

**MENDLESHAM PARISH COUNCIL**  
**Wednesday 8<sup>th</sup> June 2022**  
**Ordinary Meeting**  
**Old School Room, Mendlesham**  
**7 pm**

Members of the public may submit comments on any item on the agenda via email to the Clerk: or letter to Honeysuckle, Hockey Hill, Wetheringsett IP14 5PL, to be received by noon Wednesday 8 June 2022. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The minutes of the meeting once approved, are available from the Parish Clerk. The minutes of the meeting will be published, once approved, as usual via <https://mendlesham.suffolk.cloud/>

**AGENDA:**

**1. Welcome, apologies for absence and filming speech.**

**2. To note Declarations of Interest:**

- a) To note Councillor's declarations of interest in any of the following agenda items.
- b) To agree any dispensations with regard to declarations of interest. (5 mins)

**3. Minutes:**

To confirm the following as a true and accurate representation

- a) Annual Parish Council meeting 11.5.22
- b) Ordinary Parish Council Meeting 11.5.22

To note the following as a true and accurate representation of the meeting:

- c) Mendlesham Memorial Playing fields AGM 11.5.22 (to be approved at next year's AGM).
- d) Mendlesham Parish meeting 19.4.22 (to be approved at next year's Parish Meeting). (10 mins)

**4.**

**Police report:**

**SCC/MSDC Cllr Stringer**

**Public Forum** – to receive written questions and matters of concern.

(10 mins)

**5. Planning matters:**

a) Applications:

b) Results:

DC/22/02011 I Mead Way, Mendlesham: Application for Non-Material Amendment following DC/22/00473 -Change the style and size of some of the windows and doors. Approved.

DC/22/01521 12 Chapel Road, Mendlesham: Erection of single storey front extension -grant.

DC/22/00757 4 Front Street, Mendlesham: Application for listed Building Consent- Strip roof of existing clay peg tiles and slate tiles, strip existing felt and battens. Fit breather membrane felt and new battens, refit current peg tiles and slate where condition permits and make up with reclaimed peg tiles and slate where needed. Listed Building Consent granted.

DC/22/02120 Land adjacent to 17 Brockford Road, Mendlesham: Discharge of Conditions Application for 0366/17 Allowed under Appeal Reference APP/W3520/W/17/3175489- Condition 5 (Means to prevent the discharge of Surface Water -determined.

DC/22/01401 Land adjacent to 17 Brockford Road, Mendlesham. Application under S73 for Removal or Variation of a Condition following grant of Outline Planning Permission ref: 0366/17 , dated 27/09/2017 and Reserved Matters Approval ref DC/20/01525, dated 01/06/2020- Town and Country Planning Act 1990- Erection of 2 no dwellings- To vary Condition Numbers 1 and 4 of Outline Planning Permission ref: 0366/17 and Condition no 2 of reserved Matters Approval ref:

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DC/20/01525 to amend the layout, scale and appearance of Plot 1, the landscaping of the site, and to add a phasing condition to enable properties to be built independently of each other. Refused.

c) Correspondence

d) National Grid Green project.

i) To note reports of meetings attended.

ii) Discussion: to include any residents concerns.

iii) To agree a consultation response.

e) Report on Mendlesham's Revised Neighbourhood Plan (Cllr Exley)

f) Any other planning matters.

(30 mins)

**6. Mendlesham's Woodland**

a) Tree work: To confirm quote documents and procedures for work Autumn/Winter 2022.

b) Any other woodland matters

(5 mins)

**7. Reports**

a) Clerks report & delegated decisions

b) Jubilee reports (Cllr N Foster)

c) Other organisation reports.

d) Chairs report

d) Questions to the Chair

(5 mins each )

**8. Mendlesham Parish Council: Financial matters**

a) To confirm payment of invoices

b) To review the internal report for Mendlesham Parish Council for the year ending 31.3.22 and any actions required.

c) To confirm Heelis & Lodge appointed as Internal Auditors for the year ending 31.3.23.

d) To note Public Right of Inspection of Accounts for the Year ending 31.3.22 Monday 13 June 2022- Friday 22 July 2022.

e) To note AGAR submission deadline of 1 July 2022 to External Auditors.

f) Any other urgent financial matters.

(20 mins)

**9. Playingfields:**

a) Opening event 15 July 2022. To agree a budget and detail of the event.

b) To agree any quotations received further to the ROSPA reports.

c) To agree works as required to Mendlesham Playingfields

d) Any other matters

(10 mins)

**10. To review Communication policy** regarding publication of minutes on the Mendlesham website:

**11. To confirm insurance arrangements wef 1 June 2022.**

**12. Any other business:** matters of report and future agenda items.

(5 mins)

Sharon Jones Parish Clerk 30.5.22