. To approve the draft minutes of the following meeting as a true and accurate record of that meeting:

a)Ordinary Parish Council meeting 8.7.20. Pages 1766-1772 inclusive were unanimously agreed as an accurate record of that meeting. It was agreed they would be signed and dated by the Chairperson at the earliest opportunity.

4. Police report: A report had been received since the last meeting and circulated. No questions asked.

SCC Cllr/ DCllr Stringer reports :please see reports as appended to these minutes. Any questions about Disability grants to contact Cllr Stringer. Otherwise no questions asked.

Public Forum: Members of the public were present. The Chairperson provided the opportunity for any questions or comments, but no one spoke or raised a matter.

5. Planning:

a) Applications:

The Chairperson asked Cllr Exley to open discussions on the following applications.

DC/20/02856 Health Centre, Chapel Road, Mendlesham. Planning Application. Erection of a rear extension. Creation of new vehicular access extending from existing car park to proposed rear staff car park. Formulation of 6no parking spaces and 3no electrical car charging points. It was unanimously agreed to recommend approval of this application.

DC/19/05949 Land to North West of, Mason Court (Known as Old Engine Meadow) Mendlesham. Submission of details under Outline Planning Permission 4242/16- Appearance, Landscaping, Layout and Scale for the erection of 28 no dwellings. Drawings and information as received by the local Planning Authority on 14/07/2020.

After discussion, including comments from members of the public, it was unanimously agreed to support this application subject to the following:

Providing it is in line with or a satisfactory solution can be found to:

- The Floods holding objection 24/7/20
- The Strategic Housing response 24/7/20.
- The following comments re footpath/access

It was considered that the plan for the site shows 3 footpath links to the village and Health Centre.

1. The footpath shown from the site to Horsefair Close seems to show a possible gate in the boundary fence between the properties including 35 Horsefair Close and the new development. A resident reported that many years there has not been a gate, only a boundary fence. It was agreed this footpath or a gate linking into Horsefair Close was not required. It was also noted the plans still do not show the extension for no 35 Horsefair Close.
2. The footpath into Mason Court then into Ducksen Road and then into the Health Centre, village centre and amenities. It was agreed this is a necessity. A link to the Heath Centre from the development was a previous request.
3. The need for the footpath linking the development onto Chapel Road and going alongside into the Heath Centre carpark to access the Health Centre was questioned.

DC/19/05950 Land to North West of Mason Court (Known as Old Engine Meadow) Mendlesham Construction of sub -station and pumping station. Drawings and information as received by the local Planning Authority on 14/07/2020 (not yet formally requested). It was unanimously agreed to recommend approval of this application.

DC/20/02876 Ashes Farm, Oak Farm Lane, Mendlesham. An application to determine if prior approval is required for a proposed: Change of Use of Agricultural Buildings to Dwellinghouses (Class 3), and for the building operations reasonably necessary for the conversion. The Town and County Planning (General Permitted Development) (England) Order 2015 (as amended). It was unanimously agreed not to comment on this application.

DC/20/02825 Mendlesham Manor, Brockford Road, Mendlesham
Application for listed building consent -remove existing cement render and re finish west gable in lime render.It was unanimously agreed to recommend approval of this application, subject to the consent of the Heritage Officer.

DC/20/02829 Mendlesham Manor, Brockford Road, Mendlesham
Application for Listed Building Consent -Removal of internal walls to cloakroom and rear lobby and insertion of french doors. It was unanimously agreed to recommend approval of this application, subject to the consent of the Heritage Officer.

Results:

DC/20/02631 16 Old Market Street, Mendlesham. Application for works to tree/s in a Conservation Area- H1-conifer hedge to be reduced by 1-2m in height, H2 -conifer hedge to be reduced by 3-4m in height to allow more light into the garden, T1 Conifer tree to be reduced, T2 Apple Tree to be reduced and shaped, T3 Yew tree to have small overhanging limbs reduced back to the boundary. Grant

DC/20/01980 Mendlesham Hall, Hoggars Road, Mendlesham Listed Building Consent- Minor alterations comprising the reinstatement of roof dormer windows, the insertion of a new first floor window and a porch to the house. Grant.

DC/20/01454 Ist Mendlesham Scout Group, Mendlesham Green :
Full Planning Application -erection of a Scout Hut. Grant

DC/18/03147 Land off Station Road and Glebe Way, Mendlesham.
Outline Planning Application (Access to be considered)- Erection of up to 28 dwellings (including 9 affordable homes), provision of public open space, and construction of new access to Old Station Road. Grant.

c) Correspondence:

DC/20/01950 Whitehouse Farm, Whitehouse Lane, Earl Stonham
Planning Application. Use of building as a motor vehicle repair and servicing garage and MOT Vehicle Testing Centre. Withdrawn. Page 1775

d) Any other planning matters: none .

5. Reports

a) Clerks report & delegated decisions

Finance:

MSDC Cleansing grant claim £396.76 quarter ending June 2020 confirmation of payment.

External audit : acknowledgement of receipt.

Footpath 6 (from Church Road, Mendlesham) further to complaints from a resident and communications with SCC, the footpath has been cleared and access over a ditch improved. There is still a question about the ground surface being level enough for use by a mobility vehicle, but SCC reviewing.

Walking Group leaflets ,Mendlesham Woodland

Walking group ready to put box and leaflets at Mendlesham Woodland. Cllr Exley to confirm location.

Allotments: complaint received from one allotment holder re damage, all resolved.

Mendlesham Green Burial Ground:

Thanks to Cllr Nunn in a personal capacity, the boundary has now been cleared of the vegetation placed onto the meadow and the Trustees advised they need to erect a fence.

Ongoing arrangements for access over the meadow with Cllr Exley for soil removal to be organised by the Trustees from the burial ground itself.

Mendlesham Green defibrillator: new pads ordered.

Mendlesham defibrillator: only one set of pads in machine, further to use and expiry. Chased NHS.

Delegated decision: purchase two automatic hand sanitisers Community Centre further to working party meeting. Purchase new defibrillator pads for MG- expired.

Correspondence:

Expressions of interest re Quiet Lanes.

b) Report further to meetings regarding properties adjacent to

Mendlesham Green Allotment land. Cllr Ward reported Cllr Nunn and herself had met with parishioners regarding the positioning of a 6ft fence to replace a removed hedge. The residents had been advised that the road to their garden could not be extended without prior permission and planning permission would be required for a fence higher than 6ft.

c) Chairs report: nothing to report that is not an agenda item.

d) Questions to the Chair: none

7. Mendlesham Parish Council: Financial matters

a) To approve invoices for payment

Payment of the following were unanimously confirmed.

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| DD | 12.42 | Google monthly fee |
| OL | 179.60 | Street Cleaning July |
| OL | 1055.24 | Administration July |
| DD | 81.20 | NEST July payment |
| OL | 54.00 | Community Heartbeat replacement pads for MG defibrillator |
| OL | 675.00 | Arc Tree Surgery Ltd - playingfield project tree trim |
| OL | 2854.03 | Windrush Electrical -playingfield project electrics |
| OL | 240.00 | Parkers Pitches Ltd grasscutting Mendlesham playingfield 28.7.20 |

b) Any other financial matters. None

8. Mendlesham Neighbourhood Plan:

a) Report of Advisory Committee meeting 30.7.20. The report for the meeting of 30.7.20 had been previously circulated. In addition Mr Moore reported the draft Revised Neighbourhood Plan was complete. A habitat screening report had been received. Further to the MSDC Committee decision regarding the Chapel Road application, the decision had been made to have only one single policy to cover housing and development policies- MP1. (*Clerks note agenda item c*). Everything was ready for the pre submission consultation which would be largely electronic, with 6 papers copies to be printed est. cost £400/500. There was a proposal from the NP Group(*Clerks note agenda item b*) for a "Health Check" of the plan.

b) Proposal to commission a Health Check @£1600 plus vat. Unanimously agreed.

c) Proposal regarding revision of MP1. Unanimously agreed.

9. Playingfields

- a) To note emergency grasscutting arrangements for Mendlesham Playingfields. It was noted a grass cut had been undertaken by contractors at a cost of £200 plus vat.
- b) To confirm grasscutting arrangements until December 2020. Unanimously agreed to appoint contractors to undertake grasscutting work until end of December 2020.
- c) To confirm hire arrangements and hire fees for Mendlesham Playingfields:
- i) For football -it was agreed use of the playingfields would be restricted to Mendlesham Football Club, Mendlesham Veterans, Stowmarket Youth and the Junior Football training business. Fees to be agreed at the Extraordinary meeting of 13th August.
- ii) For any other activity -to be agreed at the 13th August meeting.
- d) MUGA and WSA project:
- i) Report: The MUGA area was waiting for court lining. The Project Manager had refused to sign off the WSA due to poor finishing. CCTV was due to be installed the week commencing 10th August.
- ii) To confirm initial signage covering use of the areas before/when open to use. Signage for MSDC sites had been received and was agreed subject to personalisation. The question was raised as to if signage should include no glass/no motor bikes. The clerk explained that this agenda item was just to cover temporary signage for the opening of the WSA. There was much more work required for signage covering the wider playingfield as well as for all Parish Council managed sites which would be a later agenda item.
- iii)To commence hire and use of MUGA area work. A preliminary report was provided regarding possible fees, comparisons with other sites. Nothing was agreed.
- iii) Any other matters: none
- e) Mendlesham Preschool Garden:
- i)To note clearance works, including hire skips and disposal of tyres. It was agreed to order a skip. **Action: Cllr Gardiner**
- ii)To approve new fencing arrangements est cost £100 and confirm volunteers. Unanimously agreed, Cllrs Gardiner, Exley and Foster volunteered to help.

f) Any other matters.

An enquiry had been received from Mendlesham Football Club regarding damage to light at a Station Fields Property. **Action: Cllrs Davey and Exley** to discuss further with Mendlesham Football Club.

An enquiry had been received from a resident regarding the height of the new playingfield boundary hedge as it exceeded 1.8m. **Action: Cllrs Gardiner and Fosters** to manually reduce the height. A question was asked if this was a long term commitment and it was confirmed that this was part of the legal purchase obligations when purchasing the land.

10.Parish Council owned/managed land: To confirm if an organisation risk assessment for Covid mitigation should be a condition of use. (playing fields, Scout Hut land, Woodland, Allotments " Green" area, 50 50 shop) Unanimously agreed.

11. Any other business: Cllr Stringer reported during the meeting he had been in contact with the applicant of DC/19/05949 and there had been an oversight with regard to the gate mentioned for the boundary behind properties at Horsefair Close and this would be removed.

Meeting closed at 8.58pm
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