

Mendlesham Parish Council

A Parish Council Extraordinary meeting was held in the Main Hall, Mendlesham Community Centre, Mendlesham on Monday 24th February 2020 at 7pm.

1. Present: Cllrs M Exley (Chairperson), A Davey, D Foster, N Foster, B Gardiner, S Jones (Clerk) and Mr Woodley, Mendlesham Playing Fields Project Manager.

Apologies: Cllrs P Allen, D Nunn, H Orton, E Ward, S Webb.

The Mendlesham Parish Council filming statement was not read out.

2. Declarations of interest:

a) To note Councillor's declarations of interest in any of the following agenda items. Nothing declared.

b) To agree any dispensations with regard to declarations of interest. Not required.

3. Public Forum : no questions asked.

4. To approve the draft minutes of the following meeting as a true and accurate record of that meeting:

a) Ordinary Parish Council meeting 5.2.20

Pages 1727-1735 inclusive were unanimously agreed as a true and accurate representation of the meeting and duly signed and dated by the Chairperson.

5. Mendlesham Playingfields Project:

a) Report: Further to the site clearance works and the unanticipated breaking up of the surface, a quote from the MUGA Contractor had been received for £32,000 to provide a suitable base. Heras fencing had been obtained and erected around the site at £1 per week per panel (50 panels) and the rubble had been removed £150 per load x three loads. Contactors had agreed to a reduction of £320 as the Parish Council was now supplying the heras fencing.

A comparable quote from another contractor had been obtained for best value comparison at £33-35k using small machinery.

Questions had been asked of the current contractor about options and they would not guarantee a base provided by someone else, to abort the project would involve costs of some £15k and the value of works already undertaken was £3750.

The appointed contractor was able to be on site the week commencing 9th March to undertake the base works, would then need to leave over the Easter holidays, but would then return with completion, subject to weather, still on target to finish early April.

b) To note conversation with Tony Bass, MDSC 17.2.20 re grant provision and phase 2 and 3 of the project.

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Further to a conversation with the Parish Clerk , MSDC had agreed that subject to an email from the Parish Council and second quote to check best value, the grant would be extended to cover £22,000 plus the existing £10,000 contingency allowed. In addition, a new £10,000 contingency would also be made available. MSDC were holding some £170k for this project and would release these funds to complete phase 1 of this project. However, MSDC would not commit to fund phase 2 and 3.

(Clerks note £154k Station Fields developer s106 contributions had been made available to Mendlesham. This extension to the contract is within £154k but any further expenses would need checking with MSDC.).

MSDC would not provide funding for a third contractor for this project as this could cause complications on guarantees and continuity of the work.

c) To authorise the Clerk to apply to MSDC for the £32k (£22k and £10k contingency) and a new £10k contingency. Unanimously agreed.

d) It was confirmed that Mr Woodley as project manager was authorized to make immediate decisions required during work for the project as required, providing the project costs fall within the grant provision.

6. Any other business: matters of report and future agenda items.

It was agreed the Clerk would write to Lovells to thank them for the assistance with the new noticeboard.