

**MENDLESHAM PARISH COUNCIL**  
**Wednesday 8<sup>th</sup> December 2021**  
**Ordinary Meeting**  
**Old School Room, Mendlesham**  
**8 pm**

Due to the local situation regarding Covid and the need to protect Parish Councillors and staff, regretfully for this meeting, members of the public able to attend this meeting will be limited. If you wish to attend, please contact the Parish Clerk [parishclerk@mendleshampc.org](mailto:parishclerk@mendleshampc.org) tel 01449 766139 to confirm that you wish to attend and for which agenda items.

Members of the public may still submit comments on any item on the agenda via email to the Clerk: or letter to Honeysuckle, Hockey Hill, Wetheringsett IP14 5PL, to be received by noon Wednesday 8<sup>th</sup> December 2021. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The minutes of the meeting once approved, are available from the Parish Clerk. The minutes of the meeting will be published, once approved, as usual via <https://mendlesham.suffolk.cloud/>

**AGENDA:**

**1. Welcome, apologies for absence and filming speech.**

**2. To note Declarations of Interest:**

- a) To note Councillor's declarations of interest in any of the following agenda items.
- b) To agree any dispensations with regard to declarations of interest. (5 mins)

**3. Minutes:**

To confirm the following as a true and accurate representation

- a) Ordinary Meeting 10.11.21 (5 mins)

**4.**

**Police report:**

**SCC/MSDC Cllr Stringer**

**Public Forum** – to receive written questions and matters of concern.

(10 mins)

**5. Planning**

**a) Applications:**

**DC/21/06059 30 Old Market Street, Mendlesham:** Application for Listed Building Consent – replacement of 6 no windows

**b) Results:**

**c) Planning Appeals:**

- i) To note MSDC committee meeting 8.12.21 re DC/21/01048 Cherry Gate, Mendlesham
- ii) Town and Country Planning Act 1990, Appeal reference APP/W3520/c/19/3238588 Plot 4- Woodlands, Land to the East of Brockford Road, Wetheringsett-cum-Brockford. To note new start date as a standalone appeal and confirm if any further information should be submitted to the Planning Inspectorate (deadline 9.12.21)

**d) Correspondence:**

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**e) Revised Mendlesham's Neighbourhood Plan:**

- i) Report (Cllr Exley and Mr Moore)
- ii) To note and confirm return of unspent Locality grant funds as requested.
- iii) Any other matters

**f) Any other planning matters:**

**DC/21/06273 Land Off Old Station Road and Glebe Way, Mendlesham.** Application for Outline Planning Permission (access to be considered) Town and Country Planning- Erection of up to 40 no dwellings (including 14 no affordable homes and self-build plots); and construction of 2 no. new accesses to Old Station Road and Glebe Way.

To note receipt of application, Parish Council consultation deadline obtained of 14.1.22, agree meeting dates and covid mitigation requirements only. **NO discussion about content of application at this meeting.** (5 mins)

**6. Reports**

- a) Clerks report & delegated decisions
- b) Mendlesham Community Council (Cllr M Exley)
- c) Festival of Suffolk report (Cllr N Foster)
- d) Mendlesham Green – potential events Summer 2022 and grass cutting (Cllr Orton)
- e) Other organisation reports.
- f) Chairs report
- g) Questions to the Chair (5 mins each )

**7. Mendlesham Parish Council: Financial matters**

- a) To confirm payment of invoices
- b) To review bank reconciliation and management information @ 30.11.21
- c) To continue budget for the year commencing 1.4.22.
- d) Any other financial matters (10 mins)

**8. Playing fields:**

- a) To confirm sign off re defect period for WSA.
- b) To note payment of Project Manager fee for MUGA/WSA project.
- c) Report further to meeting 22.11.21 with representatives of Maestro Football Club.
- d) Proposal for provision of storage for Maestro Football Club.
- e) Request from resident re Muga use
- f) Any other playingfield matters (10 mins)

**9. Consultations:** To note and confirm any responses for

- a) Suffolk County Council review of HGV routes and community led issues- close 17.12.21
- b) MSDC Draft Housing Supply Position Statement Consultation – close 17.12.21 (5 mins)

**10. Mendlesham Charities Trustees:**

Proposal to reappoint Parish Council appointed serving trustees as follows:

Mendlesham Educational Foundation Trust: David Nunn and Ray Fenning

Mendlesham Church and Town Trust: Paul Allen and David Lambert (5 mins)

**11. Any other business:** matters of report and future agenda items. (5 mins)

Sharon Jones Parish Clerk 3.12.21