

MENDLESHAM PARISH COUNCIL
Ordinary Meeting
Wednesday 3 June 2026 at 7pm
Old School Room, Mendlesham

Members of the public may submit comments on any item on the agenda via email to the Clerk or letter to 11 Schools Close, Mendlesham IP14 5UQ, to be received by noon the day before the meeting. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The minutes of the meeting once approved, are available from the Parish Clerk and will be published as usual via www.mendlesham-pc.gov.uk

AGENDA:

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| 1. Welcome, apologies for absence, acceptance of apologies and filming speech | 2 mins |
| 2. Interests | 2 mins |
| a) To note Councillor's declarations of interest in any of the following agenda items. | |
| b) To agree any dispensations regarding any declarations of interest | |
| 3. Minutes - to approve as a true and accurate representation: | 2 mins |
| a) Minutes of Annual Parish Council meeting 06.05.26 | |
| b) Minutes of ordinary meeting 06.05.26 | |
| 4. Reports | 10 mins |
| a) SCC/MSDC Cllr Stringer | |
| b) Public forum - to receive written questions and matters of concern | |
| 5. Planning matters: | 10 mins |
| a) Applications: DC/26/01815 - Former St Josephs Centre, Old Station Road, Mendlesham, Suffolk - Householder Planning Application - Erection of domestic garage | |
| DC/26/00130 - Land To The Rear Of Ceva Logistics, Norwich Road, Mendlesham (In The Parish Of, Wetheringsett Cum Brockford) IP14 5NA Application under S73 for Variation of a Condition following grant of Planning Permission DC/21/06605 dated 30/10/2022 Town and Country Planning Act 1990 (as amended) - Erection of three warehouse units and external storage area (use class B8), new access from Norwich Road, parking, associated drainage and landscaping - For non-compliance with and variation of Condition 13 of Planning Permission ref: DC/21/06605. | |
| b) Correspondence: | |
| c) Results: DC/26/02006 Orchid Meadow, Chapel Road, Mendlesham, Stowmarket Suffolk IP14 5SQ Discharge of Conditions Application for DC/19/05915 - Conditions 5 (Archaeological Evaluation) and 6 (Archaeological Written Investigation) – <i>APPROVED</i> | |
| d) Any other planning matters | |
| 6. Reports | 2 mins (each) |
| a) Clerks report & delegated decisions | |
| b) Chairs report | |
| c) Questions to the Chair | |
| 7. Playing field matters | 2 mins |
| a) Any urgent playing field matters | |
| 8. Playing field Pavilion / 50/50 shop | 10 mins |
| a) To receive and consider request from Mendlesham Community Charity for external renovation works to the pavilion, including door and cladding | |
| b) Any other matters | |

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9. Mendlesham Parish Council: Financial matters

5 mins

- a) To confirm payment of invoices
- b) To confirm bank reconciliation as at 31.5.26
- c) To note the dates for the Period for the Exercise of Public Rights: commencing on Friday 5th June 2026 and ending on Thursday 16th July 2026. The unaudited AGAR and supporting documents are available for inspection by appointment. Please contact the Clerk for details.
- d) Any other urgent financial matters

10. Speeding and traffic issues

10 mins

- a) To review current figures from traffic enforcement by Suffolk Police
- b) To consider potential future action

11. Flooding

10 mins

- a) To receive updates on works to combat flooding issues
- b) Any other matters

12. To Co-opt Mendlesham Parish Councillors - Two vacancies

10 mins

- a) To note feedback from candidate interviews
- b) To vote and co-opt for vacancy one
- c) To vote and co-opt for vacancy two
- d) Co-opted councillors to sign Declaration of Acceptance of Office

13. Community Land Trust

5 mins

- a) To receive report on taking forward the development of affordable housing by the CLT in Mendlesham Green
- b) To agree any action required

14. Matters for consideration at the next meeting

2 mins

Amy Johnson
Parish Clerk 29.05.26