

MENDLESHAM PARISH COUNCIL
Ordinary Meeting
Wednesday 3 September 2025 at 7pm
Old School Room, Mendlesham

Members of the public may submit comments on any item on the agenda via email to the Clerk or letter to 11 Schools Close, Mendlesham IP14 5UQ, to be received by noon the day before the meeting. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The minutes of the meeting once approved, are available from the Parish Clerk and will be published as usual via www.mendlesham-pc.gov.uk

AGENDA:

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| 1. Welcome, apologies for absence, acceptance of apologies and filming speech | 2 mins |
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| 2. Interests: | 2 mins |
| a) To note Councillor's declarations of interest in any of the following agenda items. | |
| b) To agree any dispensations regarding any declarations of interest | |
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| 3. Minutes: To approve minutes of ordinary meeting 6.8.25 as a true and accurate representation | 2 mins |
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| 4. Reports: | 10 mins |
| a) SCC/MSDC Cllr Stringer | |
| b) Public forum - to receive written questions and matters of concern | |
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| 5. Planning matters: | 10 mins |
| a) Applications: DC/25/03364 - The Kings Head, Old Market Street, Mendlesham, Stowmarket Suffolk IP14 5SA - Application for Listed Building Consent - Replacement of Windows to front elevation | |
| b) Correspondence: | |
| c) Results: DC/25/02523 5 Church Road, Mendlesham, Stowmarket, Suffolk IP14 5SF - Householder Application - Installation of 2 no. rooflights to roof of existing garage building. – Permission has been GRANTED | |
| d) Any other planning matters | |
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| 6. Reports: | 2 mins
(each) |
| a) Clerks report & delegated decisions | |
| b) Chairs report | |
| c) Questions to the Chair | |
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| 7. Playingfield matters: | 15 mins |
| a) i) To review cleaning arrangements for the changing rooms | |
| ii) To agree a way forward | |
| b) To receive update on status of outstanding invoices | |
| c) To review status of mower currently for sale | |
| d) Any other playing field matters | |
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| 8. Financial matters: | 10 mins |
| a) To confirm payment of invoices | |
| b) To confirm bank reconciliation as at 31.7.25 | |
| c) Any other urgent financial matters | |

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9. Skills audit of Councillors:

10 mins

- a) Report
- b) Any other matters

10. CLT:

10 mins

- a) Report – to include further information relating to potential purchase of land
- b) To approve any action required
- c) Any other matters

11. Any other business: matters of report and future agenda items

2 mins

Amy Johnson
Parish Clerk 29.08.2025