

Mendlesham Parish Council

A Parish Council Ordinary meeting was held in the Old School Room, Mendlesham on Wednesday 4th December 2019 at 7.30pm .

1. Present: Cllrs M Exley (Chairperson), P Allen, A Davey, S Judd, D Nunn, H Orton, E Ward, S Webb S Jones (Clerk) SCC/DCllr A Stringer and eight members of the public.

Apologies: Cllrs D Foster, N Foster, B Gardiner

The Mendlesham Parish Council filming statement was read out.

2. Declarations of interest:

a) To note Councillor's declarations of interest in any of the following agenda items.

Cllr Judd declared a non pecuniary interest in agenda item 5a, the planning application DC/18/03147 re Land off Station Road and Glebe Way as the family members are close neighbours and she walks their dog on a no payment basis.

b) To agree any dispensations with regard to declarations of interest. Not required.

3. To approve the draft minutes of the following meeting as a true and accurate record of that meeting:

a) Ordinary Parish Council meeting 6.11.19

Pages 1704-1709 inclusive were unanimously agreed as a true and accurate representation of the meeting and duly signed and dated by the Chairperson.

4.

Police report: A report had been received and circulated.

SCC/MSDC Cllr Stringer: See County report as appended to these minutes. There was no District written report as there had been no meetings held. Cllr Stringer reported that he was a member of the panel reviewing the Joint Local Plan consultation comments and next actions. 7.40pm A member of the public arrived.

Public Forum:

A comment was made about the Station Fields verge. It was noted that at present this was the responsibility of the developer.

The water running down Old Station Road was raised. Cllr Stringer reported actions taken by Suffolk County Council and was asked to chase this matter.

5. Planning

a) Applications:

DC/18/03147 Land off Station Road and Glebe Way, Mendlesham: Outline Planning Application (Access to be considered)- Erection of up to 28 dwellings (including 9 affordable homes), provision of public open space, and construction of new access to Old Station Road. Reasons for re-consultation: please see new red line site location plan received 20.11.19

7.45pm A member of the public arrived.

The meeting was opened to allow for a statement from the Applicant and discussion by members of the public.

The Applicant made a statement detailing the history of the application including the removal of a link road via Glebe Way; this site was the preferred site for development for Mendlesham village; further to the MSDC committee meeting, a meeting had taken place with the Mendlesham Neighbourhood Plan Group on 29.10.19 and consultants immediately thereafter appointed. Applicants were keen to continue to work with the Parish and considered this application did not preclude subsequent solutions for the community aspirations regarding highway improvements for later development phases of the site.

A member of the public reported that in his opinion, the title of one of the documents, should be Highways Statement not Heritage Statement. The GH Bullard report is incorrect with regard to the impact for Old Station Road as the width of the road at the proposed access to the new development is 5.25m not 6m and did not refer to the some 50m "pinch point" of the highway. This only allows a few inches for two HGV'S/Dustcart to pass side by side, very close to the proposed exit point and will impact on traffic flows, thus a materially incorrect statement. The width of Front Street was measured as an empty road, when normally some 70% of Front Street was taken up with parked vehicles along one side.

Public discussion then covered concerns about the impact of traffic volumes, types of traffic and impact on the area, particularly the Mendlesham Conservation area.

It was noted that a lorry management plan to include contractors not permitted to park on the highway could be a requirement at a later stage of the planning process.

8.05pm a member of the public arrived.

The meeting was then closed to members of the public and Cllrs discussed the application.

It was noted that the number of houses and site next to the village settlement boundary was in accordance with the Adopted Neighbourhood Plan. This site was also a preferred site for development, as it offered possibilities to mitigate against current and future traffic requirements, that were not available with other proposed sites around the village.

The benchline figure of a min 75 houses as per MP1 , delivery of over 100 dwellings since, the need for a slow pace of delivery and the MSDC five year housing supply was also noted, as not being in accordance with the adopted Neighbourhood Plan.

CLLrs noted the title of this application relating to "Access to be considered" would require another planning application if access were to be changed. This would be a material amendment so reserved matters for this application could not be relied upon.

Questions were asked about the cost of any proposed new road infrastructure?

It was noted that the discussions with the Mendlesham Neighbourhood Plan Group had yet to be completed.

It was unanimously agreed to report to MSDC, that the previous Parish Council stance for this application recommending refusal, was still applicable with nothing further to report, apart from the comments earlier regarding road widths and that a second meeting with the applicants was still to take place.

DC/19/05487 Pear Tree Cottages, 66 Front Street, Mendlesham:
House Holder Planning Application – Erection of garden room/home office.
Unanimously recommended for approval.

8.45pm 5 members of the public left.

DC/19/05478 The Airfield, Norwich Road, Wetheringsett Cum Brockford: Outline Planning Application (some matters reserved- access and layout to be considered)- Erection of 3 no Warehouse Units (Class B8) with new access from Norwich Road.

Unanimously recommended for approval with request for A140 access to be widened/improved for traffic going north towards Norwich and supporting the Archaeological consultee comments.

CLLr Nunn left the meeting.

DC/19/05452 Boundary Farm, Cotton Road, Mendlesham:

Application for prior notification of proposed demolition. Town and Country Planning (General Permitted Development) Order 2015 Schedule 2, Part 11- Demolition of single storey four bay timber framed building with weatherboard cladding under a corrugated sheet roof.

No comments provided due to short deadline for consultation. Noted.

b)Results

DC/19/04610 30 Front Street, Mendlesham: Notification of Works to Trees in a Conservation Area -T1 Silver Birch- Crown reduce height and spread of the canopy. T2 Ash- Crown reduce height and spread of the canopy, remove deadwood.Grant.

DC/19/04060 Mill House, Mendlesham Green: Full planning application -conversion of garage to form 1 No. dwelling and erection of garage (following demolition of glazed link and porch to existing dwelling).Refused.

c) Correspondence: none

6.Reports

a) Shaping Suffolk Event. Cllr Exley and Clerk had attended this event with presentation slides duly circulated.

b) Clerks report & delegated decisions: Actions taken from last meeting and correspondence

St Joesphs:

Issue with uncovered manhole. Resolved.

Mendlesham CLT: Trust now formed. Meeting to be arranged in New Year.

Replacement Grit bin Church Road, Mendlesham. The Clerk reported SCC Highways had quoted £200/£300 to remove the bin but had yet to provide confirmation and the cost to install a new bin. It was agreed to use the existing grit on the highway and then review.

Parking: Resident concerns re unauthorised parking in Mendlesham near road junctions. Liaised and requested patrols/actions with Stowmarket Safer Neighbourhood Police.

Cllr Nunn returned to the meeting.

Ducksen Road/ Horsefair Close signage. It was agreed to ask MSDC to undertake a consultation with local residents as to if a sign was required or not.

Mendlesham Playingfield

Project: Table Tennis tables arrived, grant to be reclaimed from MSDC.

Other:

Repair to Mendlesham Tower arranged.

Repair to gate completed with thanks to Gary Cracknell, Jaiger Engineering.

Boundary agreement re 25 Oak trees, signed and completed. Registered with Land Registry.

Neighbourhood Plan: Draft Level 2 SFRA report received and circulated.

The Pensions Regulator: Notification we need to provide re declaration, anniversary 1.5.20, deadline 30.9.20.

MSDC Web site request for community engagement.

NHS invite to attend Parish Meeting.

Mendlesham defibrillator: Not working. Actions taken.

Correspondence: nothing of significance.

Delegated Decisions by Clerk : none

c) Village Organisations report: a report had been received and circulated from Mendlesham Community Council.

9pm SCC/MSDC Cllr Stringer left with remaining members of the public.

d) Chairs report:nothing to report.

e) Questions to the Chair: none

7. Mendlesham Parish Council Financial matters

a) To agree invoices for payment The following invoices were unanimously agreed for payment.

000912	78.00	Mendlesham Educational Charity Old School Room hire 1.7.19- 4.9.19
000913	25.00	National CLT Network Start up membership
000914	1120.00	Suffolk County Council 2 table tennis tables
000915	324.00	Suffolk Assn of Local Councils bespoke training
000916	83.62	The Association of Grace Baptist Churches East Anglia Ltd Mendlesham Green Burial ground grasscutting Page 1714

000917	179.60	Street Cleaning November
000918	2337.58	Administration November and back payment re increase of contracted hours?
dd	5.50	Google monthly fee
dd	223.30	NEST monthly payment
000919	65.00	Fields in Trust annual membership
000920	320.00	Birketts LLP Playingfields Boundary agreement

b) To note bank reconciliation and management information to 29.11.19. Noted with no questions. Cllr Judd checked bank reconciliation to bank statements.

c) To continue budget for year commencing 1.4.20. The Clerk (RFO) had prepared and previously circulated a second review of the budget for discussion with a proposed increase to the precept of some £ £40,117 further to details of the tax base for the year and provisional information received from MSDC and SALC that their costs were likely to increase by 3%. The proposed budget had a shortfall of some £1638. It was considered that the precept figure was considered appropriate at this stage, but further work was still required to balance the budget before final approval at the next meeting. The possible need to support Community Centre/ Playingfield finances was noted. A column to provide the previous years actuals was requested and agreed. **Action : Clerk.**The need to incorporate the clerk time for Community Centre matters was agreed. **Action :** Cllrs Allen and Judd to meet with the Clerk to discuss how to achieve this.

d) Any other financial matters. The grasscutting grant regarding Mendlesham Green burial ground £ 83.62 chq 000916 was unanimously agreed.

Repairs to the Mendlesham Playingfields tower £ 456 was noted.

It was agreed to include £300 as part of the Playingfield budget for next year to allow appointment of Playequip to undertake the Rospa inspections if required.

8. Training and future actions: To note training 13.11.19 and agree way forward. It was agreed to postpone this agenda item until the next meeting.

9. Boundary Commission: Consultation response re Suffolk County Council review. No response required.

10. Meeting dates 2020: Confirmed, start time 7pm with the exception of June, July and August when the start time will be 7.30pm.

10. Any other business: matters of report and future agenda items.
None.

Meeting closed 9.15pm

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