

MENDLESHAM PARISH COUNCIL
Wednesday 8 November 2023
Ordinary Meeting
Old School Room, Mendlesham
7 pm

Members of the public may submit comments on any item on the agenda via email to the Clerk: or letter to Honeysuckle, Hockey Hill, Wetheringsett IP14 5PL, to be received by noon Wednesday 8 November 2023. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The minutes of the meeting once approved, are available from the Parish Clerk. The minutes of the meeting will be published, once approved, as usual via <https://mendlesham.suffolk.cloud/>

AGENDA:

1. Welcome, apologies for absence, acceptance of apologies and filming speech.

2. To note Declarations of Interest:

- a) To note Councillor's declarations of interest in any of the following agenda items.
- b) To agree any dispensations with regard to declarations of interest. (5 mins)

3. Minutes:

To confirm the following as a true and accurate representation

- a) Extra Ordinary Meeting 16.10.23 (5 mins)

4.

Police report:

SCC/MSDC Cllr Stringer

Public Forum – to receive written questions and matters of concern.

(10 mins)

5. Planning matters:

a) Applications:

DC/23/03821 20 Chapel Road, Mendlesham. Householder Application -Erection of front porch extension.

b) Results:

c) Correspondence:

d) Any other planning matters.

(5 mins)

6. Storm Babet

- a) Report on Storm Babet and implementation of the Mendlesham Emergency Plan 20.10.23.
- b) Discussion what went well, what lessons to learn?
- c) Proposal regarding track at Mendlesham Green and resident flooding. (Cllrs Exley and Ward).
- d) Any other matters.

(15 mins)

7. Chapel Road, Mendlesham Flooding

a) To request further investigations by Suffolk County Council Highways and other partners to resolve the repeated flooding.

(10 mins)

8. Emergency Planning:

a) To agree the procedures to review the Mendlesham Parish Emergency Plan.

(10 mins)

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9. Reports

- a) Clerks report & delegated decisions
- b) Other organisation reports.
- c) Mid Suffolk District Council Parish Liaison Report (Clerk)
- d) Chairs report:
- e) Questions to the Chair

(5 mins each)

10. Mendlesham Parish Council: Financial matters

- a) To confirm payment of invoices
- b) To note management and bank reconciliation reports as at 26.10.23.
- c) Clerk report on banking arrangements and to agree further action.
- d) To commence budget for the year commencing 1.4.24.
- e) Any other financial matters

(20 mins)

11. Playing field matters:

- a) Report re Mendlesham Green play equipment (Cllr Ward and Clerk)
- b) To confirm proposals in principle for replacement swings and trapeze ring climber at Mendlesham Green.
- c) To agree date and requirements to install new football goals at Mendlesham Green playing field.
- d) To note bank reconciliation report as at 1.10.23 for Mendlesham Memorial Playing fields Charity.
- e) Any other matters

(30 mins)

12. Mendlesham Community Land Trust (CLT)

- a) Report (Cllr Exley)
- b) Proposal: For Mendlesham Parish Council in conjunction with Mendlesham Community Land Trust to commence work to explore the possibility of taking forward the site previously known as site 12 (land next to Shingle House, Mendlesham Green) in our revised MNDP for up to 10 affordable or rented dwellings.

13. Mid Suffolk District Council review of Polling Districts

(2 mins)

14. Any other business: matters of report and future agenda items.

(2 mins)

Sharon Jones Parish Clerk 3.11.23