

MENDLESHAM PARISH COUNCIL
Ordinary Meeting
Wednesday 4 June 2025 at 7pm
Old School Room, Mendlesham

Members of the public may submit comments on any item on the agenda via email to the Clerk or letter to 11 Schools Close, Mendlesham IP14 5UQ, to be received by noon the day before the meeting. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The minutes of the meeting once approved, are available from the Parish Clerk and will be published as usual via www.mendlesham-pc.gov.uk

AGENDA:

- 1. Welcome, apologies for absence, acceptance of apologies and filming speech** 2 mins
- 2. Interests** 2 mins
 - a) To note Councillor's declarations of interest in any of the following agenda items.
 - b) To agree any dispensations regarding any declarations of interest
- 3. Minutes:** 2 mins
 - a) To approve minutes of ordinary meeting 7.5.25 as a true and accurate representation
 - b) To approve minutes of Annual Parish Council meeting 7.5.25 as a true and accurate representation
- 4. Reports** 10 mins
 - a) SCC/MSDC Cllr Stringer
 - b) Public forum - to receive written questions and matters of concern
- 5. Planning matters:** 15 mins
 - a) Applications:
DC/24/04832 - Land South Of Glebe Way, Mendlesham, Suffolk, Hybrid Application: (i) Full Planning Application for the construction of 76no dwellings (including 27no affordable local needs dwellings), link road between Old Station Road and Glebe Way, access roads, vehicular accesses, parking, garaging, public open space, landscaping, ecological enhancement areas, sustainable drainage and associated infrastructure. (ii) Outline Planning Application for 2no Self Build plots with all matters reserved save for access.
Reason(s) for re-consultation: Amended plans and information dated 22.05.2025
 - b) Other applications:
 - c) Correspondence:
WHITE ELM SOLAR FARM - The project team has taken a decision to pause development of the project indefinitely. Please note that the ongoing non-statutory consultation has been cancelled with immediate effect. This includes the two public consultation events on Saturday 31st May and Wednesday 4th June.
Proposed Revised Community Infrastructure Levy (CIL) Charging Schedules – Babergh and Mid Suffolk District Councils – six-week consultation 28th May to 9th July 2025 The revised CIL Charging Schedules and associated documentation along with this notice are available for public inspection: • on the Councils' websites at www.babergh.gov.uk/community-infrastructure-levy and www.midsuffolk.gov.uk/community-infrastructure-levy. • at the Councils' office at Endeavour House, 8 Russell Road, Ipswich, IP1 2BX (weekdays 8am to 5pm), and at the Customer Access Points at Sudbury Library, Market Hill, Sudbury, CO10 2EN (Mondays and Thursdays 9am to 5pm) and 54 Ipswich Street, Stowmarket, IP14 1AD (Mondays, Wednesdays and Thursdays 9am to 5pm, Tuesdays 10am to 5pm and Fridays 9am to 4.30pm).

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d) Results:

DC/25/01316 1 Freelands, Mendlesham, Stowmarket, Suffolk IP14 5TW Householder Application - Erection of a single storey side extension – **GRANTED**

DC/25/01100 7 Old Station Road, Mendlesham, Stowmarket, Suffolk IP14 5RU

Householder Application - Installation of a dropped kerb. – **GRANTED**

DC/25/01126 Green Acres, Cotton Road, Mendlesham, Stowmarket Suffolk IP14 5SP

Householder Application - Erection of a two storey rear and first floor extension, erection of a porch, and double garage with accommodation above (following demolition of existing) and creation of a new access. – **REFUSED**

e) Any other planning matters

Babergh and Mid Suffolk District Council Neighbourhood Planning - Interim

Housing Requirement Advice To receive brief report on provisional figures for housing requirements in Mendlesham

6. Reports

2 mins
(each)

a) Clerks report & delegated decisions

b) Chairs report

c) Questions to the Chair

7. Playingfield matters

15 mins

a) i) To note safety inspection report received

ii) To consider and approve any action required to equipment

b) i) To note hedges at the playingfield in Mendlesham on the boundary with Mill Road properties need to be cut down to max. height 1.8m

ii) To approve any action required and forward planning to avoid over growth in the future

c) i) To receive an update on items in the container and goal posts belonging to Maestros

ii) To approve any action required

d) Any other playing field matters

8. Mendlesham Parish Council: Financial matters

15 mins

a) To confirm payment of invoices

b) To approve Accounts and supporting notes for the year ending 31.3.25, including confirmation of allocated reserves.

c) External Audit: To approve for External Auditors, PKF Littlejohn LLP as 31.3.25 Annual Governance Statement 2024/25

The Accounting Statement 2024/25

Bank Reconciliation as at 31.3.25

Explanation of Variances

d) To confirm the asset register as at 31.3.25

e) To approve the CIL return to MSDC as at 31.3.25

f) To consider Governance questions and statements for the year ending 31.3.25

Effectiveness of Internal Control (pc and charities)

g) To note amended quote for insurance policy wef 1.6.25

h) Any other urgent financial matters

9. W.I. 100th celebrations

10 mins

a) To receive update on progress of fruit trees being planted in Mendlesham Woodlands

b) To consider request for further fruit trees to be planted in Mendlesham Green with locations to be discussed.

c) Any other matters

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| 10. St Joseph Centre | To receive a report on current status | 10 mins |
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| 11. Emergency Plan | | 5 mins |
| a) Report | | |
| b) Any other matters | | |
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| 12. Clerk Jury Service | | 5 mins |
| a) | To note Clerk has been summoned for Jury Service from Monday 7 th July for 10 working days, with the possibility of being longer if required. Emails to be checked briefly when possible in case of any urgent items that need attention, otherwise all other, non-urgent, work will be addressed once Jury Service has completed. | |
| b) | To consider and agree payment arrangements for this period. | |
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| 13. Any other business: | matters of report and future agenda items | 2 mins |

Amy Johnson
Parish Clerk 30.05.25