

MENDLESHAM PARISH COUNCIL
Ordinary Meeting
Wednesday 4 September 2024 at 7pm
Old School Room, Mendlesham

Members of the public may submit comments on any item on the agenda via email to the Clerk or letter to 11 Schools Close, Mendlesham IP14 5UQ, to be received by noon the day before the meeting. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The minutes of the meeting once approved, are available from the Parish Clerk and will be published as usual via www.mendlesham-pc.gov.uk

AGENDA:

- 1. Welcome, apologies for absence, acceptance of apologies and filming speech** 2 mins
- 2. Interests** 2 mins
- a) To note Councillor's declarations of interest in any of the following agenda items.
b) To agree any dispensations regarding any declarations of interest
- 3. Minutes:** 2 mins
- a) To approve minutes of ordinary meeting 07.08.24 as a true and accurate representation
b) To note draft minutes of Annual Parish Meeting 15.04.24
- 4. Reports** 10 mins
- a) SCC/MSDC Cllr Stringer
b) Public forum - to receive written questions and matters of concern
- 5. Reports** 2 mins (each)
- a) Clerks report & delegated decisions
b) Chairs report
c) Questions to the Chair
- 6. Mendlesham Parish Council: Financial matters** 20 mins
- a) To confirm payment of invoices
b) To approve adoption of new model financial regulations wef 04.09.24
c) i) To consider available new bank accounts
 ii) To approve an account to be opened
d) To note 2023/24 AGAR Section 3 External Auditor Report and any actions required
d) Any other urgent financial matters
- 7. Planning matters:** 30 mins
- a) Applications:
b) Results:
- DC/24/02840 Weavers Cottage, 22A Front Street, Mendlesham, Stowmarket Suffolk IP14 5RY:** Application to determine if prior approval is required for a proposed: Change of use from Commercial, Business and Service (Use Class E) to Dwellinghouses (Use Class C3) Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class MA - Conversion of hair studio to residential room(s) to combine with existing residential areas (following removal of hairdressing plumbing and fittings). **RECOMMENDED DECISION: Formal Approval IS required - Approved**

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DC/24/03208 Perkins Farm, Tan Office Lane, Mendlesham IP14 5RL: Discharge of Conditions Application for DC/24/00572 - Conditions 3 (Fenestration), 4 (Eaves and Verges), 5 (Exterior Cladding and Rainwater Details) and 6 (External Ventilation Details) **Approved**

DC/24/03000 Perkins Farm, Tan Office Lane, Mendlesham, Stowmarket Suffolk IP14 5RL: Discharge of Conditions Application for DC/24/00571 - Conditions 4 (Biodiversity Enhancement Strategy) and 5 (Solar Array Screening) **Approved**

c) Correspondence:

d) Any other planning matters

8. Community Self-Help Scheme (SCC)

5 mins

a) Report

b) To agree a way forward

9. Legacy fund – Coronation Bench

5 mins

a) Report

b) To approve any action required

10. Social Media

10 mins

a) Report

b) To approve any action required

11. Playingfields

10 mins

a) To receive updates on:

i) Changing room showers

ii) Grasscutting and weed treatment

iii) Platform repair on toddler equipment

b) Any other matters

12. Any other business: matters of report and future agenda items

2 mins

Amy Johnson
Parish Clerk 30.08.24