

**MENDLESHAM PARISH COUNCIL**  
**Ordinary Meeting**  
**Wednesday 7 August 2024 at 7pm**  
**Old School Room, Mendlesham**

Members of the public may submit comments on any item on the agenda via email to the Clerk or letter to 11 Schools Close, Mendlesham IP14 5UQ, to be received by noon the day before the meeting. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The minutes of the meeting once approved, are available from the Parish Clerk and will be published as usual via [www.mendlesham-pc.gov.uk](http://www.mendlesham-pc.gov.uk)

**AGENDA:**

- |   |                  |
|---|------------------|
| <b>1. Welcome, apologies for absence, acceptance of apologies and filming speech</b>  | 2 mins           |
| <br>  |                  |
| <b>2. Interests</b>   | 2 mins           |
| a) To note Councillor's declarations of interest in any of the following agenda items.  |                  |
| b) To agree any dispensations regarding any declarations of interest  |                  |
| <br>  |                  |
| <b>3. Minutes:</b>  | 2 mins           |
| To confirm the following as a true and accurate representation  |                  |
| a) Ordinary Meeting 03.07.24  |                  |
| <br>  |                  |
| <b>4. Reports</b>   | 10 mins          |
| a) SCC/MSDC Cllr Stringer   |                  |
| b) Public forum - to receive written questions and matters of concern   |                  |
| <br>  |                  |
| <b>5. Reports</b>   | 2 mins<br>(each) |
| a) Clerks report & delegated decisions  |                  |
| b) Chairs report  |                  |
| c) Questions to the Chair   |                  |
| <br>  |                  |
| <b>6. Mendlesham Parish Council: Financial matters</b>  | 10 mins          |
| a) To confirm payment of invoices   |                  |
| b) To approve adoption of new model financial regulations wef 07.08.24  |                  |
| c) Any other urgent financial matters   |                  |
| <br>  |                  |
| <b>7. Planning matters:</b>   | 30 mins          |
| <b>a) Applications:</b>   |                  |
| <b>DC/23/03187 - Land North East Of, Chapel Road, Mendlesham</b> - Submission of Details (Reserved Matters) application and Discharge of Conditions 8, 16, 17 and 26 under Outline Planning Permission DC/19/05915 for approval of Scale, Layout, Appearance and Landscaping in relation to erection of 20 dwellings, associated internal roads, parking, drainage infrastructure, open space and landscaping. <i>Updates to application since last meeting - Proposed cycle storage plan, Construction surface water management plan, Highways comments, Public realm comments and Drainage strategy and suds report</i> |                  |
| <b>DC/23/04608 - Land North East Of, Chapel Road, Mendlesham</b> - Submission of Details (Reserved Matters) and Discharge of Conditions 8, 16, 17 and 26 for Outline Planning Permission DC/19/05915, for the erection of 20no dwellings associated internal roads, parking, drainage infrastructure, open space and landscaping. (Matters of scale, layout, appearance and landscaping to be considered). Alternative application to DC/23/03187. <i>Updates to application since last meeting - Proposed cycle storage plan,</i>  |                  |

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*Construction surface water management plan, Highways comments, Public realm comments and Drainage strategy and suds report*

**DC/24/03167 - Mount Pleasant, Norwich Road, Wetheringsett Cum Brockford, Stowmarket Suffolk IP14 5NP** - Full Planning Application - Erection of a 1No replacement dwelling, detached cartlodge and stable block.

**DC/24/03313 - Ashes Farm, Oak Farm Lane, Mendlesham, Stowmarket Suffolk IP14 5TE**- Application to determine if Prior Approval is required for a proposed Change of Use of Agricultural Buildings to Dwellinghouses (C3) and for building operations reasonably necessary for conversion. Town and Country Planning (General Permitted Development)(England) Order 2015 as amended Schedule 2, Part 3, Class Q - Conversion of barn to form 2No dwellings.

b) Results: **DC/24/02531 - Tramsread, Hobbies Lane, Mendlesham, Stowmarket Suffolk IP14 5SZ** - Full Planning Application - Erection of agricultural building to replace building damaged by fire.- **GRANTED**

c) Correspondence: Publication of the Independent Examiner Report on the Wetheringsett cum Brockford Neighbourhood Plan - the Examiner has set out her overall conclusion that subject to certain modifications, which are made predominantly in the interest of precision, this neighbourhood plan meets the basic condition tests and that it should proceed to a local referendum.

d) Any other planning matters

**8. 50 50 Shop Building**

5 mins

- a) Review draft hire agreement
- b) To approve any action required

**9. Local flooding report**

10 mins

- a) Report
- b) Any other flooding matters

**10. Emergency Plan**

10 mins

- a) Report
- b) To approve any action required

**11. Any other business:** matters of report and future agenda items

2 mins

**12. Community Centre**

5 mins

- a) Report
- b) Any other community centre matters

**Members of the public will be asked to leave for the following ‘in camera’ item due to its sensitivity.**

**13. Staffing matters**

5 mins

Amy Johnson  
Parish Clerk 02.08.24