

MENDLESHAM PARISH COUNCIL

Wednesday 11th May 2022

Ordinary Meeting

After Parish Council Annual meeting and Charity AGM's starting no earlier than 7.30pm

Old School Room Mendlesham

Members of the public may submit comments on any item on the agenda via email to the Clerk: or letter to Honeysuckle, Hockey Hill, Wetheringsett IP14 5PL, to be received by noon Wednesday 11th May 2022. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. The minutes of the meeting will be published, once approved, as usual via <https://mendlesham.suffolk.cloud/>

AGENDA:

1. Welcome, apologies for absence and filming speech.

2. To note Declarations of Interest:

- a) To note Councillor's declarations of interest in any of the following agenda items.
- b) To agree any dispensations with regard to declarations of interest.

3.

Police report:

SCC/MSDC Cllr Stringer

Public Forum – to receive written questions and matters of concern.

(10 mins)

4. Planning

a) Applications:

b) Results:

DC/22/01134 6 Mill Terrace, Mendlesham Green: Householder Application -Erection of a first-floor rear extension to match that constructed on either side. Grant.

c) Correspondence: To include East Anglia Green Energy project.

d) To note Planning Inspectorate Planning Appeal decisions re:

APP/W3570/C/3238600/601 Primrose Place, Brockford Road, Wetheringsett

APP/W3570/C/3238594/95/96/97/98 Meadow View, Brockford Road, Wetheringsett

APP/W3570/C/3238593 Oaks Meadow, Brockford Road, Wetheringsett

APP/W3570/C/3238589/590/591 Woodlands, Brockford Road, Wetheringsett

APP/W3570/C/3238584/585/586 Two Oaks, Brockford Road, Mendlesham

APP/W3570/C/3238578/579/580/581/582 Woodview, Brockford Road, Mendlesham

APP/W3570/C/3238576/577 Plot 7 (adj Woodview), Brockford Road, Mendlesham APP/W3570/C/3238574/575 One Acre Stables, Brockford Road, Mendlesham

e) Neighbourhood Plan: Mid Suffolk District Council (MSDC) Modification Submission Draft Consultation

i) Report (Cllr Exley)

ii) Proposal to delegate responsibility for reply to MSDC/Examiner further to responses received, to the Mendlesham Neighbourhood Plan Advisory Committee.

f) Any other planning matters

(20mins)

5. Reports

- a) Clerks report & delegated decisions
- b) Other organisation reports
- c) Chairs report

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d) Questions to the Chair

(5 mins each)

6. Mendlesham Parish Council: Financial matters

a) To confirm payment of invoices

b) To agree requirements regarding annual inspection of assets.

c) To approve Accounts and supporting notes for the year ending 31.3.22, including confirmation of allocated reserves.

d) External Audit: To approve for External Auditors, PKF Littlejohn LLP as 31.3.22

Annual Governance Statement 2021/22

The Accounting Statement 2021/22

Bank Reconciliation as at 31.3.22

Explanation of Variances

e) To confirm the asset register as at 31.3.22

f) To approve the CIL return to MSDC as at 31.3.22

g) To approve the monitoring system for year ending 31.3.23

h) To appoint the RFO for year ending 31.3.23

i) To consider Governance questions and statements for the year ending 31.3.22 (FSO 1.5 Effectiveness of Internal Control (pc and charities)

i) To note the level of insurance cover and pay as requested

k) Proposal to authorise the Woodland Officer to spend up to £250 until 31.3.23 on any items required for the Woodland.

l) Proposal to authorise the Woodland Officer to instruct Contractors with regard to Pest Control as and when required for 4 days works, cost approx. £100 per day.

m) Proposal to allow Cllrs Nunn, Exley or Gardiner (individually) to purchase items in respect of emergency playing field or community centre repairs up to £100 as required.

n) Proposal to authorise the Parish Clerk to authorise pest control work on Mendlesham Playing fields for 4 days work cost approx. £100 per day. (20mins)

7. Jubilee event 2.6.22: To confirm lighting of the Beacon event details

8. Playing fields:

a) Opening event for MUGA/WSA project: report and discussions as required (Cllr D Foster)

b) To note report (Cllrs Foster) and confirm painting project to erect painted boards on the post and rail fence near the Table Tennis Tables at Mendlesham Memorial Playingfields.

c) Any other playing field matters (10 mins)

9. Allotments: To confirm renewal proposal re licence land in front of the Cedars. (5 mins)

10. Any other business: matters of report and future agenda items. (5 mins)

Sharon Jones Parish Clerk 4.5.22