

MENDLESHAM PARISH COUNCIL
Ordinary Meeting
Wednesday 1 October 2025 at 7pm
Old School Room, Mendlesham

Members of the public may submit comments on any item on the agenda via email to the Clerk or letter to 11 Schools Close, Mendlesham IP14 5UQ, to be received by noon the day before the meeting. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The minutes of the meeting once approved, are available from the Parish Clerk and will be published as usual via www.mendlesham-pc.gov.uk

AGENDA:

- | | |
|---|---------------|
| 1. Welcome, apologies for absence, acceptance of apologies and filming speech | 2 mins |
| 2. Interests | 2 mins |
| a) To note Councillor's declarations of interest in any of the following agenda items. | |
| b) To agree any dispensations regarding any declarations of interest | |
| 3. Minutes: To approve minutes of ordinary meeting 3.9.25 as a true and accurate representation | 2 mins |
| 4. Reports | 10 mins |
| a) SCC/MSDC Cllr Stringer | |
| b) Public forum - to receive written questions and matters of concern | |
| 5. Planning matters: | 20 mins |
| a) Applications: DC/25/03869 - St Josephs Centre, Old Station Road, Mendlesham, IP14 5RT Planning Application. Conversion of building to 1no dwelling | |
| DC/25/03655 - Land At 3 Mill Terrace, Mendlesham Green, IP14 5RW Application for Outline Planning Permission. (All matters reserved) Erection of 1no self-build dwelling | |
| b) Correspondence: | |
| c) Results: | |
| d) Any other planning matters | |
| 6. Reports | 2 mins (each) |
| a) Clerks report & delegated decisions | |
| b) Chairs report | |
| c) Questions to the Chair | |
| 7. Playingfield matters | 5 mins |
| a) To receive an update on changing rooms | |
| b) Any other playing field matters | |
| 8. Mendlesham Parish Council: Financial matters | 5 mins |
| a) To confirm payment of invoices | |
| b) To note PC management report to 31.08.25 | |
| c) To note 2024/25 AGAR Section 3 External Auditor Report and any actions required | |
| d) Any other urgent financial matters | |
| 9. Flooding | 10 mins |
| a) To receive update on areas under investigation by the Parish Council | |
| b) To approve any action required | |
| c) Any other matters | |

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10. Standing Orders

10 mins

- a) To review Standing Orders
- b) To approve any action required
- c) Any other matters

11. Skills Audit of Councillors

10 mins

- a) Report
- b) Any other matters

12. Woodland at Mendlesham Green

5 mins

- a) Report
- b) To approve any action required
- c) Any other matters

Members of the public will be asked to leave for the following ‘in camera’ item due to its sensitivity.

13. URC Chapel

5 mins

12. Any other business: matters of report and future agenda items

2 mins

Amy Johnson
Parish Clerk 26.9.25