

## Mendlesham Parish Council

An Ordinary Parish Council meeting was held via google meet video in accordance with The Local Authorities ( Coronavirus) ( Flexibility of Local Authority Meetings) (England) Regulations 2020, 3.4.20, Wednesday 4th November 2020 at 7.00pm.

**1.Present:** Cllrs A Davey ( Chairperson), M Exley, D Foster, N Foster, B Gardiner, H Orton, E Ward, S Jones (Clerk), and two members of the public.

**Apologies:** Cllrs P Allen S Judd, D Nunn, S Webb and SCC/MSDC Cllr A Stringer.

The Mendlesham Parish Council filming statement was read out.

### 2. Declarations of interest:

**a) To note Councillor's declarations of interest in any of the following agenda items.** Cllr Exley declared a non pecuniary interest in planning application DC/20/04606 as he is a neighbour.

**b) To agree any dispensations with regard to declarations of interest.** Not required.

**3. To approve the draft minutes** of the following meeting as a true and accurate record of the meeting:

a) Ordinary Parish Council meeting 7.10.20. Pages 1798-1804 inclusive were unanimously agreed as an accurate record of that meeting. It was agreed they would be signed and dated by the Chairperson at the earliest opportunity.

**4. Police report:** The Annual Police report had been received and circulated to all Councillors.

**SCC Cllr/ DCllr Stringer reports** :please see reports as appended to these minutes.

**Public Forum:** Members of the public were present. The Chairperson provided the opportunity for any questions or comments, but no one spoke or raised a matter and no written questions had been received.

### 5. To consider registering an expression of interest re Quiet Lanes.

Cllr N Foster had prepared a report as appended to these minutes which had been previously circulated to all Councillors.

Marianne Munday, Chairperson for Quiet Lanes, Suffolk was present and provided further information including the amount of work involved, the public consultation process and areas for consideration when considering possible locations.

7.13pm Another member of the public arrived.

It was proposed to register an interest in the scheme, with Cllr N Foster to lead a working party to discuss further detail and locations ready for a further agenda item at the next Parish Council meeting. Unanimously agreed.

**Action: Cllr N Foster/Parish Clerk** to register Mendlesham's interest.

19.20pm A member of the public left.

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## 6. Planning

### a) Applications:

Cllr Exley had declared a non pecuniary interest in the following planning application as he is a neighbour.

#### **DC/20/04606 The Rookery ,4 Chapel Road, Mendlesham.**

Notification of works to trees in a Conservation Area- G1 Re-coppice damaged trees in hedgerow, T1(Lime Tree)- Deadwood and crown lift, G2 Remove conifer Hedge and replace with fencing and G3- Remove deadwood around pond area. Unanimously agreed to recommend approval.

The Chairperson asked Cllr Exley to open discussions on the following applications.

#### **DC/20/04658 The Workshop, Millfield, The Willows, Cay Hill, Mendlesham Green**

Application for a Lawful Development Certificate for Existing use/operation/activity. Town and Country Planning Act 1990: Section 191 as amended by section 10 of the Planning and Compensation Act 1991. Town and Country Planning (Development Management Procedure) (England) Order 2015 Use of land and buildings in breach of conditions 2,3,and 6 of planning permission 0094/95 for a period in excess of 10 years. Unanimously agreed to recommend approval.

#### **DC/20/04542 The Workshop, Millfield, The Willows, Cay Hill, Mendlesham Green.**

Planning Application. Erection of open workshop/storage area and erection of welfare block (retention of).After discussion, unanimously agreed to recommend approval subject to satisfaction of the recommendations raised by the Environment Officer regarding noise assessments.

#### **DC/20/04605 The Stackyard Nursery, Old Station Road,**

**Mendlesham.** Application under Section 73 of the Town and Country Planning Act for Permission DC/18/04362 for the variation of condition 2 (Approved plans and documents) to raise the roof by 1m.Unanimously agreed to recommend approval.

**DC/20/04865 Health Centre, Chapel Road, Mendlesham** Application under S73 to vary or remove conditions to DC/20/02856 dated 01/09/2020 Town and Country Planning Act 1990. (Condition 2- Approved plans and documents) -to include a single storey rear extension to provide additional clinic room. Unanimously agreed to recommend approval.

### b) Results:

**DC/20/03545 13 Glebe Way, Mendlesham** Householder application -Erection of single storey side Victorian style conservatory (following removal of existing) Grant.

**DC/19/05949 Land to North West of, Mason Court (Known as Old Engine Meadow) Mendlesham.** Submission of details under Outline Permission 4242/16- Appearance, Landscaping, Layout and Scale for the erection of 28 no dwellings. Grant.

**DC/19/05950 Land to North West of, Mason Court (Known as Old Engine Meadow).** Full Planning Application- Construction of sub-station and pumping station. Grant.

**DC/20/03678 Land adjacent to Hawkins Farm, Mendlesham Green.** Planning Application. Creation of all weather equestrian manege without fencing or lighting. Grant.

**c) Correspondence:**

**i) APPEAL: ref APP/W3520/C/19/3238593**

Appeal by Mr N Shapland

Appeal against Enforcement Notice issued: 06/09/2019

Location: Plot 3- Oak's Meadow, Land to The East of Brockford Road, Wetheringsett- cum-Brockford

Appeal Start date: 28/9/2020

To note and confirm if Mendlesham Parish Council wishes to make comments, or modify/withdraw previous representation.

It was unanimously agreed to submit the following additional information:

Photos of 27.11.19 and 20.12.19 showing flooding

Photo of 27.11.19 showing light pollution

Details of the new MSDC five year land supply, showing an increasing trend further to the Consultation document issued August 2020.

Comments regarding loss of rural aspect with more sites and occupancy since the original responses provided for the planning application(s)

Babergh and Mid Suffolk Joint Local Plan Pre-submission ( Regulation 19)

Document November 2020, LP09 Provision for Gypsy and Traveller and Travelling Showpeople, 13.48 p 86. Mid Suffolk already has a five year provision of sites- there is no need to confirm any more.

*( Clerks note: Councillors considered this application on its own merits and in full).*

**ii) APPEAL: ref APP/W3520/W/19/3227306**

Appeal by Mr and Mr Lockwood

Proposal Outline Planning Application (including access with all other matters reserved)-Erection of 8 dwellings with associated works including vehicular access, provision of a pedestrian link, infrastructure and landscaping

Location: Land adjacent to 17 Brockford Road Mendlesham.

To note one day virtual hearing 9<sup>th</sup> November 10am and confirm representation from Mendlesham Parish Council. It was unanimously agreed Cllr Stringer and Mr Moore would represent Mendlesham Parish Council. Cllr Exley would observe.

**d) Any other planning matters:** to include

- i) Report meeting with MSDC 30.10.20. It was reported Cllrs Davey, Exley, Stringer and Mr Moore had met with Mid Suffolk District Council representatives Arthur Charvonia CEO, Cllr David Burn, Portfolio holder for Planning and Tom Barker Assistant Director, Planning. Discussion had included recent challenges for Mendlesham Providing clarity for the wayforward with more work to be done, Including improved communication.
- ii) Report re Mendlesham Revised Plan. It was reported a new version was in course of preparation further to the Health Check report and recent committee meeting. The joint local plan had now been extended to 2037. Once the final draft plan was agreed, further minor amendments would be required to the SEA document and a price was in the process of being sought for this work.
- iii) MSDC Committee meeting 11.11.20 re Land next to Riverside Cottages, Mendlesham Green. It was agreed Cllr Exley would represent Mendlesham Parish Council.

**7. Consultations:** To note and confirm response to

- a) Boundary Commission, Consultation response re Suffolk County Council review. It was unanimously agreed to query why Wetheringsett was excluded, when it had been included with Mendlesham for the District Council review a few months ago.
- b) Any others: none.

**8. Reports**

- a) Clerks report & delegated decisions

**Finance:**

£26907.07 drawdown of MSDC s106 grant for Mendlesham Playingfields project received.

**Revised NP:**

Meeting 21.10.20

Next committee meeting 23.11.20

**Mendlesham defibrillator:** NHS have refurbished, including two sets of pads.

**Correspondence:** request for assistance received from St Mary's Church re proposed wildflower area. Will reply advising grant policy and offering a meeting after lockdown.

**Delegated decision:** none

- b) Other organisation reports:none.
- c) Chairs report : Nothing to report that is not an agenda item.
- d) Questions to the Chair: None

**9. Mendlesham Parish Council: Financial matters**

- a) To confirm payment of invoices.  
Payment of the following were unanimously confirmed.

DD	12.42	Google monthly fee
OL	179.60	Street Cleaning October
OL	1055.04	Administration October
DD	81.20	NEST Oct payment
OL	52.00	Playingfeld tyre disposal
OL	1920.00	Charisma Spatial Planning Ltd Review of Neighbourhood Plan
OL	325.56	Woodland sleepers
OL	30.00	SALC Birketts planning webinar 14.10.20Cllr Orton
OL	352.26	HMRC Q2 PAYE
OL	52605.00	Gravity Engineering Ltd WSA project
OL	4655.76	Sports Courts UK ltd MUGA project

Sport Courts and Gravity Engineering to be processed for payment on receipt of MSDC/s106 grant monies

- b) To commence budget for the year commencing 1.4.21. A draft budget had been circulated to parish councillors prior to the meeting. It was noted at present there was a £12k deficit mainly due to increased playingfield costs and the need to commence a replacement reserve for the new MUGA and WSA area. More information was required including the annual precept /householder eligibility information from MSDC so a more accurate budget could be considered at the December meeting.
- c) Any other financial matters : none

## **10. Standing Orders:**

To confirm amendments for Mendlesham Parish Council General and Financial Standing orders, further to NALC/SALC notifications of changes to model documents. Unanimously agreed.

## **11. Playingfields**

a) MUGA and WSA project:

i) Report: Invoices and corresponding payment applications, signed by the Project Manager had been received.

SportsCourts £3,789.80. This is the final invoice, only retention left £2,116.60.- Gravity Engineering £43,837.50. This is the one and only invoice, only retention left £1,112.50.

The latest project costs summary shows £6,853.63 left from the MSDC grant offer. This includes the retention, so £3,624.53 left to cover the landscaping, signs, bins and seating. Landscaping and signs are the priority.

ii) Any other matters: Unauthorised use of the Muga was discussed. The security fencing and warning signs were still in place. It was agreed to communicate further via E News that the areas were not open and to move forward as quickly as possible to complete the landscaping, existing trip hazards and then open.

b) Mendlesham new CCTV: to agree policy. Unanimously agreed.

c) To confirm repairs to Mendlesham Multi Play Bridge @£1860 unanimously confirmed.

d) Any other matters: none.

## **12. Allotments:**

To agree terms of request from the holder of a grazing licence and agree way forward. It was unanimously agreed subject to receipt of a confirmation letter to cease this licence as of 31.3.21.

## **13. Any other business:**

Matters of report and future agenda items. None.

Meeting closed at 8.10pm

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