

MENDLESHAM PARISH COUNCIL
Wednesday 4 October 2023
Ordinary Meeting
Old School Room, Mendlesham
7 pm

Members of the public may submit comments on any item on the agenda via email to the Clerk: or letter to Honeysuckle, Hockey Hill, Wetheringsett IP14 5PL, to be received by noon Wednesday 4 October 2023. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The minutes of the meeting once approved, are available from the Parish Clerk. The minutes of the meeting will be published, once approved, as usual via <https://mendlesham.suffolk.cloud/>

AGENDA:

1. Welcome, apologies for absence, acceptance of apologies and filming speech.

2. To note Declarations of Interest:

- a) To note Councillor's declarations of interest in any of the following agenda items.
- b) To agree any dispensations with regard to declarations of interest. (5 mins)

3. Minutes:

To confirm the following as a true and accurate representation

- a) Ordinary Meeting 6.9.23
- b) Extra Ordinary Meeting 7.9.23 (5 mins)

4.

Police report:

SCC/MSDC Cllr Stringer

Public Forum – to receive written questions and matters of concern. (10 mins)

5. Planning matters:

a) Applications:

DC/23/04427 Land South of, Chapel Road, Mendlesham, Suffolk: Application for Advertisement Consent, Erection of 4no flag poles standing 5.3m in height with 4no sale flags.

b) Results:

DC/23/03320 New Cottage, Mendlesham Green: Erection of a single storey side and rear extensions. Grant.

DC/23/03558 23 Old Market Street, Mendlesham: Householder Application- Erection of a detached garage/workshop (following demolition of existing structures). Grant.

DC/23/ 02520 Cherrygate Farm, Norwich Road, Mendlesham: Discharge of Conditional Application for DC/21/01048 -Conditions 3 (Water, Energy and Resource Requirements), 15 (Scheme of Delivery to be agreed) and 17 (Spillage Procedures). Determined.

c) Correspondence:

i) To note publication of the Inspector's Report on the Examination of the Babergh and Mid Suffolk Joint Local Plan.

ii) To note and reply to Suffolk County Council request for any views over improvements to the A140, specifically at A140/A1120 Stonham junction, A140/b1078 Needham Road junction and A140 Thornham Magna junction.

d) Any other planning matters.

(15 mins)

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6. Mendlesham Green Scout Hut:

- a) To confirm appointment of Birketts Solicitors to represent Mendlesham Parish Council re New Build project.
- b) Any other matters. (10 mins)

8. Reports

- a) Clerks report & delegated decisions
- b) F & GP advisory committee report (Cllr Ward)
- c) Other organisation reports.
- d) Chairs report:
- e) Questions to the Chair (5 mins each)

9. Mendlesham Parish Council: Financial matters

- a) To confirm payment of invoices
- b) To note management and bank reconciliation reports as at 30.9.23.
- c) Any other financial matters (10 mins)

10. E mail and web requirements:

- a) Report (Cllr A Davey)
- b) Proposal: To confirm Part 1 implementation immediately, Part 2 thereafter once embedded.
Part 1:
 - 1) Register a .gov.uk domain
 - 2) Register with Microsoft for Office 365.
 - 3) Link Outlook in Office 365 to the mendlesham-pc.gov.uk domain namePart 2:
 - 4) Re-register the secure certificate so our new website will be https
 - 5) Tell Suffolk Cloud what we're doing and ask then to install the certificate from (4)
 - 6) In our domain, point the WWW subdomain to the unique internet address of the server hosting our website with Suffolk Cloud. (10 mins)

11. Grasscutting:

- a) Report re existing arrangements (Clerk)
- b) To consider if existing arrangements are Good Value for money in line with MPC policy, or if any further actions are required. (15 mins)

12. Playingfield matters:

- a) Report re hire (Cllr Lummis and Clerk)
- b) To consider preventative measures re bird poo on equipment.
- c) To note ROSPA reports Summer 2024 via MSDC booked.
- d) Report re dog policy for Mendlesham playing fields. (Cllr D Foster)
- e) To agree way forward further to d).
- f) Any other matters (30 mins)

- 13. Any other business:** matters of report and future agenda items. (2 mins)

Sharon Jones Parish Clerk 29.9.23