

Mendlesham Parish Council

A Parish Council Ordinary meeting was held in the Old School Room, Mendlesham on Wednesday 7th November 2018 at 7.30pm.

1.Present: Cllrs M Exley (Chairperson), A Davey, N Fletcher, D Foster, N Foster, H Orton, E Ward, M Watson, S Jones (Clerk), SCC/D.Cllr Stringer and 3 members of the public.

Apologies: Cllrs D Nunn and S Webb.Stowmarket Safer Neighbourhood Team Police.

The Chairperson welcomed everyone to the meeting.

The Mendlesham Parish Council filming statement was read out.

2. Declarations of interest:

a) To note Councillor's declarations of interest in any of the following agenda items.

Cllr Fletcher declared a non pecuniary interest in the planning agenda item regarding DC/18/04643 3 Glebe Way, Mendlesham as he lives directly opposite.

b) To agree any dispensations with regard to declarations of interest. Not required.

3.To approve the draft minutes of the Ordinary meeting 3.10.18 as a true and accurate record of that meeting:

Pages 1605-1611 inclusive were unanimously approved, signed and dated by the Chairperson.

4. SCC/MSDC Cllr Stringer: See reports as appended to these minutes. A question was asked about the MSDC housing supply over the past twelve years. Cllr Stringer replied.

Police report: The November report had been previously circulated as appended to these minutes.

Public Forum: No questions asked.

5. Planning

a) Applications:

DC/18/04336 Mendlesham Manor, Brockford Road, Mendlesham full planning application -sub division of plot and change of use of existing stables and store to residential use and creation of new access.

After discussion it was noted that this application was for a building already in existence for groom accommodation.

This application was unanimously recommended for approval with the request that permitted developments rights be removed for the new dwelling as this was considered within the curtilage of the Grade 2 listed building.

DC/18/04362 The Stackyard Nursery, Old Station Road, Mendlesham Planning application -erection of 1no dwelling.

After discussion, this application was unanimously recommended for approval subject to the following conditions/comments:

- The occupation of the dwelling as detailed in page 5 of the Design and Access statement limiting occupation to a " person solely or mainly working, or last working, at the Stackyard Nursery, or a widow or widower of such person , and to any resident defendants".
- The condition as requested by Suffolk County Council Growth, Highways and Infrastructure letter dated 18th October 2018 regarding the manoeuvring and parking of vehicles.
- The innovative design of this building, particularly the environmental/energy efficient/recycle/ use of modern technology etc is very much welcomed by the Parish Council. It is considered this dwelling will very much fit in with the rest of the site, surrounding area and environment.

DC/18/04646 3 Glebe Way, Mendlesham Householder planning application -erection of a single storey side extension.

Unanimously recommended for approval.

DC/18/04709 Land adjacent to Willow House (adjacent to new dwellings under construction) Mill Road, Mendlesham Planning application erection of 1.5 storey dwelling and detached double garage using existing vehicular access

Unanimously recommended for approval. It was considered the change of location of the garage softened the entrance to the village.

a)Results:

DC/18/04217 Ropers Farm Barn, Church Road, Mendlesham: Tree in a Conservation Area notification. 30% reduction to tall ash tree overhanging property and main road. Grant.

DC/18/04158 16 Old Market Street, Mendlesham: Notification of works to trees in a Conservation Area- (T1) Fell 1 no small conifer, (T2) Hawthorn Crown reduce and re-shape.No objection

DC/18/03718 Green Farm, Mendlesham Green change of use of land to equestrian. Erection of detached stables and creation of menage. Grant.

DC/18/01038 Land adjacent to 17 Brockford Road, Mendlesham Outline Planning Application (including access with all matters reserved)- Erection of 8 dwellings with associated works including vehicular access, provision of a pedestrian link, infrastructure and landscaping – refused.

c) Correspondence:

Correspondence re new accesses and change of use of land off Brockford Road- noted

Correspondence regarding Social Housing provision/ Community Land Trust was noted. **Action: Clerk** to arrange a meeting.

Correspondence re removal of a hedge for properties along Brockford Road was noted.

d) Stowupland Neighbourhood Plan consultation: Noted and supported.

8.05pm Cllr Stringer left.

e) Any other planning matters : Completion of a MSDC survey re CIL was noted.

6. Reports

a) Clerks report & delegated decisions: Actions taken from last meeting and correspondence received since last meeting.

Financial:

MSDC: Notice cost of elections contested £1952.92, Contested combined with District £1249.11, Uncontested £110.78

MSDC : New fees for emptying bins for 2019/20, litter £35 (£30), dog £41 (£35)

RBS account package 2% increase

MSDC Street Cleansing grant request September 2018 sent off.

CIL payment £2212.92 re Champagnes Toft received.

Speed monitoring device. Request to Cllr Stringer for reimbursement re locality funding sent £2010.82.

Dog litter: Sign provided to resident on Mill Road.

Mendlesham Green Playingfields:

Installation of new play equipment commenced.

Cllrs Exley, Nunn and Parish Clerk attended meeting with Trustees 10.10.18.

Defibrillators: paperwork completed and sent re Mendlesham on line monitoring system re checks. Chased Mendlesham Green Defibrillator BT supply as previously advised works were required.

Scout Hut: Meeting arranged 22 November, Cllr Orton and Clerk.

Correspondence:

Further letter from resident re signage to Health Centre proposing following locations:

Bottom of Ducksen Rd where it joins Chapel Road on piece of grass

Bottom of Fenning & Bakers Driveway which could be either side of the road.

Mr E Borleys field

Robin Hall or opposite side of road as long as its visible on approaching the corner.

SCC Minerals & Waste Local Plan consultation

Delegated Decisions by Clerk : none

b) Village Organisations report: nothing reported

c) Mendlesham's Revised Neighbourhood Plan: See report as appended to these minutes.

d) Suffolk Preservation Society course: Cllr Exley reported he would arrange for circulation of the presentation notes. It was agreed when providing consultee responses to planning applications, landscape development plans and proposed conditions should be included.

e) Mendlesham Green telephone Box: Cllr Ward reported further to the delay in commencing the project due to the extreme summer weather, much progress was now being made with completion of the painting aimed for the following week. Unfortunately the need to make the box watertight, had meant the scout offer to help with painting had not been possible to action. Cllr Exley would then install the new windows.

Action: Clerk check supplies/ order frames for the glass.

f) MSDC Parish Liaison meeting: Cllr Exley and the Clerk reported attendance, with agenda items including economy activities, finance, Community strategy planning, position re the five year land supply and CIL.

g) Chairs report: The need to review Mendlesham Woodland volunteer work, including grasscutting/footpath clearing was agreed. It was noted the Woodland Officer was planting oak to replace dead elm trees. It was agreed this would be an agenda item for the next meeting, when hopefully the Woodland Officer would be able to also attend. **Action: Clerk.**

8.40pm Cllrs Foster and a member of the public left.

h) Questions to the Chair: nothing asked.

7. Rights of Way working party report and proposal: Cllrs noted that the working party had been a success and volunteers were available to continue this work. To purchase a power scythe was thought to be £700-£2000. Currently it was not possible to rent the machine locally. The question of this cost via the number of times it would be used, plus the need to a trailer, annual checks, and storage would also need to be considered.

It was noted the agenda item re Mendlesham's Woodland may also help with any decisions to purchase this equipment and if so, would need consideration as part of the 2019/20 budget considerations.

8. Mendlesham Parish Council Financial matters

a) To agree invoices for payment

The following invoices were unanimously approved for payment.

000781	72.00	H Brundish Jubilee Garden flowerbed
000782	69.99	S Jones reimbursement McAfee computer protection annual payment.
000783	100.00	Suffolkbiz web annual fee
000784	50.00	Fields in Trust annual membership
000785	120.87	S Jones telephone reimbursement 28.1.18-27.10.18
000786	20.14	B Coxhead -paper reimbursement 34th Bomb group book
000787	169.10	October Street cleaning
000788	767.81	October administration
DD	33.83	NEST monthly payment
000789	123.60	SALC training Cllr Davey

b) To continue budget process for Mendlesham Parish Council for the year ending 31.3.20.

The need to consider projects/finance required such as for a power scythe, Community Centre, Neighbourhood Plan or anything else was noted. No decisions were made.

c) To approve fencing works for Mendlesham Green Scout Hut land. Three contractors had been asked to quote. One had refused as the job was too small. Two others had provided quotes and it was unanimously agreed to appoint a contractor for the work costing £1400 for the fencing (£1165 to be used from the Scout Hut reserve) plus £260 for the replacement post damaged and to be reimbursed by UKPN.

d) Any other financial matters. None.

9.Remembrance events 11.11.18

a) Battles over event – lighting of the Beacon. Cllrs reviewed the plans for the event.

b) Memorial tree(s): Cllrs noted the planting of 25 oak trees at Mendlesham Playingfields by Mendlesham School Children had been delayed but would be arranged as soon as the trees were available.

c) Any other matters. None

10. To confirm meeting dates for 2019. Unanimously confirmed.

11. Any other business: matters of report and future agenda items.

The success of the Fireworks event, organised by Mendlesham Community Council was noted. **Action: Clerk** to send a letter of thanks and congratulations.

Meeting closed at 9.10pm

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