

Mendlesham Parish Council

A Parish Council Ordinary meeting was held in the Old School Room, Mendlesham on Wednesday 6th March 2019 at 7.30pm.

1.Present: Cllrs M Exley (Chairperson),A Davey, N Fletcher, D Foster, N Foster,H Orton, E Ward,M Watson, S Jones (Clerk), SCC/D.Cllr Stringer and thirteen members of the public.

Apologies: Cllrs D Nunn and S Webb. It was noted Stowmarket Safer Neighbourhood Team Police hoped to attend around 8.30pm.

The Chairperson welcomed everyone to the meeting.

The Mendlesham Parish Council filming statement was read out.

2. Declarations of interest:

a) To note Councillor's declarations of interest in any of the following agenda items. Nothing declared.

b) To agree any dispensations with regard to declarations of interest. Not required.

3.To approve the draft minutes of the Ordinary meeting 6.2.19 as a true and accurate record of that meeting:

Pages 1631-1638 inclusive were unanimously approved, signed and dated by the Chairperson.

It was agreed agenda items 4, Police, Cllr Stringer reports and Public forum would be moved to after planning agenda items 5. planning.

5. Planning

a)Applications:

DC/19/00542 Land On, Mendlesham Road, Wetheringsett Cum Brockford:

Planning application- Retention of change of use of agricultural land to site a domestic mobile home including a new vehicular access to the highway, gateways and fences.

The meeting was opened for members of the public to speak.

Discussion included representation from members of the public and information from the agent representing the applicant and included:

- Flooding concerns
- Noting this was a retrospective planning application
- Suitability of adjacent road, narrow ,no pavements, no street lighting for additional new accesses and additional traffic.
- Lack of amenity for applicants
- Impact on local residents
- Location is open countryside, not a designated site for this purpose or any development.
- Application title does not include any reference to travellers of any definition.
- The application had many inaccuracies

It was unanimously agreed to recommend refusal of this application on the same basis as the MSDC refusal and Mendlesham Parish Council comments for the previous, similar planning application for this site and the East Coast consultee response for this application.

DC/19/00544 Land On, Mendlesham Road, Wetheringsett Cum Brockford:

Planning application -change of use of agricultural land to breeding kennels and stationing of a mobile home for office use including a new vehicular access to the highway.

In addition to the comments for DC/19/00542, it was noted that:

- This application did not provide for accommodation so there was no overnight supervision of the animals.
- No evidence of an up and running business

It was unanimously agreed to recommend refusal of this application on the same basis as the MSDC refusal and Mendlesham Parish Council comments for the previous, planning application for business and the East Coast consultee response for this application.

DC/19/00545 Land On, Mendlesham Road, Wetheringsett Cum Brockford:

Planning application – change of use of land for the siting of a static residential caravan and provision of hardstanding for up to three touring caravans.

It was unanimously agreed to recommend refusal of this application on the same basis as the MSDC refusal and Mendlesham Parish Council comments for the previous, planning application and the East Coast consultee response for this application.

8.15pm three members of the public left.

DC/19/00449 Land adjacent to Riverside Cottages, Mendlesham Green:

Full planning application- erection of a 1no 3 bed house with an integral garage.

A planning history of the site was provided.

Concerns included:

- Size, shape and design of property which was more in keeping with an urban location than the rural setting and character of Mendlesham Green
- Proposed dwelling was very similar to that previously taken down which had a huge negative impact on the village including neighbouring traditional cottages.
- Size of plot was some 43 square metres smaller than the earlier applications.

8.20pm PC Henriksen arrived.

- Mass of proposed property overbearing.
- Loss of amenity on local neighbours, particularly CrickHollow

It was unanimously agreed to recommend refusal of this application for the reasons as detailed above.

2 members of the public left.

The meeting moved to agenda no 4.

4.

Police report:

PC Henriksen detailed his role as Stowmarket Safer Neighbourhood Team Community engagement officer.

Reported two additional PCSO's had been appointed, funded by Mid Suffolk District Council.

Cllrs Foster reported about the "County Lines" briefing meeting they had attended. It was agreed PC Henriksen would provide some words to be used in the Parish Newsletter and E newsletter so make the public more aware.

8.40pm PC Henriksen and 7 members of the public left.

SCC/MSDC Cllr Stringer: See reports as appended to these minutes.

Questions were asked about bus services and MSDC CIFCO.

Public Forum: nothing raised.

8.55pm Cllr Stringer and all members of the public left.

5 b) Results:

DC/18/05545 Russells, Hobbies Lane, Mendlesham: Planning application. Use of building as a dwelling. Grant

DC/18/05244 Elms Farm, Old Station Road, Mendlesham: Planning application erection of 1no dwelling. Garage and creation of vehicular access. Withdrawn

DC/18/04362 The Stackyard Nursery, Old Station Road, Mendlesham: Planning application- erection of 1no dwelling grant.

DC/18/05437 Land at Hobbies Lane, Mendlesham Discharge of conditions application for 0712/17 Condition 5 (Access Surface Treatment), Condition 6 (Surface Water Discharge Prevention Details), Condition 7 (Provision of Parking and Turning) and Condition 8 (Refuse Bins and Collection Areas)

DC/19/00803 Sunnyside, 6 Front Street, Mendlesham Discharge of conditions Application DC/18/04735 -Condition 3 (Door and Frame) and Condition 4 (Manufacturer's Details)

DC/19/00305 White Oaks, Norwich Road, Mendlesham:

Householder planning application -replace flat roof with pitched roof, conversion of garages into living space, alterations to façade (including weatherboard cladding) new window and door openings, render over existing stone cladding and erection of 3 by cart lodge with first floor accommodation.Grant

c) Correspondence:nothing to report.

d) Report from Revised Neighbourhood Plan committee.

AECOM final report had been received. Questions had been asked from Locality about how to send back any unspent grant as at 31.3.19. Decisions had to be made about the way forward, including what to do about flood risk. A meeting was likely to be required shortly.

e) Any other planning matters: none

6. Reports

a) Clerks report & delegated decisions: Actions taken from last meeting and correspondence received since last meeting.

Financial:

Street cleaner grant Q3 18/19 £357.18 received. Q2 sent again and also Q4. New hourly rate from MSDC from 1.4.19 £8.21 per hour .Note this is only partial reimbursement for our Street Cleaning costs.

VAT return for 1.8.18-31.1.19 sent off £5197.74, plus separate letter/request for Speed Monitoring device £381.83

MSDC Parish Liaison meeting 7th March Chair and Clerk attending

New dog bin: -arrived faulty, to be collected and new one received.

Digital Mapping course: Attended by Clerk, information regarding options and use really by outsourcing work. Would suggest at present no need whilst we have volunteers able to produce maps.

Mendlesham Playingfields:

Hedge including trees along boundary with Station Fields to be planted by Lovells - completion due 1st March.

Parish Council have paid for fertiliser application as 6.2.19 meeting.

Undertaken 25.2.19 plus rolling and verti draining paid by Mendlesham Football Club. Spraying still to come, but contractor has questioned if this will be adequate with the need for another spray later in the year?

New Project: contact made with two contractors as recommended by MSDC , one responded and discussions ongoing. Other did not. Trying to find out contractor details from Mendham -but not so easy at present, will keep trying.

Path behind Glebe Way - further contact from resident re weed problem. Will contact Metfield Estates again

Footpaths: concerns over a tree further to work undertaken behind St Mary's church, non reinstatement of a footpath from the Willows, Mendlesham Green to Hoggars Road reported and being dealt with by SCC officer.

Path from Anglian Water Pumping Station, behind Glebe Way, landowner should clear up to boundary before birds start to nest.

Mendlesham housing Community Land Trust:

Application for £4k seed funding sent to MSDC.

Scout Hut: meeting planned for 25.3.19

Correspondence: nothing to report

Delegated Decisions by Clerk : nothing to report

Mendlesham Community Centre meeting

Joint Liaison meeting with School 15.3.19

b) Village Organisations report: nothing to report.

c) Chairs report: nothing to report that is not an agenda item.

d) Questions to the Chair: none

7. Mendlesham Parish Council Financial matters

a) To agree invoices for payment

The following payments were unanimously agreed.

000826	600.00	Parkers Pitches Fertilizer Mendlesham Playingfields
DD	22.70	WAVE water charges for Mendlesham Playingfields
000827	1163.83	Suffolk County Council Street Lighting maintenance and energy costs April 2019 to March 2019
000828	169.10	February street cleaning plus tax rebate
000829	787.61	February admin plus tax rebate
000830	150.00	S Jones annual payment for use of home as an office (mins 25.3.09 p805)
000831	660.94	Creative Solutions new Noticeboard
DD	13.50	Google monthly and renewal fee
000832	207.67	S Jones expenses Oct 18-Feb 19
000833	42.67	S Jones reimbursement printer transfer belt
DD	33.83	NEST

b) To review management information and bank reconciliation as at 28th February 2019 Management information and the bank reconciliation as at 28.2.19 had been previously circulated. No questions were asked.

c) To confirm proposed transfers between ear marked reserves and general reserves.

The following was unanimously agreed as at 31.3.19 subject to final financial outcomes.

Reserves as at 28.2.19:

320 Scout Hut transfer general reserves to bring to nil (fence)

321 Playingfields -leave £10k -already committed to Mendlesham Playingfield project

322 Woodland - leave £5k

323 Playequipment leave- nil

324 War Memorial adjust to match deposit account as at 31.3.19

325 Hard courts leave £454.91

326 Community Centre - leave or consider increasing if we have capacity at year end?

327 NP- leave but if we don't have to give back £3903 or thereabouts to Locality add the amount involved

328 Asset renewal -add £1500 from this years budget

329 Churchyard renewal leave at nil

330 Telephone box - can transfer back to general reserves or leave? Will need to replace defibrillator at some time?

331 Housing Survey - transfer balance £1339.67 to Neighbourhood Plan

332 CIL will need to be adjusted to 31.3.19 currently bal £2151.04

New reserves:

Create a new Data Breach reserve - if possible £1k?

CLT money if grant monies received before year end?

CC LED lighting locality grant, if received by year end new reserve £3k

Financial standing order 1.16 we need to keep no more in general reserves than the precept was noted.

d) To agree proposed asset register as at 31.3.19. The asset register as at 31.3.19, total value of assets as £245,398, was agreed, noting the litter bins may need to be adjusted further to the forthcoming asset inspection.

e) To consider grant requests.The following were unanimously approved:

£500 Mid Suffolk CAB (LGA 1972, s142) (chq no 000834) Page 1644

£200 Age UK Suffolk (Power of Competence) (chq no 000835)

£125 East Anglian Air Ambulance (Power of Competence) (chq no 000836)

£125 Suffolk Accident Rescue (Power of Competence) (chq no 000837)

£200 St Elizabeth Hospice (Power of Competence) (chq no 000838)

£100 East of England Ambulance Service re Mendlesham and Wickham Skeith First Responders (Power of Competence) (chq no 000839)

f) To pay Clerk annual payment £150 for use of home as an office (mins 25.3.09 p805) Unanimously agreed (chq no 000830)

g) To consider Governance questions and statements for the year ending 31.3.19 (FSO 1.5 Effectiveness of Internal Control (pc and charities)

The Clerk read out the statements from Section 1, the Annual Governance statement 2017/18 and the Councillors unanimously confirmed that for the year ending 31.3.19, there was effective internal control for both Mendlesham Parish Council and for both charities, Mendlesham Community Centre and Mendlesham Memorial Playingfields Charity for which the parish council is the sole trustee.

h) To note arrangements for Asset Inspection. Cllr Fletcher, Cllrs Foster and Clerk to undertake 13.3.19.

i) Any other financial matters. None

8. Election:

a) To note nomination process and election procedures. Noted

Cllr Watson reported she would not be standing again and was thanked for her work over the past term.

b) To finalise arrangements for "drop in" for interested potential Cllrs 9th March. Confirmed

9. Parish meeting: To confirm arrangements for the Parish meeting 23rd April 2019. Confirmed

10. Any other business: matters of report and future agenda items.

Meeting closed 9.40pm

Page 1645