

**MENDLESHAM PARISH COUNCIL**  
**Wednesday 6<sup>th</sup> October 2021**  
**Ordinary Meeting**  
**Old School Room, Mendlesham**  
**7 pm**

Covid mitigation, including limits on numbers of public being able to physically attend may be in place. Members of the public are requested to contact the Clerk before the meeting to confirm they wish to attend and obtain confirmation this will be possible.

Members of the public may still submit comments on any item on the agenda via email to the Clerk: or letter to Honeysuckle, Hockey Hill, Wetheringsett IP14 5PL, to be received by noon Wednesday 6<sup>th</sup> October 2021. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. The minutes of the meeting once approved, are available from the Parish Clerk [parishclerk@mendleshampc.org](mailto:parishclerk@mendleshampc.org) tel 01449 766139 The minutes of the meeting will be published, once approved, as usual via <https://mendlesham.suffolk.cloud/>

**AGENDA:**

**1. Welcome, apologies for absence and filming speech.**

**2. To note Declarations of Interest:**

- a) To note Councillor's declarations of interest in any of the following agenda items.
- b) To agree any dispensations with regard to declarations of interest. (5 mins)

**3. Minutes:**

To confirm the following as a true and accurate representation

- a) Ordinary Meeting 8.9.21 (5 mins)

**4.**

**Police report:**

**SCC/MSDC Cllr Stringer**

**Public Forum** – to receive written questions and matters of concern.

(10 mins)

**5. Planning**

**a) Applications:**

**b) Results:**

**c) Correspondence:**

Notification of Planning Appeals 12-15<sup>th</sup> October 2021 for 8 locations for Land to the East of Brockford Road, Mendlesham/Wetheringsett.

**d) Mendlesham's Neighbourhood Plan:** report and Mendlesham response further to MSDC R16 consultation. (Cllr Exley)

**e) Any other planning matters:**

(10 mins)

**6. Reports**

- a) Clerks report & delegated decisions
- b) Mendlesham Community Council report and proposal regarding Parish Council membership/trustee status ( Cllr Exley) .
- c) Other organisation reports.
- d) Chairs report

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e) Questions to the Chair

(5 mins each )

**7. Mendlesham Parish Council: Financial matters**

- a) To confirm payment of invoices
- b) To review management information and bank reconciliation as at 30.9.21
- c) To note receipt of External Auditors report for the year ending 31.3.21 and confirm any actions as required.
- d) To consider Community Action Suffolk Rural Coffee Caravan proposal to attend Mendlesham a monthly event over the winter and potential need for funding for room hire fees to be covered by the Parish Council/locally.
- e) Any other financial matters: to include arrangements including wreath arrangements for Remembrance.

( 10 mins)

**8. Playingfield matters:**

**Mendlesham:**

- a) To agree hire agreement addendum document for hire football hire.
- b) Proposal from Mendlesham Football Club regarding the storage of High-Rise nets on site.
- c) Report with regard to MUGA/WSA project: to include lighting and table tennis tables.
- d) Any other Playing field matters

**9: Land Management:**

- a) To note any reports further to agreed actions of 8.9.21, to include hedge cutting and Ragwort/Grass cutting arrangements for next year at Mendlesham Green. (Cllr Nunn)
- b) To agree quote Mendlesham Woodland Tree Inspection (if received)
- c) Any other matters

(10 mins)

**10. Any other business:** matters of report and future agenda items.

(5 mins)

Sharon Jones Parish Clerk 30.9.21