

**MENDLESHAM PARISH COUNCIL**  
**Ordinary Meeting**  
**Wednesday 2 October 2024 at 7pm**  
**Old School Room, Mendlesham**

Members of the public may submit comments on any item on the agenda via email to the Clerk or letter to 11 Schools Close, Mendlesham IP14 5UQ, to be received by noon the day before the meeting. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The minutes of the meeting once approved, are available from the Parish Clerk and will be published as usual via [www.mendlesham-pc.gov.uk](http://www.mendlesham-pc.gov.uk)

**AGENDA:**

- |  |                  |
|--|------------------|
| <b>1. Welcome, apologies for absence, acceptance of apologies and filming speech</b>   | 2 mins           |
| <br>   |                  |
| <b>2. Interests</b>  | 2 mins           |
| a) To note Councillor's declarations of interest in any of the following agenda items.   |                  |
| b) To agree any dispensations regarding any declarations of interest   |                  |
| <br>   |                  |
| <b>3. Minutes:</b> To approve minutes of ordinary meeting 04.09.24 as a true and accurate representation   | 2 mins           |
| <br>   |                  |
| <b>4. Reports</b>  | 10 mins          |
| a) SCC/MSDC Cllr Stringer  |                  |
| b) Public forum - to receive written questions and matters of concern  |                  |
| <br>   |                  |
| <b>5. Reports</b>  | 2 mins<br>(each) |
| a) Clerks report & delegated decisions   |                  |
| b) Chairs report   |                  |
| c) Questions to the Chair  |                  |
| <br>   |                  |
| <b>6. Mendlesham Parish Council: Financial matters</b>   | 10 mins          |
| a) To confirm payment of invoices  |                  |
| b) To approve authorised signatories to be registered for online banking   |                  |
| c) i) To note the pc bank reconciliation report as at 31.7.24  |                  |
| ii) To consider the pc management report as at 31.7.24   |                  |
| d) Any other urgent financial matters  |                  |
| <br>   |                  |
| <b>7. Planning matters:</b>  | 30 mins          |
| a) Applications:   |                  |
| <b>DC/23/03187 - Land North East Of, Chapel Road, Mendlesham</b> Submission of Details (Reserved Matters) application and Discharge of Conditions 8, 16, 17 and 26 under Outline Planning Permission DC/19/05915 for approval of Scale, Layout, Appearance and Landscaping in relation to erection of 20 dwellings, associated internal roads, parking, drainage infrastructure, open space and landscaping.   |                  |
| <b>DC/23/04608 - Land North East Of, Chapel Road, Mendlesham, Suffolk</b> Submission of Details (Reserved Matters) and Discharge of Conditions 8, 16, 17 and 26 for Outline Planning Permission DC/19/05915, for the erection of 20no dwellings associated internal roads, parking, drainage infrastructure, open space and landscaping. (Matters of scale, layout, appearance and landscaping to be considered). Alternative application to DC/23/03187 |                  |

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**DC/24/03872 - Woodfield, Mendlesham Green, Mendlesham, Stowmarket Suffolk IP14 5RJ** Householder Application - Erection of a single storey rear and side extensions (following demolition of conservatory)

**DC/24/03935 - 4 Church Road, Mendlesham, Stowmarket, Suffolk IP14 5SF**  
Notification of works to Trees in a Conservation Area - Reduce crown of 1 No. Birch (T1) by up to 3m. Reduce crown of 1 No. Willow (T2) by up to 5m.

**DC/24/03453 - Plot 4, Mendlesham Road, Wetheringsett Cum Brockford** Full Planning Application - Change of use of amenity land to a site for a Gypsy / Traveller family consisting of two static caravans, a touring caravan and ancillary works (retention of Access and Hardstanding).

**DC/24/04208 - Land Opposite Hill House, Norwich Road, Mendlesham** Free Standing advertisement for Bayfield Homes

**DC/24/04209 - Land At, Corner Of Blue House Lane And A140, Mendlesham**  
Application for Consent to Display Advertisements. Free Standing advertisement for Bayfield Homes

b) Results:

**DC/24/02467 The Siding, Oak Farm Lane, Mendlesham, IP14 5TE** Planning Application - Change of use of land to a single pitch gypsy and traveller residential site for the siting of up to 3no static caravans and 3no touring caravans on previously developed land, refurbishment and relocation of existing building to act as day room and ancillary works. PLANNING PERMISSION HAS BEEN REFUSED

**DC/24/03525 Land South Of, Chapel Road, Mendlesham** Discharge of Conditions Application for 4242/16 - Part-discharge of Condition 12 (Construction of Carriageways) in relation to plots 1-18 only and part iv of Condition 21 (Contamination Report) Approved

**DC/24/03313 Ashes Farm, Oak Farm Lane, Mendlesham, Stowmarket Suffolk IP14 5TE** Application to determine if Prior Approval is required for a proposed Change of Use of Agricultural Buildings to Dwellings (C3) and for building operations reasonably necessary for conversion. Town and Country Planning (General Permitted Development) (England) Order 2015 as amended Schedule 2, Part 3, Class Q - Conversion of barn to form 2No dwellings. Formal Approval IS required - Approved

c) Correspondence:

d) Any other planning matters

**8. Remembrance Day:** to make arrangements for Remembrance Service 5 mins

**9. Speeding/Traffic Cameras** 10 mins

a) Report

b) To approve any action required

**10. Emergency Plan** 5 mins

a) Report

b) To approve any action required

**11. Parish Councillor Recruitment:** to consider approach for filling Councillor vacancy 10 mins

**12. Any other business:** matters of report and future agenda items 2 mins

Amy Johnson  
Parish Clerk 27.09.24