

MENDLESHAM PARISH COUNCIL
Ordinary Meeting
Wednesday 4 February 2026 at 7pm
Old School Room, Mendlesham

Members of the public may submit comments on any item on the agenda via email to the Clerk or letter to 11 Schools Close, Mendlesham IP14 5UQ, to be received by noon the day before the meeting. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The minutes of the meeting once approved, are available from the Parish Clerk and will be published as usual via www.mendlesham-pc.gov.uk

AGENDA:

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| 1. Welcome, apologies for absence, acceptance of apologies and filming speech | 2 mins |
| 2. Interests | 2 mins |
| a) To note Councillor's declarations of interest in any of the following agenda items. | |
| b) To agree any dispensations regarding any declarations of interest | |
| 3. Minutes: To approve minutes of extraordinary meeting 26.02.26 as a true and accurate representation | 2 mins |
| 4. Reports | 10 mins |
| a) SCC/MSDC Cllr Stringer | |
| b) Public forum - to receive written questions and matters of concern | |
| 5. Planning matters: | 15 mins |
| a) Applications: DC/26/00159 - 20 Front Street, Mendlesham, Stowmarket, Suffolk IP14 5RY Notification of works to trees in a Conservation Area - Ash tree, Pollard the tree down to approximately 4m finish height, cutting back to natural unions on the tree where possible. | |
| DC/25/04638 - Tollgate Farm Barn, Norwich Road, Mendlesham, Stowmarket Suffolk IP14 5NQ Householder Application - Erection of cart lodge and acoustic fence/bund to A140 boundary | |
| DC/25/04675 - Tollgate Farm, Norwich Road, Mendlesham, Stowmarket Suffolk IP14 5NQ Householder Application - Erection of cart lodge and acoustic bund to A140 boundary | |
| DC/25/04676 - Tollgate Farm, Norwich Road, Mendlesham, Stowmarket Suffolk IP14 5NQ Application for Listed Building Consent - Erection of cart lodge and acoustic bund to A140 boundary | |
| b) Results: | |
| c) Any other planning matters: | |
| 6. Reports | 2 mins
(each) |
| a) Clerks report & delegated decisions | |
| b) Chairs report | |
| c) Questions to the Chair | |
| 7. Playingfield matters | 2 mins |
| a) Any urgent playing field matters | |
| 8. Mendlesham Parish Council: Financial matters | 2 mins |
| a) To confirm payment of invoices | |
| b) Any other urgent financial matters | |

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| 9. Flooding | 10 mins |
| a) To receive an update on progress | |
| b) To consider any further action required | |
| 10. Councillor Vacancy | 5 mins |
| a) To note current vacancy | |
| b) To confirm process for filling the vacancy | |
| 11. To commence review of general and financial standing orders wef 1.4.26. | 2 mins |
| 12. Risk assessments | 5 mins |
| a) To review internal control risk assessment and management policy | |
| b) To review all other risk assessments | |
| Members of the public will be asked to leave for the following 'in camera' items due to their sensitivity. | |
| 12. CLT | 10 mins |
| 13. URC | 10 mins |
| 14. Any other business: matters of report and future agenda items | 2 mins |

Amy Johnson
Parish Clerk 30.01.26