

Mendlesham Parish Council

A Parish Council Ordinary meeting was held in the Old School Room, Mendlesham on Wednesday 6th July 2016 at 7.30pm.

1. Present: Cllrs M Exley (Chairperson), A Davey, M Favager, H Orton, D Nunn, M Watson, S Webb and S Jones (Clerk) and three members of the public.

Apologies: Cllrs E Ward and SCC/MSDC Cllr Stringer.

All were welcomed to the meeting and the Mendlesham Parish Council filming statement was read out.

2. Declarations of interest:

a) To note Councillor's declarations of interest in any of the following agenda items. Nothing declared.

b) To agree any dispensations with regard to declarations of interest. Not required.

Another member of the public arrived.

7.35pm The meeting was suspended to allow for the following:

Police report: The report on the Police web site was still dated May 2016 and had already been circulated.

SCC/MSDC Stringer: no reports available.

Public Forum: Nothing raised.

7.40pm Meeting reopened.

3. Minutes:

a) Extra Ordinary meeting held on Wednesday 22 June 2016.

Pages 1412- 1417 inclusive were approved as an accurate record of the meeting, signed and dated by the chairperson.

4. Planning

a) Applications:

2597/16 Thatched Cottage, Mill Road, Mendlesham : Erection of a single storey side extension following the demolition of an existing detached outbuilding. LBC.

Proposed, seconded and unanimously recommended for approval subject to approval from the listed buildings officer.

2596/16 2211/16 Thatched Cottage, Mill Road, Mendlesham :

Erection of a single storey side extension following the demolition of an existing detached outbuilding.

Proposed, seconded and unanimously recommended for approval subject to approval from the listed buildings officer.

2520/16 Bendalls Farm, Hobbies Lane, Mendlesham: Creation of a new vehicular access, associated wall and gates and drive/hard standing
Proposed, seconded and unanimously recommended for approval with no comments.

b) Results: none

c) Correspondence: nothing

5. Reports:

a) Clerks report & delegated decisions. Actions taken from last meeting and correspondence received since last meeting:

Financial: £92.58 UKPN Wayleave payment received.

Records still with internal auditor, had to get an extension from External auditor.

Printer:

New one obtained further to cover plan agreeing that existing printer not viable to repair. £209.99 provided for purchase of upgraded model plus £36.87 refund on cover plan.

Correspondence:

Suffolk Preservation Society magazine.

SALC correspondence with Suffolk Police re detail of police reports.

Delegated Decisions by Clerk : none

There was discussion about the Annual report 2015/16 and the need to produce paper copies, loosely inserted in the Parish Newsletter plus an electronic copy on the website/e news or publish just an electronic copy. After debate and a vote 6 in favour, one against, it was agreed to publish the paper report this year, after checking the number of copies required, but advise via the newsletter that it was proposed not to issue paper copies in future unless feedback advises otherwise.

7.55pm Three members of the public left.

b) Report from Village Organisation Representatives.

Mendlesham Community Council: An email reporting intended works to the Mendlesham Green telephone box and a project to place a bench in the churchyard at St Marys Church was noted.

Loneliness working party: Cllr Orton reported a meeting with volunteers had taken place and it was agreed to explore the issue of loneliness by issuing a flyer asking questions.

c) Neighbourhood Plan report. See report as appended to these minutes.

d) Chairs report: The Chair had nothing to report that was not an agenda item.

e) Questions to the Chair: no questions asked. Page 1419

6. Financial matters: Mendlesham Parish Council

a) To approve invoices for payment

The following invoices were unanimously approved for payment. Cheque numbers and issue of the payments were not possible at the meeting as the cheque book was with the internal auditor.

| | | |
|--------|--------|---|
| 000521 | 165.36 | K Hales June salary plus April and May backdated salary less PAYE |
| 000522 | 760.88 | S Jones June salary plus April and May backdated salary plus PAYE rebate |
| DD | 5.50 | Goggle monthly sub |
| | 23.11 | S Jones reimbursement. Cover plan replacement printer £209.99 plus £36.87. New printer £209.66. Cartridge new printer £44.99 plus replacement cartridge £14.99 for SJ personal printer whilst PC printer not available. |
| | 36.00 | SALC village hall training |
| | 50.00 | Fields in Trust annual membership |
| | 135.60 | Rialtas Bus Solutions - annual sub re accounts system |

b) To note internal auditors report and agree any actions as required.

Not received.

c) To agree Beacon at Mendlesham Green is property of Mendlesham Parish Council and arrange pole replacement.

Unanimously agreed. **Action:** Clerk to note for asset register Pole replacement to be investigated during demolition of Scout Hut.

c) Any other financial matters

Two instant access deposit accounts had been opened via on line banking, one for parish council funds, the other in the name of the 34th Bomb Group Memorial. The balance of the Memorial funds had been transferred to the deposit account so that the Memorial current account could be closed -thus avoiding monthly bank fees. Unanimously confirmed. **Action:** Clerk

7. Mendlesham Playingfields

a) 50/50 shop works - repairs and decoration.

It was unanimously agreed that the Parish Council would take care of decorating the exterior with occupants responsible for interior decoration.

Action: Clerk to advise Mendlesham Community Council.

It was also unanimously noted that the adjacent land was in need to be tidied up with football poles needing removal and grass strimmed.

Action: Clerk to ask about ownership of the football poles.

b) Resident request to consider sale, hire of land behind and adjacent to the 50/50 shop. It was agreed this should be a later in camera item.

c) Future use and refurbishment needs for Tennis Court area.

Views had been received from two residents regarding the importance of providing sporting facilities. After discussion it was agreed to investigate the possibility of building a new MUGA, providing the facilities for different sports, possibly located behind the existing tennis courts, thus releasing that area for additional car parking for the site.

Action: Clerk to arrange a meeting at the beginning of August and invite possible users/ interested persons.

d) New playingfield project-

A final meeting had taken place with TGMS. All had agreed the site was now fit for purpose and the project was now signed off. TGMS would forward a recommended maintenance plan. In the meanwhile there was a need to spray the clover which Cllr Nunn would action.

A meeting with the footballers would then be required.

e) To note internal auditors report for Mendlesham Memorial Playingfields Charity and agree any actions as required. Not received.

f) Any other playingfield matters.

It was noted that the new benches and picnic table for Mendlesham playingfields were due to be delivered.

It was also noted that the multi tower was now back in use with removal of the damaged bridge, which would be replaced shortly.

8. Mendlesham Scout Hut :

It was noted that demolition was due to commence 18th July. A skip would need to be ordered but the aim would be to bury what was possible on site. The roof would be recycled. A contractor had been asked to quote for removal of the modern end of the building.

It was unanimously agreed that decisions could be made by Councillors as required up to £2165 (the amount held in reserve for this work) with any other funding requirements to be agreed by email as required.

9. Co option of new Parish Councillors

Applications had been received from Denise and Norman Foster. They were both unanimously co opted as Mendlesham Parish Councillors and thanked for volunteering.

10. Woodland trees: To discuss planned thinning and disposal of wood.

Action: Cllr Exley to discuss this with Mr Michell, the Woodland Officer.

Action: Clerk to also chase the SCC Rights of Way Officer regarding planned works/repairs to Hobbies Lane.

11. Parish Council Rejuvenation working party: to note continuation of the working party is no longer required, with works continuing directly by the Parish Council either via Ordinary Parish Council meetings or Mendlesham Community Centre Charity meetings. Noted.

12. Recent flooding matters:

a) Report:

Ducksen Road/Old Market Street properties:

Cllr Stringer had reported that the individual property owners had been advised that they were individually responsible for clearing the part of the ditch passing through their properties. Work had started.

Old Station Road: Cllr Stringer reported that it was believed a sunken pipe could be responsible. The Clerk reported that Anglian Water had already been instructed by Highways to repair a sunken area of the road, possibly the site of the pipe.

Land adjacent to Glebe Way: A resident had reported concerns that the watercourse was in need of clearing. It was noted this was not part of the Environmental Agency responsibilities with the Dove floodplain commencing down river of the road bridge at Oak Farm Lane.

It was agreed the Clerk should contact a local landowner to try to establish the different landowners for the area of concern.

Action: Clerk.

13. Any other business: matters of report and future agenda items.

Nothing raised.

8.55pm The meeting was temporarily closed pending the Community Centre Charity Ordinary meeting so that the item regarding the request to sell/rent part of the playingfield could be held in camera later in the evening.

9.30pm The meeting was reopened with no changes to those present, with the exception of the member of the public to discuss:

Page 1422

7b) Resident request to consider sale, hire of land behind and

adjacent to the 50/50 shop.

It was noted this would also need to be an agenda item at a Mendlesham Memorial Playingfields Charity meeting.

After discussion, in view of the permissions required (Charity Commission and Fields in Trust) and restrictions regarding proceeds of any such sale, not to proceed with this request.

Meeting closed 9.40pm.

Page 1423