

MENDLESHAM PARISH COUNCIL
Wednesday 14th July 2021
Ordinary Meeting
Old School Room, Mendlesham
7 pm

Covid mitigation, including limits on numbers of public being able to physically attend will be in place. Members of the public are requested to contact the Clerk before the meeting to confirm they wish to attend and obtain confirmation this will be possible.

Members of the public may still submit comments on any item on the agenda via email to the Clerk: or letter to Honeysuckle, Hockey Hill, Wetheringsett IP14 5PL, to be received by noon Wednesday 14th July 2021. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. The minutes of the meeting once approved, are available from the Parish Clerk parishclerk@mendleshampc.org tel 01449 766139 The minutes of the meeting will be published, once approved, as usual via <https://mendlesham.suffolk.cloud/>

AGENDA:

1. Welcome, apologies for absence and filming speech.

2. To note Declarations of Interest:

- a) To note Councillor's declarations of interest in any of the following agenda items.
- b) To agree any dispensations with regard to declarations of interest.

3. Minutes:

To confirm the following as a true and accurate representation

- a) Ordinary Meeting 9.6.21

4.

Police report:

SCC/MSDC Cllr Stringer

Public Forum – to receive written questions and matters of concern.

(10 mins)

5. Planning

a) Applications:

DC/21/03234 30 Old Market Street, Mendlesham. Application for Listed Building Consent.

Replacement of 6no windows

DC/21/03490 Horsefair Close, Mendlesham. Householder Application- Erection of single storey front, side and rear extensions.

DC/21/03678 Mendlesham Primary School, Old Station Road, Mendlesham:

Full Planning Application: Refurbishment of Pre-School and Hall to provide 2 SEN Classrooms, Group Rooms and ancillary areas, erection of canopy over entrance and installation of air source heat pump.

DC/21/03760 Willow Farm, Mendlesham Green, Mendlesham:

Application to determine if Prior Approval is required for a Proposed; Erection, Extension or Alteration of a building for Agricultural or Forestry Use. Town and Country Planning (General Permitted Development) (England) Order 2015 as amended Schedule 2, Part 6-Replace storage building for hay, straw and machinery.

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b) Results:

DC/21/02529 Meadow View, Mendlesham Green: Householder Application- Erection of a single storey rear/side extension. Grant.

DC/21/00973 Perkins Farm, Tan Office Lane, Mendlesham: Full Planning Application- Change of use of land and erection of a detached holiday let (following removal of existing building) and siting 4 no holiday pods; Erection of cartlodge to serve Perkins Farm. Grant.

DC/21/01296 Land adjacent to Park House, Brockford Road, Mendlesham: Submission of Details for Reserved Matters following Outline Approval DC/19/01839 dated 12/6/2019 – Appearance, Layout, Landscaping and Scale for Erection of 2 no dwellings and new vehicular access. Reserved matters approved.

DC/21/02456 23 Middy Close, Mendlesham: Householder Planning Application- Erection of rear conservatory. Grant

c) Correspondence

d) Any other planning matters (20 mins)

6. Mendlesham Neighbourhood Plan

a) Report

b) Any other Neighbourhood Plan matters (5 mins)

7. Reports

a) Clerks report & delegated decisions

b) Scout Hut Project report

c) Other organisation reports

c) Chairs report

d) Questions to the Chair (5 mins each)

8. Mendlesham Parish Council: Financial matters

a) To confirm payment of invoices

b) To review management reports and bank reconciliation as of 30.6.21.

c) Any other financial matters

(10 mins)

9. Playingfield matters:

a) To agree any actions required further to the ROSPA Report and information from Play Equip Ld.

b) Report and proposals further to a meeting with volunteer to manage bookings of Mendlesham Playingfields (Cllrs Davey and Allen) /To review delegation to the Parish Clerk regarding hire and fees for Mendlesham playingfields from 1 September 2021.

c)Mendlesham Muga/ WSA project: to review and agree outstanding actions to include:

i) hand rail/table tennis tables

ii) Use of wheel items for MUGA.

iii) Private booking arrangements for MUGA (hire fees, locking site before hire, notices, feedback from hirer etc)

iv) lighting costs and arrangements

v) Reimbursement for the project manager

vi) Any other matters

d) To review Mendlesham playingfields hire fees, including MUGA and lighting wef 1.9.21

e) Any other playingfield matters.

(30 mins)

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10. Church and Town Trust trustee: to confirm process of appointment for Parish Council trustee vacancy (5 mins)

11. Festival of Suffolk: to discuss, including nomination of a Festival Community Champion (5 mins)

12. Grass cutting re Mendlesham Green Allotment area, Mendlesham Woodland plus any other areas required. (5 mins)

13. Any other business: matters of report and future agenda items. (5 mins)

Sharon Jones Parish Clerk 8.7.21