

MENDLESHAM PARISH COUNCIL
Ordinary Meeting
Wednesday 6 August 2025 at 7pm
Bowls Club Clubroom, Mendlesham

Members of the public may submit comments on any item on the agenda via email to the Clerk or letter to 11 Schools Close, Mendlesham IP14 5UQ, to be received by noon the day before the meeting. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The minutes of the meeting once approved, are available from the Parish Clerk and will be published as usual via www.mendlesham-pc.gov.uk

AGENDA:

- | | |
|--|---------------|
| 1. Welcome, apologies for absence, acceptance of apologies and filming speech | 2 mins |
| 2. Interests | 2 mins |
| a) To note Councillor's declarations of interest in any of the following agenda items. | |
| b) To agree any dispensations regarding any declarations of interest | |
| 3. To co-opt a Mendlesham Parish Councillor | 10 mins |
| 4. Minutes: To approve minutes of ordinary meeting 2.7.25 as a true and accurate representation | 2 mins |
| 5. Reports | 10 mins |
| a) SCC/MSDC Cllr Stringer | |
| b) Public forum - to receive written questions and matters of concern | |
| 6. Planning matters: | 5 mins |
| a) Applications: DC/25/02523 - 5 Church Road, Mendlesham, Stowmarket, Suffolk IP14 5SF Householder Application - Install 2no. rooflights to garage building | |
| b) Other applications: | |
| c) Correspondence: | |
| d) Results: | |
| e) Any other planning matters | |
| 7. Reports | 2 mins (each) |
| a) Clerks report & delegated decisions | |
| b) Chairs report | |
| c) Questions to the Chair | |
| 8. Playingfield matters | 10 mins |
| a) To receive an update on outstanding invoices | |
| b) i) Report on the changing rooms | |
| ii) To approve any action required | |
| c) Any other playing field matters | |
| 9. Mendlesham Parish Council: Financial matters | 5 mins |
| a) To confirm payment of invoices | |
| b) To confirm bank reconciliation as at 31.7.25 | |
| c) To note transfer of funds held in EMR for CLT to their own bank account | |
| d) Any other urgent financial matters | |

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10. Scout Hut

10 mins

- a) Report
- b) To approve any action required
- c) Any other matters

11. Facebook

5 mins

- a) Report
- b) To approve any action required
- c) Any other matters

12. Asset Inspection

5 mins

- a) Report
- b) To approve any action required
- c) Any other matters

13. Devolution

5 mins

- a) To receive a report on Devolution and Implications on the Parish Council
- b) Approve any action required
- c) Any other matters

14. Any other business: matters of report and future agenda items

2 mins

Amy Johnson
Parish Clerk 01.08.25