

MENDLESHAM PARISH COUNCIL
Wednesday 7 December 2022
Ordinary Meeting
Old School Room, Mendlesham
7 pm

Members of the public may submit comments on any item on the agenda via email to the Clerk: or letter to Honeysuckle, Hockey Hill, Wetheringsett IP14 5PL, to be received by noon Wednesday 7 December 2022. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The minutes of the meeting once approved, are available from the Parish Clerk. The minutes of the meeting will be published, once approved, as usual via <https://mendlesham.suffolk.cloud/>

AGENDA:

1. Welcome, apologies for absence, acceptance of apologies and filming speech.

2. To note Declarations of Interest:

- a) To note Councillor's declarations of interest in any of the following agenda items.
- b) To agree any dispensations with regard to declarations of interest. (5 mins)

3. Minutes:

To confirm the following as a true and accurate representation

- a) Ordinary Parish Council Meeting 9.11.22 (5 mins)

4.

Police report:

SCC/MSDC Cllr Stringer

Public Forum – to receive written questions and matters of concern.

(10 mins)

5. Planning matters:

a) Applications:

DC/22/05854 Pear Tree Cottages, 66 Front Street, Mendlesham. Householder Application- Erection of a link extension between existing garage and house.

b) Results:

DC/22/02021 Cartway Barn, Buces Farm, Mendlesham. Householder Application-Erection of single storey lean-to plantroom extension to house pressurised hot water cylinder, battery storage and three phase car charging point. Additional works to include installation of 3 No rooflights to north roof slope, French double doors to gable end, 14 No ground mounted Solar panels and installation of 1 No Air Source heat pump. Granted,

DC/22/02022 Cartway Barn, Buces Farm, Mendlesham. Application for Listed Building Consent - Erection of single storey lean-to plantroom extension to house pressurised hot water cylinder, battery storage and three phase car charging point. Additional works to include installation of 3 No rooflights to north roof slope, French double doors to gable end, 14 No ground mounted Solar panels and installation of 1 No Air Source heat pump. Granted.

DC/22/05152 Duncans Tan Office, Mendlesham Application for Listed Building Consent – Enclose existing open front lobby -grant

c) Correspondence: Enforcement report.

d) Any other planning matters:

(10 mins)

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6. Mendlesham's Revised Neighbourhood Plan

- a) Report (Cllr Exley)
- b) Any other NP matters (5 mins)

7. Reports

- a) Clerks report & delegated decisions
- b) Any other organisation reports
- c) Request for assistance from a village organisation
- d) Chairs report
- e) Questions to the Chairperson (2 mins per report)

8. Mendlesham Parish Council: Financial matters

- a) To confirm payment of invoices
- b) To confirm adoption of NALC/LGA 2022- 23 National Salary Award.
- c) To review bank reconciliation and management information to 30.11.22
- d) To continue budget work for the year commencing 1.4.23
- e) To note grant request from St Mary's Church Mendlesham, confirm required paperwork and timescales to consider application.
- f) Any other financial matters. (15 mins)

9. Playing field:

- a) To note unauthorised car parked in Mendlesham carpark and actions taken to date.
- b) To agree actions to remove car.
- c) Any other playing field matters. (10 mins)

10. Mess Free Mendlesham

- a) Report (Cllrs D & N Foster)
- b) Proposal to purchase additional equipment @ £250 and agree funding. (5 mins)

11. Mendlesham Community Charity

To confirm what should happen to items stored in the MCC Shed. (5 mins)

12. Any other business: matters of report and future agenda items (5 mins)

Sharon Jones Parish Clerk 2.12.22