

Mendlesham Parish Council

A Parish Council Ordinary meeting was held in the Old School Room, Mendlesham on Wednesday 2nd October 2019 at 7.30pm .

1.Present:Cllrs M Exley (Chairperson), P Allen, A Davey , B Gardiner, S Judd, D Nunn, H Orton, E Ward, S Webb and S Jones (Clerk).

Apologies: Cllrs D Foster and N Foster.

The Mendlesham Parish Council filming statement was not read out as no members of the public were present.

2. Declarations of interest:

a) To note Councillor's declarations of interest in any of the following agenda items.

Cllr Judd declared a pecuniary interest as her property, 4 Church Road, has a view of the site of the Appeal location, land adjacent to 17 Brockford Road and in her opinion, changes to this view could influence the sale price of her property.

Cllr Exley declared a non pecuniary interest as his property Church Farm, shares a boundary with the site of the Appeal location, land adjacent to 17 Brockford Road.

b) To agree any dispensations with regard to declarations of interest. Not required.

SCC/MSDC Cllr Andrew Stringer arrived.

3. To approve the draft minutes of the following meeting as a true and accurate record of that meeting:

a) Extraordinary Parish Council meeting 28.8.19. P 1691 was unanimously agreed as a true and accurate representation of the meeting and duly signed and dated by the Chairperson. (*Clerks note pages 1689-1690 had been confirmed and signed at the meeting of 2.9.19*).

b) Ordinary Parish Council meeting 4.9.19. Pages 1692-1697 inclusive were unanimously agreed as a true and accurate representation of the meeting and duly signed and dated by the Chairperson.

4.

Police report: A report had been received and circulated prior to the meeting.

SCC/MSDC Cllr Stringer: See County report as appended to these minutes. Cllr Stringer also reported the latest regarding enforcement for caravans and associated items along the Brockford Road ie 8 enforcement notices served on 6.9.19 come into effect on 18.10.19 with a 3 month compliance period (by 18.1.20) if an appeal is not received before the 18.10.19.

Public Forum: no members of the public present.

5. Planning

a) Applications:

DC /19/04147 Mendlesham Manor, Brockford Road, Mendlesham.

Application for Listed Building Consent- External repairs and internal works as detailed in the schedule of work.

Unanimously recommended for approval, subject to listed building officer consent.

b) Results:

0254/16 Site of Former G R Warehousing Ltd, Old Station Road, Mendlesham: Discharge of Conditions Application for 0254/16- Condition 9 (iv) Plots 3-11, 19-29,36-51 Only Land Contamination)

DC/19/03978 56 Ducksen Road, Mendlesham: Application for approval of reserved matters following grant of Outline Planning Permission DC/18/00545- Access, Scale, Appearance, Landscaping and Layout for Erection of a semi- detached two storey dwelling and formation of parking area and new vehicular access- grant

DC/19/03150 Pear Tree Cottages, 66 Front Street, Mendlesham: Householder Planning Application -Erection of a brick wall (Retention of) grant

c) Town and Country Planning Act 1990 Appeal under Section 78 Appeal ref: APP/W3520/W/19/3227306

Land adjacent to, 17 Brockford Road, Mendlesham. Outline Planning Application (including access with all other matters reserved)- Erection of 8 dwellings with associated works including vehicular access, provision of a pedestrian link, infrastructure and landscaping.

To note and consider further representation.

Cllr Judd declared a pecuniary interest as her property, 4 Church Road, has a view of the site of the Appeal location land adjacent to 17 Brockford Road and in her opinion, changes to this view could influence the sale price of her property and left the room.

Cllrs reviewed and unanimously confirmed a draft summary of further information to be sent to the Planning Inspector. **Action Clerk.**

It was noted that Cllr Exley would be unable to represent the Parish if required at the Appeal due to his interest.

Cllr Judd returned to the room and meeting.

d) Correspondence:

To include correspondence with MSDC re Enforcement notice 24.6.19 re land and premises Land south east of Brockford Road, Wetheringsett cum Brockford and parish of Mendlesham.
See Cllr Stringers report.

e) Revised Neighbourhood Plan /Draft Local Plan

(i) Report further to meeting 1.10.19 MSDC, Tom Barker and to agree any actions then required.

" Cllrs Exley, Orton, Stringer and Sharon Jones, Parish Clerk, met with Tom Barker, MSDC Assistant Director Sustainable Communities 1.10.19, to discuss the loss of trust and confidence locally, that MSDC will deliver the right outcomes for the future development of Mendlesham.

An open and honest discussion was held to advise :

- our concerns that communication between Mendlesham and different MSDC officers and departments was not being shared within MSDC , potentially leading to decisions/outcomes that make Mendlesham feel MSDC is not listening or considering the local stance when making decisions.

- the time, public money spend and evidence obtained or commissioned to evidence the " Mendlesham stance" .

- the Draft Local Plan was moving away from Mendlesham Revised Neighbourhood Plan regarding the future development of Mendlesham.

- the need for Mendlesham Green Playing Field to be as protected as much as possible from future development.

- Why the request to extend the current Mendlesham Green settlement boundary was not shown in the draft Local Plan when it was needed to provide the opportunity for community housing, further to the current work to form a Mendlesham CLT (grant funded by MSDC) and for Mendlesham Green take a small share of development for the Parish, thus also helping it to continue as a thriving community.

- The need for future development at Mendlesham to provide mitigation to keep traffic away from the Conservation Area, including the possibility of another route to and from Stowmarket and the A140.

- The need for a partnership relationship, between County, District and Mendlesham to consider what is obtainable regarding this route and or any other traffic mitigation solutions possible.

Mendlesham is now confident that whatever outcomes, MSDC are fully aware of the Mendlesham position stance regarding future development".

(ii) Any other matters : none

f) Any other planning matters: none

6.Reports:

a) Clerks report & delegated decisions: Actions taken from last meeting and correspondence received since the last meeting.

Financial:

PAYE: further to last report, notices were Employee notification of code amendments.

Precept: £18850 remittance notification 2nd half of precept

GDPR Awareness Checklist for Councillors -completed by Cllr Judd.

Dog bin:St Marys Church

MSDC confirmed no issues re planning permission/Conservation Area/emptying. Bin ordered £388.60- delivery delayed.

Mendlesham CLT: Debbie Wilding is still able to provide guidance. Meeting arranged 15.10.19

Parish Cllr Training (100% attendance please) Wednesday 13th November.

St Joesphs: Meeting requested with Trustees

Suffolk Local Authorities Parish Engagement Meeting (Planning) 15.10.19 Cllr Exley and Clerk to attend

Mendlesham Walkers Group AGM 5.10.19 Clerk to attend.

The Public Sector Bodies (Websites and mobile applications) (No 2) Accessibility Regulations 2018 - liaising with web provider to ensure we are compliant from 23.9.20.

Mendlesham Green Burial Ground: contact from Trustee asking about removal of "vegetation" heap from within Burial Ground. Have confirmed this was not an agreed commitment from the Parish Council (private offer by Parish Councillor).

Suffolk County Council: Local Government Boundary Commission review consultation closes 2.12.19.

Correspondence:

SALC Annual Conference 18.11.19- Cllr Exley to attend.

Delegated Decisions by Clerk : none

b) Village Organisations report: A report had been received from Mendlesham Community Centre and circulated prior to the meeting. It was agreed the advert for the Community Centre Co ordinator should not include her address. **Action: Clerk**

c) Chairs report : nothing to report.

e) Questions to the Chair: nothing asked.

8.15pm SCC/MSDC Cllr Stringer left.

7. Mendlesham Parish Council Financial matters

a) To agree invoices for payment . The following invoices were unanimously agreed.

000895	£69.00	MSDC emptying litter and dog bins -incorrectly invoiced. Waiting invoice
000896	£360.00	PFK Littlejohn LLP External Audit ye 31.3.19 fee.
000897	£117.00	MSDC planning fee for playingfields project planning application (50% fee as Parish Council applicant)
000898	£63.00	Mendlesham Community Centre hire fees
000899	£179.60	Street cleaning September
000900	£852.78	September admin
DD	£60.90	NEST monthly contribution
DD	£5.50	Google monthly fee

To note receipt of External Auditors report for the year ending 31.3.19 and confirm any actions as required. The external auditors report had been circulated to all Parish Councillors. It was also noted all statutory requirements, including Notice of Conclusion was on the Parish Noticeboards and the Mendlesham web site. No areas of concern had been raised by the External auditors, PKF Littlejohn. It was agreed no further actions were required.

c) Any other financial matters. None

8. Playingfield matters:Mendlesham New project:

a) Report and any decisions as required.The Clerk reported the planning application for the new lights was in hand and approval would be required before the new lighting columns and lights were installed as this was a condition of the MSDC grant offer. It was noted the application would be in the name of Mendlesham Parish Council and notification was required to be provided to Mendlesham Memorial Playingfield Charity (Parish Council Trustee), so this and the proposal 7.8.19 was the notification and would be diarised for the next playingfield minutes. The project manager had contracted the MUGA contractor and it was anticipated works would start 7.1.20. The table tennis tables had not been received and Suffolk County Council informed. Page 1702

Discussion included the need for a meeting to plan for sufficient time prior to contractors arriving on site for the demolition work to be undertaken by volunteers. **Action: Clerk.**

b) Grant Offer from MSDC re Multi Use Games Area and Wheeled Sports Area projects: to confirm and sign. Unanimously confirmed, Clerk to sign. **Action: Clerk.**

c) Any other matters re new project. None

9. To note Emergency Plan, particularly with regard to Brexit.

Noted. **Action Clerk:** to update .

10. Any other business: matters of report and future agenda items.

Nothing raised.

Meeting closed 8.35pm

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