

MENDLESHAM PARISH COUNCIL
Wednesday 8th September 2021
Ordinary Meeting
Old School Room, Mendlesham
7 pm

Covid mitigation, including limits on numbers of public being able to physically attend may be in place. Members of the public are requested to contact the Clerk before the meeting to confirm they wish to attend and obtain confirmation this will be possible.

Members of the public may still submit comments on any item on the agenda via email to the Clerk: or letter to Honeysuckle, Hockey Hill, Wetheringsett IP14 5PL, to be received by noon Wednesday 8th September 2021. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. The minutes of the meeting once approved, are available from the Parish Clerk parishclerk@mendleshampc.org tel 01449 766139 The minutes of the meeting will be published, once approved, as usual via <https://mendlesham.suffolk.cloud/>

AGENDA:

1. Welcome, apologies for absence and filming speech.

2. To note Declarations of Interest:

- a) To note Councillor's declarations of interest in any of the following agenda items.
- b) To agree any dispensations with regard to declarations of interest. (5 mins)

3. Minutes:

To confirm the following as a true and accurate representation

- a) Ordinary Meeting 11.8.21 (to be published for public)
- b) Strictly Confidential minutes of agenda item 13 Ordinary meeting 11.8.21 (not available for the public until further notice). (5 mins)

4.

Police report:

SCC/MSDC Cllr Stringer

Public Forum – to receive written questions and matters of concern. (10 mins)

5. Planning

a) Applications:

DC/21/04616 48 Middy Close, Mendlesham: Householder Application -Erection of a front porch, addition of a window to ground floor wc and block paving to front to create additional parking

b) Results:

DC/21/03490 43 Horsefair Close, Mendlesham. Householder Application- Erection of single storey front, side and rear extensions. Granted.

DC/21/03678 Mendlesham Primary School, Old Station Road Mendlesham. Full Planning Application -Refurbishment of Preschool and Hall to provide 2 SEN Classrooms, Group Rooms and ancillary areas, erection of canopy over entrance and installation of air source heat pump. Granted.
Dc/21/00293 Mendlesham Hall, Hoggars Road, Mendlesham. Planning Application -Erection of grain storage shed. Granted.

c) Correspondence:

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d) Any other planning matters: (10 mins)

6. Reports

- a) Clerks report & delegated decisions
- b) Other organisation reports
- c) Chairs report
- d) Questions to the Chair (5 mins each)

7. Mendlesham Parish Council: Financial matters

- a) To confirm payment of invoices
- b) Any other financial matters (5 mins)

8. Playingfield matters:

Mendlesham:

- a) Report further to the ROSPA Report, meeting and subsequent quotes for Mendlesham Playing fields equipment and MUGA (Cllr Gardiner)
- b) To agree works as proposed for the Multi Tower complex @ £1376 plus vat
- c) To agree works to the MUGA further the ROSPA report and further information as received from ROSPA Inspector and Contractors.
- d) To discuss and agree WI proposal for a bench near the Wheel Sports Area.
- e) Report: Playing field Bookings Co Ordinator role (Cllrs Allen and Davey)
- f) Report: re hire update for Playing fields and MUGA. (Clerk)
- g) To agree hire agreement documents for hire.
- h) To agree notices for MUGA and Playing fields
- i) Proposal from Mendlesham Football Club regarding the storage of High-Rise nets on site.
- k) Any other Playing field matters (20 mins)

9. Land Management:

- a) To note SCC Highways letter regarding hedge and tree at Mendlesham Green and confirm required action.
- b) Mendlesham Playingfields: to confirm arrangements to cut boundary hedge
- c) " Green area" at Mendlesham Green. To agree ragwort control.
- d) Land behind Chapel at Mendlesham Green:
 - i) to confirm access arrangements when requested by neighbouring residents.
 - ii) to agree any ragwort control as required.
- e) Any other land management matters (10 mins)

10: Street Cleaning:

- a) Working party report further to regarding Mendlesham litter bin arrangements.
- b) Working party proposal to replace x no litter bins/ liners
- c) To confirm proposed contract for new Street Cleaner employee
- d) Any other street cleaning matters. (10 mins)

11. Any other business: matters of report and future agenda items. (5 mins)

Sharon Jones Parish Clerk 3.9.21