

Mendlesham Parish Council

A Parish Council Ordinary meeting was held in the Old School Room, Mendlesham on Wednesday 6th December 2017 at 7.30pm.

1. Present: Cllrs M Exley (Chairperson), A Davey, N Fletcher, D Foster, N Foster, E Ward, M Watson, S Webb and S Jones (Clerk).

Apologies: Cllrs D Nunn and H Orton.

The Mendlesham Parish Council filming statement was not read out.

2. Cllr Fletcher was welcomed. It was noted that his Declaration of Office and Register of Interests had been completed.

7.35PM SCC/MSDC Cllr A Stringer arrived.

3. Declarations of interest:

a) To note Councillor's declarations of interest in any of the following agenda items. Nothing declared.

b) To agree any dispensations with regard to declarations of interest. Not required.

4. Minutes: To approve the following minutes as a true record of the meeting

a) Ordinary Parish Council Meeting 8th November 2017.

Pages 1522-1526 inclusive were unanimously approved as an accurate record of the meeting and signed by the Chairperson.

5. Police report: a report was not available.

SCC Cllr/ DCllr Stringer reports: See reports as appended to these minutes.

Public Forum: no members of the public present.

6. Planning:

a) Applications:

DC/17/05608 Poplar Farm, Mendlesham (titled Mendlesham Green on paperwork received from MSDC) Full Planning Application -change of use and conversion of a curtilage listed barn to a single dwelling.

DC/17/05609 Poplar Farm, Mendlesham (titled Mendlesham Green on paperwork received from MSDC) Application for Listed Building Consent -The conversion of a curtilage listed barn to a single dwelling.

These applications were discussed together, with the proposals welcomed as an improvement to the site. They were unanimously recommended for approval, subject to concerns about works to be completed on site as much as possible due to the proximity of the nearby bends and the consent of the Listed Building Officer regarding the curtilage of Poplar Farm, a grade 2 listed building.

DC/17/02766 Green Farm Lodge, Mendlesham Green Full Planning Application -cessation of existing holiday let and creation of 1no new one bedroom dwellinghouse.

Unanimously recommended for approval, noting Mendlesham Parish was short of one bedroom dwellings.

DC/17/05716 Plot 2, Land adjacent to Willow House, Mill Road, Mendlesham. Application for reserved matters , submission of details under Outline Planning Permission 4670/16- Appearance, Layout and Scale for Plot 2.

Unanimously recommended for approval, noting there was already a hedge planted to the rear of the property.

Cllr N Foster left.

b) Results:

DC/17/04999 Lucerne, Mendlesham Green

Householder application. Demolition of existing single garage and erection of replacement single garage. Grant

DC/17/05093 Mill Lea, Mill Road, Mendlesham.

Householder application. Erection of double garage. Grant

DC/17/04760 2 St Marys Gardens, Mendlesham. Householder application, conversion of left and garage space to ancillary residential accommodation to include 6 no rooflights and 2 no dormers. Grant
1428/17 The Stackyard Nursery, Old Station Road, Mendlesham. Erection of a two storey dwelling. Refused.

c) Correspondence:none

Cllr N Foster returned.

d) Report further to Neighbourhood Plan meeting 30.11.17.

Cllr Exley reported a committee meeting had taken place which had noted additional work required included draft land allocations, maps and land boundaries. Also see Mr Moore's report as appended to these minutes.

e) Any other planning matters :none

7. Reports

a) Clerks report & delegated decisions: Actions taken from last meeting and correspondence received since last meeting.

Financial:

MSDC cleansing grant q 2 confirmation of receipt of funds 16.11.18

MSDC Parish Liaison meeting 9.11.17 Chairperson and Clerk attended.

Main content planning, move to Endeavour House and proposed formal merge between MSDC and Babergh.

Police Parish Liaison meeting: attended 23.11.17 Stowmarket Police station. Only one other representative -Barking Parish Clerk. Discussion re theft of lead from churches and need to call 999 and thefts, in market towns, including Stowmarket particularly against vulnerable persons. As result of meeting was able to arrange for a Police visit to the Over 60s meeting on 29th November.

Training: Clerk has attended web site training and contracts and procurements training.

Remembrance Service : went well, also attended by Capt Middleton, RAF Lakenheath.

Correspondance:

Headway letter asking for assistance

Post Office consultation re new location.

Letters from both Mendlesham Charities with regard to CIL.

Delegated Decisions by Clerk : replacement of additional slab re community centre works

b) Village organisations report:

Mendlesham Community Council: Cllr Davey had circulated a report prior to the meeting. It was agreed Mendlesham Community Council could issue the welcome letters for new residents, noted that Mendlesham Community Centre did not have a tv licence for the building and noted that a letter would be forwarded on behalf of the Community Centre Charity requesting a grant.

c) Report re Community Led Housing.

Cllrs Exley and Ward had attended a presentation that morning and would prepare a report for the next meeting. **Action: Cllrs Exley and Ward.**

d) Report re Housing Survey

Cllr Exley reported the questionnaire had had been considered by a working group of Cllrs Exley, Orton, Ward and the Clerk. Some questions were under consideration. It was noted that Parish Councillors and volunteers would be required in January to deliver the packs and then collect two weeks later.

e) Chairs report: nothing to report that was not an agenda item.

f) Questions to the Chair: A question was asked about the location of the unauthorised travellers site.

9. Mendlesham Parish Council Financial matters:**a) To agree invoices for payment**

The following invoices were unanimously approved for payment.

000681	40.00	LCPAS -clerks course and pack re Data Protection changes
000682	30.00	SALC - clerks course re web training.
000683	2.00	Mendlesham Town Estate annual rent for Mendlesham Playingfield
000684	59.99	S Jones (as agreed 8.11.17) re computer Mcfee security protection
000685	16.41	D Nunn replacement ropes for War Memorial(agreed this should come from the wm reserve).
000686	1460.40	Playequip Leisure - repairs to Mendlesham Green playingfield equipment
000687	122.35	The Association of Grace Baptist Churches East Anglia Ltd re Mendlesham Green Burial Ground
000688	128.00	The Society of Local Council Clerks 2018 membership for the Clerk
0000689	760.98	S Jones Clerk salary November
000690	154.51	K Hales St Cleaner salary November
dd	13.57	NEST
dd	1129.27	PWLB six monthly payment re street lighting loans
dd	5.50	Google monthly fee
000691	6.00	J Lawes Ltd bin bags for Street Cleaner
000692	118.13	NFU Mutual insurance for woodland tractor

b) To consider grant request from St Marys, Mendlesham.

Full information had been received requesting a grant towards tree works of £7000 plus vat. Three quotes had been obtained and acceptable reasons provided for the preferred contractor with confirmation that Parish Council grant payments for grasscutting for 2016, 2017 and 2018 would not be required. It was noted that £1376 was in an EMR as at 31.3.17 for churchyard maintenance, there was a budget this year of £1400 less £123 requested for the graveyard at Mendlesham Green and potentially a to be confirmed budget of £1400 from 1.4.18.

It was noted that these works were acceptable for payment under the Power of Competence and agreed in the public interest as the trees concerned provided an important asset to the entrance to Mendlesham Village. It was unanimously agreed to provide a £3500 grant against a paid invoice for the total works of £7,000 subject to explanation that further grasscutting grants would not be forthcoming and any future similar requests may not be possible if the Council lost its Power of Competence.

c) To consider grant request re Mendlesham Green Burial Ground.

Request £122.35 (£28 petrol,mower service £69.36,£24.99 felt for roof of shed). Unanimously confirmed. Cheque 000687.

d) To continue 2018/19 budget

Councillors noted potential projects as Telephone Box, Mendlesham Green Playequipment, Mendlesham playingfields project and Neighbourhood Plan work. No decisions were made.

e) Any other financial matters: A budget of £1300 for printing for the Neighbourhood Plan was unanimously agreed, noting the spend could be in the current financial or next financial year.

Cllr D Foster left.

10 . Playingfield Matters:

Mendlesham Playingfields:

a) Report further to the meeting with Tony Bass (MSDC)

regarding new project. It was agreed the meeting had been valuable and a committee meeting was required to discuss further in January.

Action: Clerk.

Cllr D Foster returned.

Mendlesham Green Playingfield

d)Report re new equipment

It was noted a meeting with another supplier had taken place with a quote awaited. A third supplier meeting was still required.

Action: Clerk.

11. To approve meeting dates for 2018 . Unanimously approved.

12. Any other business: matters of report and future agenda items.
Nothing reported.

Meeting closed at 8.55pm

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