

MENDLESHAM PARISH COUNCIL
Wednesday 9th March 2022
Ordinary Meeting
Old School Room, Mendlesham
7 pm

Members of the public may submit comments on any item on the agenda via email to the Clerk: or letter to Honeysuckle, Hockey Hill, Wetheringsett IP14 5PL, to be received by noon Wednesday 9th March 2022. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The minutes of the meeting once approved, are available from the Parish Clerk. The minutes of the meeting will be published, once approved, as usual via <https://mendlesham.suffolk.cloud/>

AGENDA:

1. Welcome, apologies for absence and filming speech.

To welcome Cllr Lummis and note receipt of Acceptance of Office and Register of Interests documents.

2. To note Declarations of Interest:

- a) To note Councillor's declarations of interest in any of the following agenda items.
- b) To agree any dispensations with regard to declarations of interest. (5 mins)

3. Minutes:

To confirm the following as a true and accurate representation

- a) Ordinary Meeting 9.2.22. (5 mins)

4.

Police report:

SCC/MSDC Cllr Stringer

Public Forum – to receive written questions and matters of concern.

(10 mins)

5. Planning matters:

b) Results:

c) Correspondence

d) Any other planning matters.

(10 mins)

6. Mendlesham Scout Hut:

a) To review response from Clarke and Simpson regarding Draft Heads of Terms questions (if received) and confirm Draft Heads of Terms.

- b) To agree request from Ist Mendlesham Scouts regarding shed. (10 mins)

7. Mendlesham's Woodland

a) To review Annual Tree Inspection report

b) To agree any actions as required further to the Annual Tree report including:

- i) T13 fell to ground or monolith to 6m.
- ii) T12 Picus survey @ £505.25 exc vat
- iii) Further inspection 2023 @ £1569.75 excl vat

c) Any other woodland matters

(10 mins)

MENDLESHAM PARISH COUNCIL
Wednesday 9th March 2022
Ordinary Meeting
Old School Room, Mendlesham
7 pm

8. Reports

- a) Clerks report & delegated decisions
- b) Other organisation reports.
- c) Chairs report
- d) Questions to the Chair (5 mins each)

9. Mendlesham Parish Council: Financial matters

- a) To confirm payment of invoices
- b) To note bank reconciliation and management information to 28.2.22.
- c) To confirm proposed transfers between ear marked reserves and general reserves to include Clerk time for Mendlesham CLT work.
- d) To note inspection of Parish Assets 3.3.22 and agree actions as required.
- e) To agree the proposed asset register as at 31.3.22.
- f) To consider grant requests.
- g) To pay Clerk annual payment £150 for use of home as an office (mins 25.3.09 p805)
- h) To consider Governance questions and statements for the year ending 31.3.22 (FSO 1.5 Effectiveness of Internal Control (pc and charities)
- i) To note bank reconciliation for Mendlesham Memorial Playingfields Charity as at 3.1.22
- j) Any other urgent financial matters. (20 mins)

10. Standing Orders: To ratify general standing orders and financial standing orders wef 1.4.22.
(5 mins)

11. Playingfields:

- a) To note outcome of MSDC s106 grant fund.
- b) To confirm payment to the Project Manager £298.41.
- c) Any other matters (5 mins)

12. To review policies:

13. To confirm risk assessment for Mess Free Mendlesham. (5 mins)

14. Any other business: matters of report and future agenda items. (5 mins)

Sharon Jones Parish Clerk 4.3.22