

**MENDLESHAM PARISH COUNCIL**  
**Wednesday 9 August 2023**  
**Ordinary Meeting**  
**Old School Room, Mendlesham**  
**7 pm**

Members of the public may submit comments on any item on the agenda via email to the Clerk: or letter to Honeysuckle, Hockey Hill, Wetheringsett IP14 5PL, to be received by noon Wednesday 9 August 2023. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The minutes of the meeting once approved, are available from the Parish Clerk. The minutes of the meeting will be published, once approved, as usual via <https://mendlesham.suffolk.cloud/>

**AGENDA:**

**1. Welcome, apologies for absence, acceptance of apologies and filming speech.**

**2. To note Declarations of Interest:**

- a) To note Councillor's declarations of interest in any of the following agenda items.
- b) To agree any dispensations with regard to declarations of interest. (5 mins)

**3. Minutes:**

To confirm the following as a true and accurate representation

- a) Extra Ordinary Meeting 25.7.23 (5 mins)

**4.**

**Police report:**

**SCC/MSDC Cllr Stringer**

**Public Forum** – to receive written questions and matters of concern.

(10 mins)

**5. Planning matters:**

a) Applications:

DC/23/03320 New Cottage, Mendlesham Green: Householder Application -Erection of a single storey side and rear extensions.

DC/23/03558 23 Old Market Street, Mendlesham: Householder Application -Erection of a detached garage/workshop (following demolition of existing structures).

DC/23/03595 White Oaks, Norwich Road, Mendlesham: Full Planning Application- Creation of new vehicular access.

b) Results:

DC/23/03163 Chapel House, 41 Old Market Street, Mendlesham Notification of Works to Trees in a Conservation Area -Re-pollard 2 NO Ash (T1 and T2) and thereafter on a 4–5 year cycle as required. Trim back 1 no Holly (T3). No objection.

c) Consultation: National Grid Norwich to Tilbury. To agree a response. Closure 21.8.23

d) Correspondence:

i) To note MSDC Chair letter re Energy development in the eastern region

ii) SALC/ SCC Workshop report regarding NSIPS

iii) To appoint a Parish Council "Champion"

e) Any other planning matters.

(30 mins)

**6. Mendlesham Green Scout Hut:**

a) To note report and proposals received from Ist Mendlesham Scouts dated 11.7.23 regarding proposed plans, funding and phasing of new build project.

b) To note correspondence received via MSDC regarding CIL application

c) To note position regarding permission from Secretary of State.

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- d) To agree a way forward regarding the new build project
- e) Report (Cllr Exley) and decisions as required, regarding availability of new hedging for boundary.
- f) Any other matters. (20 mins)

**7. Allotments:**

- a) To consider enquiry regarding potential sale of allotment land.
- b) To note situation regarding cuts for hay at Mendlesham Green and agree a way forward. (Cllr Orton and Clerk). (10 mins)

**8. Reports**

- a) Clerks report & delegated decisions
- b) Other organisation reports.
- c) Chairs report:
- d) Questions to the Chair (5 mins each )

**9. Mendlesham Parish Council: Financial matters**

- a) To confirm payment of invoices
- b) To note bank reconciliation and management information as at 31.7.23.
- c) Any other financial matters (10 mins)

**10. Playing fields:**

- a) Report re Mendlesham Play equipment (Clerk).
- b) Report re Mendlesham Green Play equipment (Cllr Orton)
- c) To confirm any works, replacement equipment as required, including football nets and toddler cradle seat.
- d) To consider communication from a resident regarding boundary planting at Mendlesham Green and confirm a response (Cllr Exley).
- e) Any other playing field matters (15 mins)

**11. Finance and General Purposes Committee:**

To delegate to the F & GP Advisory Committee to consider and report back to the Full Parish Council a contingency plan to cover roles currently carried out by volunteers. (2 mins)

**12. Mendlesham CLT:**

To confirm the Clerk can transfer appropriate parish council owned records to Mendlesham CLT. (2 mins)

**13. Any other business:** matters of report and future agenda items.

Sharon Jones Parish Clerk 4.8.23