

MENDLESHAM PARISH COUNCIL
Notice of Ordinary Meeting
Wednesday 5 August 2026 at 7pm
Old School Room, Mendlesham

To: Members of Mendlesham Parish Council

You are hereby summoned to attend the meeting of Mendlesham Parish Council, details of which are set out above, to transact the business specified in the agenda below.

Public Attendance:

The meeting is open to the public and the press. At Agenda Item 4.b, members of the public will be invited to raise matters not included on the agenda or suggest items for future consideration. Those wishing to speak on an agenda item may be invited by the Chair to do so when that item is reached.

Written comments on agenda items may be submitted to the Clerk by email or by post to 11 Schools Close, Mendlesham IP14 5UQ, to arrive by 12 noon on the working day before the meeting. Submissions must include the sender's name, address and contact details; anonymous submissions will not be accepted.

It should be noted that answers to any submissions may not be forthcoming during the meeting itself.

The minutes of the meeting, once approved, will be published on the Council's website www.mendlesham-pc.gov.uk and are available from the Parish Clerk.

Please note that this meeting may be recorded, filmed, photographed, or broadcasted unless the public and press are lawfully excluded.

AGENDA:

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| 1. Welcome, apologies for absence, acceptance of apologies and filming speech | 2 mins |
| 2. Interests | 2 mins |
| a) To note Councillor's declarations of interest in any of the following agenda items. | |
| b) To consider any requests for dispensations | |
| 3. Minutes: To approve minutes of ordinary meeting held on 08.07.26 as a true and accurate representation | 2 mins |
| 4. Reports | 10 mins |
| a) SCC/MSDC Cllr Stringer | |
| b) Public Participation - to receive questions and representations from members of the public. | |
| 5. Drought and fire risks: | 10 mins |
| a) To consider fire risks across the Parish | |
| b) To consider any risks to the Mendlesham Woods | |
| c) To consider any action required | |
| 6. Planning matters: | 20 mins |
| a) Applications: | |
| DC/26/02901 - Mendlesham Manor, Brockford Road, Mendlesham, IP14 5SG | |
| Householder Application. Installation of air-to-air heat pump system, air-to-water heat pump boiler and meter cabinet to accompany electrical supply upgrade. Removal of oil tank and wet radiator system. | |
| DC/26/02902 - Mendlesham Manor, Brockford Road, Mendlesham, IP14 5SG | |
| Application for Listed Building Consent. Installation of air-to-air heat pump system, air-to-water heat pump boiler and meter cabinet to accompany electrical supply upgrade. Removal of oil tank and wet radiator system. | |
| DC/26/02030 - Plot 3 Oaks Meadow, Land North East Of Latin Hall, Brockford Road, | |
| Full Planning Application - Plot 3 Oaks Meadow - Change of Use of Land for continued use for 1 Gypsy / Traveller Pitch siting 1 residential static caravan (permanent) | |
| DC/26/02748 - Tollgate Farm Barn, Norwich Road, Mendlesham, Part In The Parish Of Wetheringsett Cum Brockford IP14 5NQ | |
| Planning Application - Change of Use of | |

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agricultural land to residential garden curtilage. Erection of extension, new acoustic bund, cart lodge, acoustic gate and fence with additional landscaping.

b) Correspondence:

c) Decisions:

DC/26/01894 Land North East Of, Chapel Road, Mendlesham, Suffolk Discharge of Conditions Application for DC/19/05915 - Conditions 13 (Roads and Footpaths), Condition 15 (Surface water Discharge Prevention), Condition 18 (Construction Management Plan) and Condition 27 (Wildlife Sensitive Lighting Design Scheme) – *APPROVED*

DC/24/04832 Land South Of Glebe Way, Mendlesham, Suffolk Hybrid Application: (i) Full Planning Application for the construction of 76no dwellings (including 27no affordable local needs dwellings), link road between Old Station Road and Glebe Way, access roads, vehicular accesses, parking, garaging, public open space, landscaping, ecological enhancement areas, sustainable drainage and associated infrastructure. (ii) Outline Planning Application for 2no Self Build plots with all matters reserved save for access. – *APPROVED*

DC/26/00624 Manor Lodge, Brockford Road, Mendlesham, Stowmarket Suffolk IP14 5SG Householder Application - Rear extension to form double garage, utility room with home office Over – *GRANTED*

DC/26/02867 19 Front Street, Mendlesham, Stowmarket, Suffolk IP14 5RX Notification of works to Trees in a Conservation Area - Larch (T1) Removal back to a near vertical of the 6 ft overhang at the top of the tree. – *MSDC DOES NOT WISH TO OBJECT*

d) Any other planning matters

7. Reports

2 mins
(each)

a) Clerks report, including any decisions taken under delegated powers

b) Chairs report

c) Questions to the Chair

8. Playing field matters

5 mins

a) To consider any playing field matters requiring a decision.

9. Mendlesham Parish Council: Financial matters

10 mins

a) To confirm payment of invoices

b) To confirm bank reconciliation as at 30.06.26

c) To consider and approve the annual rent increase for the public playing fields at Mendlesham Green from £2 per annum to £100 per annum payable to Mendlesham Welfare Foundation with effect from 11th October 2026

d) To note Period for the Exercise of Public Rights ended 23rd July 2026 and no requests for inspection were received by the Clerk

e) To consider any urgent financial matters requiring a decision.

10. Mendlesham Charities Nominative Trustees

10 mins

a) To vote and reappoint PC nominative Trustees for Mendlesham Welfare Foundation

b) To vote and reappoint PC nominative Trustees for Mendlesham Education Foundation

c) Any other matters

11. Open Space at Chapel Road development

10 mins

a) To consider the possibility of obtaining 'open space' area on the Chapel Road development

b) To approve any action required

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12. Sale of Registered Asset of Community Value: The United Reform Church

10 mins

- a) To note the owner has submitted a 'Notice of intent to dispose' to MSDC on 14 July 2026, triggering a 6-week interim moratorium period which will end on 25 August 2026. Any eligible Community Interest Group wishing to trigger the full moratorium must submit a written request to Mid Suffolk District Council by 25 August 2026.
- b) To consider any action required

13. Matters for consideration at the next meeting

2 mins

Amy Johnson
Parish Clerk 31.07.26