

**MENDLESHAM PARISH COUNCIL**  
**Ordinary Meeting**  
**Wednesday 4 December 2024 at 7pm**  
**Community Centre, Old Station Road, Mendlesham**

Members of the public may submit comments on any item on the agenda via email to the Clerk or letter to 11 Schools Close, Mendlesham IP14 5UQ, to be received by noon the day before the meeting. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The minutes of the meeting once approved, are available from the Parish Clerk and will be published as usual via [www.mendlesham-pc.gov.uk](http://www.mendlesham-pc.gov.uk)

**AGENDA:**

- 1. Welcome, apologies for absence, acceptance of apologies and filming speech** 2 mins
- 2. Interests** 2 mins
- a) To note Councillor's declarations of interest in any of the following agenda items.  
b) To agree any dispensations regarding any declarations of interest
- 3. Minutes:** To approve minutes of ordinary meeting 06.11.24 as a true and accurate representation 2 mins
- 4. Reports** 10 mins
- a) SCC/MSDC Cllr Stringer  
b) Public forum - to receive written questions and matters of concern
- 5. Planning matters:** 30 mins
- a) Applications:
- DC/24/04739 Friary Cottage, Mill Road, Mendlesham, Stowmarket Suffolk IP14 5TA**  
- Application for Listed Building Consent - Remove a cupboard that was built inside the inglenook fireplace.
- DC/24/05191 The Coach House, Church Road, Mendlesham, Stowmarket Suffolk IP14 5SF** Notification of Works to Trees in a Conservation Area - Re- Pollard 1 No. Willow (T1) to old points removing 4-5m of growth. Reduce canopy of 1 No. Eucalyptus (T2) by 5- 6m
- DC/24/04832 Land South Of Glebe Way, Mendlesham, Suffolk** - Hybrid Application: (i) Full Planning Application for the construction of 76no dwellings (including 27no affordable local needs dwellings), link road between Old Station Road and Glebe Way, access roads, vehicular accesses, parking, garaging, public open space, landscaping, ecological enhancement areas, sustainable drainage and associated infrastructure. (ii) Outline Planning Application for 2no Self Build plots with all matters reserved save for access.
- b) Results:
- DC/24/04469 8 Old Market Street, Mendlesham, Stowmarket, Suffolk IP14 5SA**  
Application for Listed Building Consent - Re-roofing work, including associated timber repairs together with additional insulation **Listed building consent has been granted**
- c) Appeals:
- Appeal References: APP/W3520/C/24/3353244 (& linked cases: APP/W3520/C/24/3353245, APP/W3520/C/24/3353246, APP/W3520/C/24/3353247 & related Planning Appeal: APP/W3520/W/24/3353417) - The Siding, Oak Farm Lane, Mendlesham, IP14 5TE and Oak Farm Lane, Mendlesham, IP14 5TE - Appeal against Enforcement Notice served on 16 September 2024 & related Planning Appeal for**

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Change of use of land to a single pitch gypsy and traveller residential site for the siting of up to 3no static caravans and 3no touring caravans on previously developed land, refurbishment and relocation of existing building to act as day room and ancillary works.

d) Correspondence:

**Adoption of the Babergh and Mid Suffolk District Councils Housing Supplementary Planning Document (SPD) and Intensive Livestock and Poultry Farming**

**SPD** Following a period of public consultation between 15<sup>th</sup> May and 19<sup>th</sup> June 2024, the Councils have adopted the Babergh and Mid Suffolk Housing Supplementary Planning Document (SPD) and Intensive Livestock and Poultry Farming SPD. Both SPDs were adopted by Babergh District Council on 19<sup>th</sup> November 2024, and Mid Suffolk District Council adopted both SPDs on 21<sup>st</sup> November 2024 following their respective Full Council meetings.

**Formal adoption of the Wetheringsett cum Brockford Neighbourhood Plan 2022 - 2037' by Mid Suffolk District Council (27 Nov 2024)** This Decision Statement, the adopted Wetheringsett cum Brockford Neighbourhood Plan, and other relevant documents can be viewed online at: <https://www.midsuffolk.gov.uk/w/wetheringsett-cum-brockford-neighbourhood-plan>

e) Any other planning matters

**6. Reports**

- a) Clerks report & delegated decisions
- b) Chairs report
- c) Questions to the Chair

2 mins  
(each)

**7. Mendlesham Parish Council: Financial matters**

- a) To confirm payment of invoices
- b) To note the pc bank reconciliation and management report as at 30.11.24
- c) To continue the budget for year 2025/26
- d) Any other urgent financial matters

30 mins

**8. Mendlesham Playingfield**

- a) To note repairs to two platforms on toddler play equipment has been completed
- b) To note Memorial Playingfields bank reconciliation report as at 30.11.24
- c) MUGA lighting:
  - i) To note fault identified by electrician, with repairs required to one full light and one bulb on a second light
  - ii) To approve any action required
- d) Any other playingfield matters

10 mins

**9. To confirm Parish Council meeting dates for 2025**

2 mins

**10. Any other business:** matters of report and future agenda items

2 mins

Amy Johnson  
Parish Clerk 29.11.24