

**MENDLESHAM PARISH COUNCIL**  
**Wednesday 13 July 2022**  
**Ordinary Meeting**  
**Old School Room, Mendlesham**  
**7 pm**

Members of the public may submit comments on any item on the agenda via email to the Clerk: or letter to Honeysuckle, Hockey Hill, Wetheringsett IP14 5PL, to be received by noon Wednesday 13 July 2022. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The minutes of the meeting once approved, are available from the Parish Clerk. The minutes of the meeting will be published, once approved, as usual via <https://mendlesham.suffolk.cloud/>

**AGENDA:**

**1. Welcome, apologies for absence and filming speech.**

**2. To note Declarations of Interest:**

- a) To note Councillor's declarations of interest in any of the following agenda items.
- b) To agree any dispensations with regard to declarations of interest. (5 mins)

**3. Minutes:**

To confirm the following as a true and accurate representation

- a) Ordinary Parish Council Meeting 8.6.22

**4.**

**Police report:**

**SCC/MSDC Cllr Stringer**

**Public Forum** – to receive written questions and matters of concern. (10 mins)

**5. Planning matters:**

- a) Applications:
- b) Results:
- c) Correspondence:
  - i) Wetheringsett Neighbourhood Plan consultation ending 5.8.22
  - ii) BMDC parking consultation ends 31.7.22
- d) Any other planning matters. (5 mins)

**6. Mendlesham's Revised Neighbourhood Plan**

- a) Report (Cllr Exley)
- b) To sign R17A Mid Suffolk District Council and Parish Council agreement that the Mendlesham Neighbourhood Plan 2018-2037 moves forward to referendum (Cllr Exley)
- c) To confirm budget for Parish Event, publishing costs etc
- d) Any other NP matters (10 mins)

**7. Reports**

- a) Clerks report & delegated decisions
- b) Other organisation reports.
- c) BMS Corporate Peer Review report
- d) Chairs report
- e) Questions to the Chair (5 mins each)

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**8. Mendlesham Parish Council: Financial matters**

- a) To confirm payment of invoices
- b) To review bank reconciliation and management report as at 30 June 2022.
- c) Any other urgent financial matters. (5 mins)

**9. Playing fields:**

- a) Opening event 15 July 2022. To review requirements.
- b) To agree any quotations received further to the ROSPA reports.
- c) Report regarding hire (Cllr Lummis)
- d) Vertus quotations, works and contract. To agree.
- e) JMAT block booking for Changing Rooms: To agree
- f) To review and agree hire arrangement policy for Mendlesham Playingfields, MUGA and Changing Rooms
- g) To confirm delegated responsibilities regarding administration.
- h) Any other matters (30 mins)

**10. Trees and Hedgerows:**

- a) Report re meeting with MSDC Biodiversity Officer (Cllr Exley) (5 mins)
- b) To agree any actions

- 11. Any other business:** matters of report and future agenda items. (5 mins)

Sharon Jones Parish Clerk 1.7.22