

Mendlesham Parish Council

A Parish Council Ordinary meeting was held in the Old School Room, Mendlesham on Wednesday 8th August 2018 at 7.30pm.

1. Present: Cllrs M Exley (Chairperson), A Davey, N Fletcher, D Foster, N Foster, H Orton, E Ward and S Jones (Clerk).

Apologies: Cllrs S Webb, D Nunn and M Watson. SCC/D.Cllr Stringer had advised he would be late.

The Mendlesham Parish Council filming statement was not read out as no members of the public were present.

2. Declarations of interest:

a) To note Councillor's declarations of interest in any of the following agenda items. Nothing declared.

b) To agree any dispensations with regard to declarations of interest. Not required.

3. To approve the draft minutes of the Extra Ordinary meeting 17.7.18 as a true and accurate record of that meeting:

Pages 1589-1591 inclusive were unanimously approved, signed and dated by the Chairperson.

4. SCC/MSDC Cllr Stinger: It was agreed to defer this agenda item, until Cllr Stringer arrived.

Police report: There had not been a Stowmarket Safer Neighbourhood Team newsletters since the last received.

Public Forum: no members of the public present.

5. Planning

a) Applications:

DC/18/02959 Land at Cay Hill, Mendlesham Green -Outline Planning Application) access to be considered. Erection of up to 2no dwellings. After discussion it was unanimously agreed to recommend refusal of this application on the basis that:

- The location was open countryside, some distance from the Mendlesham Green settlement boundary.
- MSDC now had a five year land supply and there were no exceptional reasons in the application to build (MSDC Local Plan 1998 Policy H7 (possibly now renamed as H8), Core Strategy CS1 and CS2 and the adopted Mendlesham Neighbourhood Plan MP1.
- It was considered this location would fail a sustainability test.
- The location was an entrance to the village, on rising ground so development could lead to a more urban feel rather than rural, particularly if hedges and trees were removed.

If approved, one larger access rather two smaller accesses should be considered as this would enable deliveries and parking on site rather than on the unsuitable roads. Consideration should also be made to the Neighbour's amenity.

b) Results:

DC/18/02002 The Laurels, Brockford Road Mendlesham- Planning application. Use of land for the stationing of mobile home, creation of gravel drive and shared vehicular access (retention of) Grant.

DC/18/02684 Land and buildings at Buces Farm, Mendlesham- Planning application change of use of existing storage building (B8 Limiting the use to storage, handling and bagging of tea) to (B8 storage and distribution) and erection of extension. Erection of an office building (B1 use class). External works including parking area and driveway and other hardstanding areas. Grant

8pm SCC/D.Cllr Stringer arrived.

c) Mendlesham Revised Neighbourhood Plan:

i) Report: draft minutes of the Revised Neighbourhood Plan committee meeting 6.8.18 were noted. Cllr Stringer reported he had a call booked with a junior Minister the following day regarding the new NNPF paragraph 14.

ii) **To confirm proposals from advisory committee with regard to next actions.** Unanimously confirmed.

d) Correspondence: None

e) Any other planning matters: None

6. Reports

a) Clerks report & delegated decisions: Actions taken from last meeting and correspondence received since last meeting.

Financial:

£3903 NP Locality grant notification received.

£357.18 MSDC Street Cleaning grant Q1 2018/19 notification received.

Playingfields:

Mendlesham: report of fire/antisocial behaviour/arson at Mendlesham to Police, crime ref 37/43795/18.

Mendlesham Green: damage to picnic table.

Mendlesham Football Club hire agreement completed.

Ownership areas in Mendlesham: more information received from MSDC.

New Noticeboard:

MSDC advise they do not own proposed site location, advising Metfield Estates. Meeting arranged with Metfield Estates 14.8.18 to discuss. Lovells confirmed they are sending Mendlesham Parish Council a cheque for £350.

Path from Old Station Road/Glebe Way.

Condition and grasscutting of verge to be discussed at meeting with Metfield Estates.

Rights of Way: Meeting arranged 30th August.

Scout Hut: Contact from Scouts requesting assistance with grant/fundraising. Cllr Orton taking forward.

Mayfield Way/Chapel Rd junction. Resident concerns re visibility/risk of collision. Reported to SSC Highways, Cllr Stringer also going to try to sort.

(Clerks note: discussion included a possible mobile skate board park event and if required, permission was granted to use the Mendlesham Hard Courts/playingfield. Cllr Stringer was also going to investigate the position with the unadopted road at Mendlesham Green (Cllrs Fletcher and Ward declared an interest as Cllr Ward was a resident of the road and Cllr Fletcher had family resident on the road).

Correspondence:

WAVE: integration of NWG Business and Anglian Water into a new entity called WAVE.

Unison letter re Suffolk Constabulary Proposals to reduce PCSO workforce.

Delegated Decisions by Clerk : none

b) Village organisations report

Cllr Davey had previously circulated a report from the last Mendlesham Community Council meeting which was noted.

c) Report re MSDC Parish Liaison meeting:

Cllr Exley reported the 5 year land supply announcement, the possibility of a challenge and Good Neighbour Plans had been topics at the meeting. After discussion it was agreed to take no further action with regard to a Mendlesham Good Neighbour Plan.

d) Report re LCASP planning training course. Cllr Exley and Clerk had attended with presentation slides circulated to all.

e) Report on Police Liason meeting. Cllr D Foster had attended the meeting and provided a brief summary of her report which would be forthcoming and attached to these minutes.

f) Stowmarket Safer Neighbourhood Team Parish Liason meeting.

The Clerk had attended and a report of the meeting had been previously circulated.

g) Mendlesham Green “ green/wild flower” report.

Cllr Exley’s report is appended to these minutes.

h) Report on refurbishment of Mendlesham Green Telephone Box:

Cllr Ward reported the extremely hot weather had stopped work but would continue later in the month, subject to weather.

i) Chairs report: : nothing to report

j) Questions to the Chair: nothing asked.

7. Mendlesham Parish Council Financial matters

a) To agree invoices for payment

The following invoices were unanimously approved for payment.

000761	767.81	July administration
000762	169.10	July Street Cleaning
000763	43.52	J Lawes Ltd telephone box refurbishment and street cleaner bin bags
DD	5.50	Google -monthly fee
DD	20.53	WAVE -water Mendlesham Playingfields
DD	33.83	NEST monthly pension
000764	3192.39	Community Action Suffolk Housing Survey
000765	208.00	Mendlesham Educational Foundation room hire Jan- Jun

b) Any other financial matters. None

8.Speed Activated Signs

a) Report: Cllr Exley reported poles had been installed and signage received.

b) To agree memorandum of understanding with Suffolk County Council . Unanimously confirmed, with Cllr Exley and the Parish Clerk authorised to sign on behalf of Mendlesham Parish Council at the meeting. **Action Clerk** to forward to Suffolk County Council for completion and return. No further actions required until document completed and held.

c) To agree purchase of speed activated device at approx £2500 to be reimbursed from Cllr Stringers locality fund. Unanimously agreed to purchase a Radarlux 230s model, subject to Cllr Davey confirming it would appear to meet the technical data provision requirements.

Cllr Stringer confirmed provision of his locality grant funding to cover the cost.

10.WW1 Battles Over Tribute: to discuss arrangements.

It was unanimously agreed to:

Ask Cllr Nunn to light the beacon and if required arrange a new pole.

Action: Clerk

Hold a collection as suggested.

Have someone play the last post. **Action Cllr Stringer** to ask a relative.

Ask in the village newsletters for suggestions of an appropriate person to read out the dedication. **Action Clerk**

Cllr Stringer reported a Royal Legion project for communities to plant an avenue of oaks for those fallen. **Action: Cllr Exley** to establish numbers of those who were lost from the parish.

11. Playingfield matters:

Mendlesham:

a) Report and proposal re damage to Memorial gates wall: Cllr

Exley reported the repair should be done by a professional builder/bricklayer. It was agreed this should be done, as the wall was part of the playingfield memorial gate, but should wait until after work had been completed for the new playingfield project.

b) To note anti social/arson event. Noted see Clerks report.

Mendlesham Green:

c) To accept offer for a capital grant from MSDC of £7201 towards the new play equipment project.

Unanimously agreed, with Cllr Exley and the Clerk authorised to sign the offer letter at the meeting.

d) To instruct installation of new play equipment total cost £22201. Unanimously agreed.

12.To agree a Safeguarding Policy for Children and Vulnerable adults.Unanimously agreed subject to some minor amendments.

The meeting went into camera as sensitive information was discussed further with regard to:

13. Mendlesham Green Playingfield: To consider advice received from MSDC with regard to security of tenure.

It was unanimously agreed to approach the landowner to see if they would be interested in entering into discussion about the sale of the land to Mendlesham Parish Council.

Action: Clerk to ask.

Cllrs Exley and Nunn were approved as being able to represent the Parish Council if discussions took place with Cllr Ward reserve. Page 1596

9.30pm an extension to standing orders of 30 mins was unanimously approved.

4. SCC/MSDC Cllrs Stringer. See reports as appended to these minutes.

14. Any other business: matters of report and future agenda items.
Nothing raised.

Meeting closed at 9.45pm

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