

MENDLESHAM PARISH COUNCIL
Ordinary Meeting
Wednesday 8 July 2026 at 7pm
Old School Room, Mendlesham

Members of the public may submit comments on any item on the agenda via email to the Clerk or letter to 11 Schools Close, Mendlesham IP14 5UQ, to be received by noon the day before the meeting. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The minutes of the meeting once approved, are available from the Parish Clerk and will be published as usual via www.mendlesham-pc.gov.uk

AGENDA:

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| 1. Welcome, apologies for absence, acceptance of apologies and filming speech | 2 mins |
| 2. Interests | 2 mins |
| a) To note Councillor's declarations of interest in any of the following agenda items. | |
| b) To agree any dispensations regarding any declarations of interest | |
| 3. Minutes: To approve minutes of ordinary meeting held on 03.06.26 as a true and accurate representation | 2 mins |
| 4. Reports | 10 mins |
| a) SCC/MSDC Cllr Stringer | |
| b) Public forum - to receive written questions and matters of concern | |
| 5. Planning matters: | 20 mins |
| a) Applications: DC/26/00624 - Manor Lodge, Brockford Road, Mendlesham, Stowmarket Suffolk IP14 5SG Householder Application - Rear extension to form double garage, utility room with home office over | |
| DC/26/02012 - Ashes Farm, Oak Farm Lane, Mendlesham, IP14 5TE Planning Application. Erection of 9no dwellings comprising of 7 bungalows and 2 houses with demolition of the existing agricultural buildings following class Q approvals. With associated infrastructure and landscaping works. | |
| DC/26/02302 - White House Farm, Mendlesham Green, Mendlesham, Stowmarket Suffolk IP14 5SL Full Planning Application - Erection of 3No. Duck Rearing Buildings, Straw Barn and Associated Infrastructure. | |
| DC/26/02391 - The Siding , Oak Farm Lane, Mendlesham, IP14 5TE Full Planning Application - Change of use of building to Storage and Distribution (Use Class B8) and retention of existing hardstanding and access | |
| DC/26/01166 - The Gatehouse, Norwich Road, Mendlesham, Stowmarket Suffolk IP14 5NE Full Planning Application - Erection of single storey front extension, new pitched roof to replace existing and external insulation with render finish | |
| b) Correspondence: | |
| c) Results: | |
| DC/26/01888 Land North East Of, Chapel Road, Mendlesham, Suffolk Discharge of Conditions Application for DC/23/03187 - Conditions 4 - (Details of Cycle Storage) and 10 - (Scheme for Ditch Management) – <i>APPROVED</i> | |
| DC/25/04675 Tollgate Farm, Norwich Road, Mendlesham, Stowmarket Suffolk IP14 5NQ Householder Application - Erection of cart lodge, fencing and gates and erection of acoustic bund to A140 boundary – <i>GRANTED</i> | |
| DC/26/01508 Mendlesham House, Oak Farm Lane, Mendlesham, Stowmarket Suffolk IP14 5TE Householder Application - Installation of 25 solar panels to stable block to improve energy performance - <i>GRANTED</i> | |
| d) Any other planning matters | |

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6. Reports

2 mins
(each)

- a) Clerks report & delegated decisions
- b) Chairs report
- c) Questions to the Chair

7. Playing field matters

10 mins

- a) i) To review repairs and maintenance for playing fields
ii) To consider and approve quotes for repair and maintenance works
- b) i) To consider issues raised over the current surface of the MUGA by users
ii) To approve any action required
- c) Any other urgent playing field matters

8. Mendlesham Parish Council: Financial matters

10 mins

- a) To confirm payment of invoices
- b) To confirm bank reconciliation as at 31.5.26
- c) To note the updated dates for the Period for the Exercise of Public Rights: commencing on Friday 12th June 2026 and ending on Thursday 23rd July 2026. The unaudited AGAR and supporting documents are available for inspection by appointment. Please contact the Clerk for details.
- d) To consider Annual Internal Audit report and any actions required
- e) To consider the year-end reserves position as at 31 March 2026, noting the explanation for the differences between the Payments and Receipts Summary and the Accounts Supporting Statement, and confirm the reserves position reflected in the accounting records.
- f) To consider and approve purchase of pay-as-you-go mobile for Clerk
- g) To consider and approve the annual rent increase for the public playing fields at Mendlesham Green from £2 per annum to £100 per annum payable to Mendlesham Welfare Foundation with effect from 11th October 2026
- h) Any other urgent financial matters

9. Mendlesham Filming

10 mins

- a) To receive latest updates on filming company plans for filming between Saturday 11th July – Monday 13th July 2026
- b) To consider any requests for use of land where appropriate
- d) Any other matters

10. To consider and resolve a request from a member of the public to use the unused allotment land in Mendlesham Green as a temporary car park for a one-off event on 31st July 2027

10 mins

11. To consider offering a Parish Council liaison representative to the emerging community group exploring the future of the village pub and, if appropriate, appointing that representative.

10 mins

12. Traffic issues and signage

10 mins

- a) To consider installation of additional signage and other traffic calming measures
- b) To approve any action required

13. Matters for consideration at the next meeting

2 mins

Amy Johnson
Parish Clerk 03.07.26