

MENDLESHAM PARISH COUNCIL

Wednesday 28th April 2021

Ordinary Meeting 7.00pm

Please note this will be a virtual meeting via Google meet. Should members of the public/press wish to attend this meeting please use this link, meet.google.com/tgt-tkgd-nnu or telephone (GB) +44 20 3956 4444 PIN: 476 709 038#

Mendlesham Parish Council has a protocol for attending virtual meetings, if you wish to receive a copy, please email the Clerk parishclerk@mendleshampc.org
Members of the public may still submit comments on any item on the agenda via email to the Clerk: or letter to Honeysuckle, Hockey Hill, Wetheringsett IP14 5PL, to be received by noon Wednesday 28th April 2021. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. The minutes of the meeting will be published, once approved, as usual via <https://mendlesham.suffolk.cloud/>

AGENDA:

1. Welcome, apologies for absence and filming speech.

2. To note Declarations of Interest:

- a) To note Councillor's declarations of interest in any of the following agenda items.
- b) To agree any dispensations with regard to declarations of interest.

3. To approve the draft minutes of the following meeting as a true and accurate record of that meeting, noting the published meeting of 14.4.21 was cancelled due to National Mourning and legal requirements.

- a) Extra Ordinary Parish Council meeting 24.3.21
- b) To note virtual Parish meeting took place 20.4.21. (5 mins)

4.

Police report:

SCC/MSDC Cllr Stringer

Public Forum – to receive written questions and matters of concern.

(10 mins)

5. Planning

a) Applications:

DC/21/02024 20 Mayfield Way, Mendlesham - Erection of single storey flat roof rear extension.

DC/21/02144 4 Church Road, Mendlesham Notification of works to trees in a Conservation Area- Reduce 1no Birch Tree (T1) by 3m and lift branches by 2m.

b) Results:

DC/20/04542 The Workshop, The Willows, Cay Hill, Mendlesham Green Planning application Erection of open workshop /storage area and erection of welfare block (retention of Grant).

DC21/01405 30 Old Market Street. Mendlesham, Application for works to a tree in the Conservation Area -crown reduce and lift 1 no Bay Tree in rear garden. No objection.

DC/21/01142 Elms Farm, Station Road, Mendlesham: Householder Planning Application- creation of access to the highway (following removal of boarded fencing). Grant

c) Correspondence:

MENDLESHAM PARISH COUNCIL

Wednesday 28th April 2021

Ordinary Meeting 7.00pm

d) Road names: To discuss proposed road names for new development at Land South of Chapel Road, Mendlesham

e) Any other planning matters:

(20 mins)

6. Mendlesham Scout Hut Project:

a) Report (Cllr Davey)

b) Proposal from working party to appoint Parish Council solicitors/agents to:

i) Prepare/ Negotiate Heads of Terms and draft lease: lease term 30-year, annual ground rent £500pa five yearly reviews. Completion lease/building June 2022. Completion Heads of Terms June 2021

ii) Seek permission as required by the Secretary of State

c) To confirm permission for water and electricity connection to site.

d) To confirm permission for advertising banners on Scout Hut Land and at Mendlesham Playing fields.

e) Any other matters

(10 mins)

7. Reports

a) Clerks report & delegated decisions

b) Eco Festival report (Cllrs Foster)

c) Other organisation reports

d) Chairs report

e) Questions to the Chair

(5 mins each)

8. Mendlesham Parish Council: Financial matters

a) To confirm payment of invoices

b) To review management information, bank reconciliation, position re reserves as at 31.3.21.

c) Any other financial matters

(5 mins)

9. Asset Inspection.

a) Report (Cllr Ward)

b) To agree actions, including condition of seat and noticeboard at Mendlesham Green.

(10 mins)

10. Licence for land at Mendlesham Green.

To execute licence on behalf of Mendlesham Parish Council

a) Land behind Mendlesham Green Chapel

b) Land in front of the Cedars, Mendlesham Green

(5 mins)

11. Playing fields

a) Report on opening of MUGA/ WSA, including WSA paint event.

b) To confirm signage/ communication re use of MUGA

c) Report on sale of mower (Cllrs Nunn and Gardiner)

d) Report on damage and repair of playing fields

e) ROSPA report on Mendlesham Playing fields: to note and agree actions

f) ROSPA report on Mendlesham Green Playing fields: to note and agree actions, including need for repair surface further to damage.

g) Any other playing field matters.

(15 mins)

12. Any other business: matters of report and future agenda items.

(5 mins)

Sharon Jones Parish Clerk 22.4.21