

MENDLESHAM PARISH COUNCIL
Ordinary Meeting
Monday 10 November 2025 at 7pm
Old School Room, Mendlesham

Members of the public may submit comments on any item on the agenda via email to the Clerk or letter to 11 Schools Close, Mendlesham IP14 5UQ, to be received by noon the day before the meeting. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The minutes of the meeting once approved, are available from the Parish Clerk and will be published as usual via www.mendlesham-pc.gov.uk

AGENDA:

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| 1. Welcome, apologies for absence, acceptance of apologies and filming speech | 2 mins |
| 2. Interests | 2 mins |
| a) To note Councillor's declarations of interest in any of the following agenda items. | |
| b) To agree any dispensations regarding any declarations of interest | |
| 3. Minutes: To approve minutes of extraordinary meeting 17.10.25 as a true and accurate representation | 2 mins |
| 4. Reports | 10 mins |
| a) SCC/MSDC Cllr Stringer | |
| b) Public forum - to receive written questions and matters of concern | |
| 5. Planning matters: | 20 mins |
| a) Applications: DC/25/03869 - St Josephs Centre, Old Station Road, Mendlesham, IP14 5RT Planning Application. Conversion of building to 1no dwelling – Re-consultation Amended block plan dated 27.10.2025 | |
| b) Other applications: National Grid (Norwich to Tilbury) Development Consent Order (Application Reference: EN020027) - Notice of Acceptance of an Application for a Development Consent Order by the Planning Inspectorate (on behalf of The Secretary of State for Energy Security and Net Zero) under Section 56 of The Planning Act 2008 (the '2008 Act') Any person may make representations on the Application. All representations must be received by the Planning Inspectorate no later than 23:59 on 27 November 2025 | |
| c) Correspondence: Babergh and Mid Suffolk Joint Local Plan Call for Sites 2025 BMSDC are inviting site submissions to be put forward for a variety of land uses for consideration for future development. Submissions to be made by 5pm on Friday 9th January 2026. Further information available on MSDC website.
Babergh and Mid Suffolk Draft Five-Year Housing Land Supply Position Statements
BMSDC have published their Draft Five-Year Housing Land Supply Position Statements for consultation. The documents can be viewed on the consultation portal at: baberghmidsuffolk.oc2.uk/ Comments should be received via the consultation portal or email by 5pm on Friday 28th November 2025. | |
| d) Results: | |
| e) Any other planning matters | |
| 6. Reports | 2 mins (each) |
| a) Clerks report & delegated decisions | |
| b) Chairs report | |
| c) Questions to the Chair | |

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7. Playingfield matters

10 mins

- a) i) To review quotes received for repairs to changing room roof and ceiling
- ii) To approve any action required
- iii) To note PC to seek reimbursement from Mendlesham Community Centre Charity for costs of repairs
- iv) Any other matters
- b) i) To review MSDC grasscutting arrangements
- ii) To approve any action required
- c) Any other playing field matters

8. Mendlesham Parish Council: Financial matters

15 mins

- a) To confirm payment of invoices
- b) To confirm bank reconciliation and management report as at 30.09.25
- c) To commence budget for year 2025/26
- d) Any other urgent financial matters

9. Standing Orders

10 mins

- a) To review Standing Orders
- b) To approve any action required
- c) Any other matters

10. Skills audit of Councillors

10 mins

- a) Report
- b) Any other matters

Members of the public will be asked to leave for the following 'in camera' items due to their sensitivity.

11. Scout Hut Lease

5 mins

12. URC

10 mins

13. Any other business: matters of report and future agenda items

2 mins

Amy Johnson
Parish Clerk 5.11.25